

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	08	2024	To	31	07	2025

Reference and administration details

Charity name	Stuartfield Preschool Group
Other names charity is known by	
Registered charity number	SC006120
Charity's principal address	Stuartfield Village Hall
	18 Burnett Street
	Stuartfield
	Postcode AB42 5DN

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jennie Michie	Chairperson	July 2024 – June 2025	
2	Lianne Urquhart	Vice Chair Person	July 2024 – June 2025	
3	Kelly Andrew	Treasurer	July 2024 – June 2025	
4	Owen Day	Chairperson	28/06/25 - present	
5	Rachel McKinnon	Vice Chairperson	28/06/25 - present	
6	Krystyna Milne	Treasurer	28/06/25 - present	
7	Darren Milne	Treasurer	28/06/25 - present	
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Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document	Stuartfield preschool Group have adopted an Early Years Scotland constitution approved by OSCR. The Group operates in partnership with Aberdeenshire Council in conjunction with Early Years Scotland and is regulated by SSSC, Care Inspectorate and the PVG scheme.
Trustee recruitment and appointment	Trustees are appointed at the AGM. The 2024 AGM was held in May 2024. No external body was used for any appointments.

Objectives and activities

Charitable purposes	<p>The aim of the group is to advance the education and social development of preschool children with the emphasis on the play experience, so that they take a constructive place in the community and also advance the education of their parents and other appropriate persons.</p> <p>In addition to the above the Group aims to:</p> <ul style="list-style-type: none"> - Provide a secure, friendly caring, safe and welcoming environment - Provide a wide variety of stimulating and enjoyable activities and resources appropriate to each child's needs - Plan, observe and evaluation for individual children within the curriculum for Excellence and Pre Birth to Three - Work in partnership with parent/carers and other agencies - Aid staff to develop their full potential through training courses and appraisals
Summary of the main activities in relation to these objects	<p>The following lists the main activities that are on offer daily to help deliver the curriculum and learning outcomes:</p> <ul style="list-style-type: none"> - Outdoor, physical, role and small world play - Snack preparation and baking - Tooth brushing and hand washing - Art & craft, malleable and sensory play - Together time (story time, news & star of the day) - Construction (Duplo, Brio & Balsa wood) - IT (Hudl- educational applications) - Science (Basic dissection, measuring, weighing and simple experiments) - Reading corner - Participation in Child Smile - Outside Educational experience visits – fro example Macduff Aquarium, farm visits.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

Development of the rising 5 group children in preparation for the step up to Primary school.

Fundraising was successfully held providing entertainment for all ages throughout the community, this has been done through Christmas and seasonal events. This is essential to the group and its future.

Nursery opening hours have remained at the enhanced openings in line with now offering 9-3 term funded hours through Aberdeenshire Council funding allocation.

Financial review

Brief statement of the charity's policy on reserves

£10,000 is kept so if all income ceased we could operate at full capacity for 3 months.

£20,000 is kept in a separate account as a redundancy pot which currently exceeds the minimum requirements set by the Government.

Details of any deficit

There is no deficit.

Donated facilities and services (if any)

Fees for the rented premises are at a discounted rate. Various services supplied to the Group at discounted rates during the fundraising events. Various donations from local companies and community for fundraising raffles etc.

APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
	Owen Day	Rachel McKinnon
Full name(s)	Owen Day	Rachel McKinnon
Position (e.g. Chair)	Chair Person	Vice Chairperson
Date	26/04/26	26/04/26

STUARTFIELD PRE-SCHOOL GROUP **SC006120**
STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING RECEIPTS AND PAYMENTS ACCOUNT)
FOR YEAR ENDED 31 JULY 2025

	Restricted Funds	Unrestricted Funds	Total Funds 2025	Total Funds 2024
	£	£	£	£
RECEIPTS				
Grants	-	-	-	-
Donations	-	-	-	250
Receipts from Fundraising Activities	-	7,510	7,510	8,088
Receipts from Gross Trading	-	164,747	164,747	179,089
Receipts from other Charitable Activities	-	-	-	-
Investment Income	-	-	-	-
Total Incoming Resources	-	172,257	172,257	187,427
PAYMENTS				
Payments relating directly to Fundraising Activities	-	682	682	
Payments relating directly to Gross Trading	-	150,794	150,794	138,909
Payments relating directly to Charitable Activities	-	-	-	-
Governance Costs:	-	-	-	-
Independent Examination (2022-23 and 2023-24)	-	1,080	1,080	-
Total Resources Expended	-	152,556	152,556	138,909
Net Incoming / (Outgoing) resources for Year	-	19,701	19,701	48,518
Total Funds at 1 August 2024	-	64,811	64,811	16,293
Total Funds at 31 July 2025	-	84,513	84,513	64,811

The statement of financial activities includes all gains and losses in the year.

STUARTFIELD PRE-SCHOOL GROUP **SC006120**
STATEMENT OF BALANCES
AS AT 31 JULY 2025

	Restricted Funds	Unrestricted Funds	Total Funds 2025	Total Funds 2024
	£	£	£	£
Cash at Bank and In Hand at 1 August 2024	-	64,811	64,811	16,293
Surplus/(deficit) for the year	-	19,701	19,701	48,518
Cash at Bank and In Hand at 31 July 2025	-	84,513	84,513	64,811

The financial statements were approved by the Board of Trustees on.....26/04/26.....
and were signed on its behalf by:

Krystyna Milne
Treasurer

Darren Milne
Treasurer

Owen Day
Chair

Rachel McKinnon
Vice-Chair

STUARTFIELD PRE-SCHOOL GROUP
NOTES TO THE ACCOUNTS
FOR YEAR ENDED 31 JULY 2025

SC006120

Nature & Purpose of Funds

Funds are predominantly raised through fees from Aberdeenshire Council for play sessions, contributions from parents for fees and snacks, and through fundraising.

Trustee Remuneration & Expenses

No remuneration was paid during the period to any charity trustee or person connected to a trustee in this period.

Direct reimbursement of purchases on behalf of the organisation were paid to 2 trustees on submission of receipts. This payment amounted to £2,659.50.

Receipts	£
Council Fees	160,794.54
Snack Fees	1,839.75
Stars Fees	550.00
Fundraising	7,509.60
Donations	-
Toddlers	1,390.00
Miscellaneous	172.84
	172,256.73

Payments	
Salaries, NICs & Pension	120,154.70
Premises/Rent	16,527.44
Play Equipment & Resources	6,377.18
Food/Drink	2,338.02
Fundraising Costs	681.62
Toddlers	1,835.00
Trips/Events	1,013.00
Staff/Committee training	25.00
Bank Charges	179.58
Running Costs	2,343.99
IE of accounts (2022-23 and 2023-24)	1,080.00
	152,555.53

**Independent Examiner's Report to the Trustees of
Stuartfield Pre-School Group
Registered Charity Number: SC006120**

I report on the accounts of the charity for the year ended 31 July 2025 which are set out on pages 5-7.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *Jacquie Milne*

Name: Jacquie Milne

Designation: Finance & Administration Manager, Aberdeenshire Voluntary Action

Address: PO Box 18706, Peterhead AB42 9BA

Date: 28 April 2026