

APPENDIX 1



Scottish Charity Regulator

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	30	07	2024	To	29	07	2025

Reference and administration details

Charity name	HATTON PLAYGROUP
Other names charity is known by	
Registered charity number	SC003543
Charity's principal address	

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		Joint Treasurer		
2		Joint Treasurer		
3		Joint Chairperson	15/07/2025 to date	
4		Joint Chairperson	15/07/2025 to date	
5		Secretary	15/07/2025 to date	
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
	30/07/2024 – 15/07/2025
	30/07/2024 – 15/07/2025
	30/07/2024 – 15/07/2025

Structure, governance and management

Type of governing document

Constitution

The committee will consist of parents of children attending the playgroup.

Trustee recruitment and appointment

Office bearers and positions are agreed by members of the committee at the AGM in May.

Objectives and activities

Charitable purposes

To provide a pre-school environment to the children of the Hatton area.

Summary of the main activities in relation to these objects

Various fundraising events to raise additional funds for the playgroup.

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

Continued provision of pre-school education in the village.

Financial review

Brief statement of the charity's policy on reserves

The playgroup has a reserve of just over £14,000. This can be used to cover 3 months redundancy pay, if required.

Details of any deficit

N/A

Donated facilities and services (if any)

N/A

APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*OSCR will accept
digital or typed
signatures*

Full name(s)

Position (e.g. Chair)

Date

HATTON PLAYGROUP

SC003543



Receipts and payments accounts						
For the period from	Period ending			to	Period starting	
	Day	Month	Year		Day	Month
	30	07	2024		29	07
			2025			

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	2,232				2,232	2,720
Legacies					-	
Grants	89,724				89,724	91,695
Receipts from fundraising activities	2,606				2,606	3,014
Gross trading receipts	60				60	302
Income from investments other than land and buildings	215				215	191
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
					-	
A1 Sub total	94,837	-	-	-	94,837	97,922
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	94,837	-	-	-	94,837	97,922
A3 Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	71,087				71,087	60,684
Grants and donations					-	
Governance costs:	2,162				2,162	5,142
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
A3 Sub total	73,249	-	-	-	73,249	65,826
A4 Payments relating to asset and investment movements						
Purchases of fixed assets	5,160				5,160	379
Purchase of investments					-	
A4 Sub total	5,160	-	-	-	5,160	379
Total payments	78,409	-	-	-	78,409	66,205
Net receipts / (payments)	16,428	-	-	-	16,428	31,717
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	16,428	-	-	-	16,428	31,717

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	55,001				55,001	23,284
	Surplus / (deficit) shown on receipts and payments account	16,428				16,428	31,717
						-	
						-	
	Cash and bank balances at end of year	71,429	-	-	-	71,429	55,001
(Agree balances with receipts and payments account(s))							

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments	NONE			
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets	Furniture and fittings	UNRESTRICTED		3,068	955
	Furniture and fittings	RESTRICTED		207	707
	Electricals	UNRESTRICTED		1,115	2,077
	Electricals	RESTRICTED			1,294
	Toys			1,562	
	PAYE			2,021	
		Total	-	7,973	5,033

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities	Pension		486	
		Total	486	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees
on behalf of all the trustees

Signature*

Print Name

Date of
approval

[Redacted Signature]	23.1.26
	23.1.26

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

C2 Grants

Type of activity or project supported	Individual / Institution	Number of grants made	£
NONE			
Total			-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
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C3b Trustee remuneration - details

Authority under which paid	£
NONE	

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	X
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C4b Trustee expenses - details

	Number of trustees	£
NONE		

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)
NONE			

C6 Other information

1 Donations

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
Donations	2,232				2,232	2,720
					-	
					-	
					-	
Total	2,232	-	-	-	2,232	2,720

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
Pre-school funding	89,724		89,724	91,695
			-	
			-	
			-	
Total	89,724	-	89,724	91,695

[illegible]

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
Play resources	1,281				1,281	1,352
Salaries	57,546				57,546	50,547
Premises costs	6,800				6,800	4,580
Food & drink	711				711	682
Other	4,749				4,749	3,523
					-	
					-	
					-	
					-	
					-	
Total	71,087	-	-	-	71,087	60,684

APPENDIX 3



Report to the trustees/members of

Registered charity number

On the accounts of the charity for the period

Set out on pages

Respective responsibilities of trustees and examiner

Basis of independent examiner's statement

Independent examiner's statement

Signed:**

Name:

Relevant professional qualification(s) or body (if any):

Address:

Independent examiner's report on the accounts

v2

Charity name

HATTON PLAYGROUP

SC003543

Period start date

Day Month Year
30 07 2024

to

Period end date

Day Month Year
29 07 2025

(remember to include the page numbers of additional sheets)

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date: 02/02/2026

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

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