

APPENDIX 1

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Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	01	04	2024		31	03	2025

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

Cranhill Arts Project
SC003739
10 Ruchazie Place
Glasgow
Postcode G33 3HA

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		Chairperson		
2		Vice Chairperson		
3		Secretary		
4		Treasurer		
5		Committee member		
6		Committee member		
7		Committee Member		
8		Committee Member		
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
None	

Structure, governance and management

Type of governing document

Cranhill Arts is governed by its constitution which was adopted in 01.07.1981 and last amended 23.06.2020. Our organisation's current charitable status was registered onto the index of Scottish Charities on 23.01.1996.

Trustee recruitment and appointment

Our management committee are the trustees of our organisation and normally meet every 6 – 8 weeks. Membership of the committee is open to all members of the community. Four members of the management shall reside within the Glasgow Northeast sector. Trustees are elected at the Annual General Meeting which is usually held in August. The management may co-opt up to 3 additional members if it is in the interests of Cranhill Arts. A Committee member who fails to attend 3 consecutive meetings without registering apologies may be deemed to have resigned from the management committee.

Objectives and activities

Charitable purposes

To promote the benefit of the inhabitants of Cranhill and Greater Glasgow without distinction of religion, race gender or politics, by associating the Local Authorities, Voluntary Organisations and inhabitants in a common effort to advance education and to provide facilities in the interest of social welfare for recreation, cultural and leisure time occupation with the object of improving the conditions of life for the same inhabitants.

Summary of the main activities in relation to these objects

Our facilities are extensively used by the local community in its widest sense including people living with a disability / trauma, local refugees, disengaged young people, older people experiencing isolation and people on low incomes. Working with up to 400 people a year our main activities include project based / outreach skills building and taster workshops in multimedia, digital photography visual art, and introductory computer and IT skills. We also run a series of photographic heritage archive training workshops for local residents including the digitisation and online publishing of our Glaswegians photographic archive which consists of some 30.000 images taken across the city between 1989 – 1993.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

During 2024/2025 we aimed to deliver a comprehensive annual series of skills building and therapeutic workshops in multimedia arts and crafts photography and IT skills within the East Central area of Glasgow. Our activities were mainly aimed at encouraging some of the most marginalised and isolated members of the community to improve their health and wellbeing and take better control of their lives through learning new skills while gaining the confidence and aspirations to play more active role within the community.

Between April 2024 and March 2025 Cranhill Arts delivered a total of 42 artistic programs to 354 people which included a total of 407 workshop sessions and 3 open days /taster classes.

31% (109) of the people we worked with had a disability.

21% (76) were young people aged 8-18 years.

36% (126) were local adults.

12% (44) were people aged 65 and over.

Financial review

Brief statement of the charity's policy on reserves

Our reserve policy continues to be under review. Working in partnership with our principal funders we aim to retain 2 – 3 months reserves of £4,000 at the end of each financial year.

Details of any deficit

None

Donated facilities and services (if any)

N/A

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Other optional information

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Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (e.g. Chair)	Chairperson	
Date	19.08.2025	

Registered Charity Number SC003739
Income & Expenditure Account and Balance Sheet
For Year Ending 31st March 2025

Income:

Glasgow City Council Communities Fund	£26,822.25	Restricted
BBC Children in Need	£ 9,200.00	
National Lottery Fund Awards For All	£17,135.00	
The Robertson Trust	£13,000.00	
The Heritage Lottery Fund	£26,366.50	Restricted
Glasgow City Council Local Area Budget	£ 3,060.00	Restricted
Scottish Power	£ 2,194.37	

Total Income for Year	£97,778.12
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Expenditure

Wage's and Charges	£54,026.79
Sessional Wages / Volunteer Expenses	£ 2,192.00
Building Lease / Insurance/ Maintenance	£ 4,766.22
Workshop Materials	£ 6,003.20
Travel / Transport	£ 1,393.78
Telephone/Electricity/Overheads	£ 6,875.06
Capital	£ 6,731.82
Bank Charges	£ 300.42
Administration /Miscellaneous Expenses	£ 920.91
Audit Fee	£ 450.00

Total Expenditure for Year	£83,660.20
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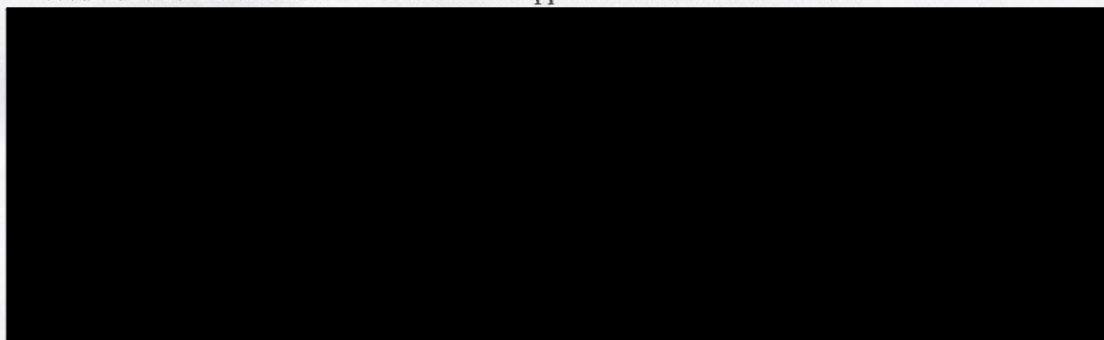
Net Income for Year	£14,117.92
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Opening balance for year	£20,654.03
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Closing balance for the Year	<u>£34,771.95</u>
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Financed By	
GCVS Balance	£ 6,887.74
Bank Balance	£27,881.86
Cash in hand	£ 2.35
	<u>£34,771.95</u>

Accounts audited in accordance with records Supplied and found to be correct.



Receipts and payments accounts

For the period from				to			
	01	04	2024		31	03	2025

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations					-	
Legacies					-	
Grants	39,335	56,249			95,584	80,741
Receipts from fundraising activities	2,194				2,194	2,000
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
A1 Sub total	41,529	56,249	-	-	97,778	82,741
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	41,529	56,249	-	-	97,778	82,741
A3 Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	31,292	51,918			83,210	85,141
Grants and donations					-	
Governance costs:					-	
Audit / independent examination	450				450	450
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
A3 Sub total	31,742	51,918	-	-	83,660	85,591
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	31,742	51,918	-	-	83,660	85,591
Net receipts / (payments)	9,787	4,331	-	-		(2,850)
A5 Transfers to / (from) funds						
Surplus / (deficit) for year	9,787	4,331	-	-	14,118	(2,850)

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	8,530	12,123			20,653	23,504
	Surplus / (deficit) shown on receipts and payments account	9,787	4,331			14,118	(2,850)
						-	
	Cash and bank balances at end of year (Agree balances with receipts and payments account(s))	18,317	16,454	-	-	34,771	20,654
B2 Investments	Details						
B3 Other assets	Details						
	Camera and IT Equipment						
B4 Liabilities	Details						
	Utilities						
B5 Contingent liabilities	Details						
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name			Date of approval	
					21.07.2025		
					21.07.2025		

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

Unrestricted funds at end of financial year total £18,317 for staffing, workshop activities and overhead costs.
Restricted funds total £16,454 towards Heritage Lottery Funded program of activities.

	Type of activity or project supported	Individual / Institution	Number of grants made	£
C2 Grants				
			Total	-

C3a Trustee remuneration	If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	x
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	Authority under which paid	£
C3b Trustee remuneration - details		

C4a Trustee expenses	If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	x
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		Number of trustees	£
C4b Trustee expenses - details			

	Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)
C5 Transactions with trustees and connected persons				

C6 Other information	
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Cranhill Arts Project

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Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
Total	-	-	-	-	-	-

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
Glasgow City Council Communities Fund		26,822	26,822	26,822
BBC Children In Need	9,200		9,200	9,200
National Lottery Improving Lives Fund				31,518
The Robertson Trust	13,000		13,000	13,200
The Heritage Lottery Fund		26,366	26,366	
Glasgow City Council Local Area Budget		3,060	3,060	
Generated Income	2,195		2,195	2,000
National Lottery Awards For All	17,135		17,135	
			-	
Total	41,530	56,248	97,778	82,740

reference

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Wages and Charges	10,115	43,912			54,027	56,366
Freelance Sessional Staff /volunteer expenses	1,982	210			2,192	3,930
Building Lease / Insurance / Maintenance	4,766				4,766	4,453
Capital Purchases	3,884	2,848			6,732	2,505
Workshop Materials	4,263	1,740			6,003	7,138
Travel Transport	884	510			1,394	980
Telephone Electricity Overheads	4,557	2,318			6,875	7,567
Administration/ Training Miscellaneous Expenses	540	380			920	1,887
Bank Charges	301				301	315
Audit Fees	450				450	450
					-	
Total	31,742	51,918	-	-	83,660	85,591

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Additional analysis (2)**5 Breakdown of unrestricted funds**

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations					-	
Legacies					-	
Grants	39,335				39,335	22,400
Receipts from fundraising activities					-	
Gross trading receipts					-	
buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities	2,194				2,194	2,000
Sub total	41,529	-	-	-	41,529	24,400
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	41,529	-	-	-	41,529	24,400
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	31,292				31,292	26,416
Grants and donations					-	
Governance costs:					-	
Audit / independent examination	450				450	450
Preparation of annual accounts					-	
Legal costs					-	
Sub total	31,742	-	-	-	31,742	26,866
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	31,742	-	-	-	31,742	26,866
Net receipts / (payments)	9,787	-	-	-	9,787	(2,466)
Transfers to / (from) funds					-	
Surplus / (deficit) for year	9,787	-	-	-	9,787	(2,466)
Nature and purpose of funds						
Towards staffing, overheads and skills development workshops.						

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Additional analysis (3)

6 Breakdown of restricted funds

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
	The National Lottery Improving lives Fund	Glasgow City Council IGF/transitional Support Fund	Glasgow City Council Local Area Budget	The Heritage Lottery Fund		
Receipts						
Donations					-	
Legacies					-	
Grants		26,823	3,060	26,366	56,249	58,341
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	-	26,823		26,366	56,249	58,341
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	-	26,823	3,060	26,366	56,249	58,341
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	12,123	26,823	3,060	9,912	51,918	58,725
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Sub total	12,123	26,823	3,060	9,912	51,918	58,725
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	12,123	26,823	3,060	9,912	51,918	58,725
Net receipts / (payments)	(12,123)	-	-	16,454	4,331	(384)
Transfers to / (from) funds					-	
Surplus / (deficit) for year	(12,123)	-	-	16,454	4,331	(384)
Nature and purpose of funds						
Towards Heritage Lottery Fund Skills Building project						

APPENDIX 3

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Office of the Scottish Charity Regulator

Independent examiner's report on the accounts

Report to the trustees/members of

Charity name
Cranhill arts Project

Registered charity number
SC003739
On the accounts of the charity for the period

Period start date			Period end date			
Day	Month	Year		Day	Month	Year
01	04	2024	to	31	03	2025

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention.

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:
Name:

Relevant professional qualification(s) or body (if any):

Address:

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose