

APPENDIX 1



| Trustees' Annual Report for the period | | | | | | | |
|--|-----|-------|------|-----------------|-----|-------|------|
| Period start date | | | | Period end date | | | |
| From | Day | Month | Year | To | Day | Month | Year |
| | 1 | 12 | 2023 | | 30 | 11 | 2024 |

Office of the Scottish Charity Regulator

Reference and administration details

| | |
|---------------------------------|---|
| Charity name | Dalbeattie Museum Trust |
| Other names charity is known by | |
| Registered charity number | SC003247 |
| Charity's principal address | 81 High Street Dalbeattie Dumfries and Galloway Scotland |
| | Postcode DG5 4BT |

Names of the charity trustees on date of approval of Trustees' Annual Report

| Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|--------------|-----------------|-----------------------------------|---|
| 1 | Chairman | | |
| 2 | Secretary | | |
| 3 | Treasurer | | |
| 4 | | | |
| 5 | | | |
| 6 | | | |
| 7 | | | |
| 8 | | | |
| 9 | | | |
| 10 | | | |
| 11 | | | |
| 12 | | | |
| 13 | | | |
| 14 | | | |
| 15 | | | |
| 16 | | | |
| 17 | | | |
| 18 | | | |
| 19 | | | |
| 20 | | | |

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|------|-----------------------------------|

Structure, governance and management

| | |
|----------------------------|--|
| Type of governing document | The Charity is a Scottish Charitable Incorporated Organisation (a SCIO). the structure of the organisation consists of Members and a Board of Trustees. Members may attend Members Meetings (including the AGM) and are responsible for appointing the Trustees. |
|----------------------------|--|

| | |
|-------------------------------------|--|
| Trustee recruitment and appointment | The Board of Trustees, which is currently made up of 11 members, meets once a month between April and October and when required during the winter, when the Museum is closed to the public. The Museum is run by a group of Volunteers, all of whom are eligible to be elected to the Board. The Trustees are elected at the AGM which is held in March of each year. the minimum number of Trustees is 5 and the maximum is 15. |
|-------------------------------------|--|

Objectives and activities

| | |
|---------------------|--|
| Charitable purposes | The advancement of education of the public in the history of Dalbeattie. The advancement of the arts, heritage, culture or science. To extend, enhance and maintain a collection of social historic materials; preserve and restore other materials for the purpose of public display; and to carry out works for the improvement and development of the museum. |
|---------------------|--|

| | |
|---|--|
| Summary of the main activities in relation to these objects | The Trust runs a small museum hosting artefacts covering local and social history, art, heritage and culture. The museum is open over the summer months from April to October. A group of volunteers show visitors around, providing them with insights into the history of Dalbeattie and the artefacts in the museum. In the winter volunteers maintain the museum infrastructure, restore and preserve artefacts that have been donated by the public for display. |
|---|--|

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period,

The Museum Opened for the season on the Monday 25th March 2024 and closed on the Saturday 26th October 2024. During the year we welcomed one new volunteer but said goodbye to three.

The total number of visitors was 3010, which is down by 19% on last year due to a general reduction in tourists visiting the area caused by the "cost of living crisis". Visitor donations were down in line with the number of visitors.

Some refurbishment and alterations to the museum layout took place during the winter;

- additional shelving added to the upstairs displays
- new electric radiators installed, replacing an old night store heater

In March we assisted a new Scottish TV company, S24 TV, with a programme they were producing on the Dalbeattie Granite industry. Two volunteers took part in an interview with a member of their production team.

Our chairman visited the local Primary School in June to present the History Cup and a book token on behalf of the Museum.

The Museum took part in "Doors open Day" in September, which once again attracted visitors.

Evening visits to the Museum were arranged for groups from Dalbeattie and Castle Douglas brownies.

A Q&A session and tour of the museum was arranged for a group of Dalbeattie High School students studying National Standard Travel & Tourism.

There were also visits from two local Primary Schools, Colvend and Palnackie.

The Museum is run entirely by volunteers, currently numbering 18, who work between 1 and 5 half day shifts a week.

Financial review

Brief statement of the charity's policy on reserves

Details of any deficit

Donated facilities and services (if any)

APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*OSCR will accept
digital or typed
signatures*

Full name(s)

Position (e.g. Chair)

CHAIR

Date

5/3/15

STATEMENT OF ACCOUNTS FOR DALBEATTIE MUSEUM TRUST

Income & Expenditure Account for the period 1December 2023 to 30th November 2024

| INCOME | £ | £ |
|---------------------------------------|-------------------|-----------------|
| Donations | £4,614.78 | |
| Bank interest | £253.56 | |
| TOTAL INCOME | £4,868.34 | |
| | | |
| EXPENDITURE | | |
| Insurance | £1,224.45 | |
| BT Phone & Internet | £770.33 | |
| Heaters | £1,258.80 | |
| Electricity | £2,760.38 | |
| maintainence | £853.11 | |
| stairlift | £2,315.00 | account 2 |
| Website Maintenance | £133.20 | |
| Stationary | £74.68 | |
| Alarm Maintenance | £114.00 | |
| Storage Unit | | accrued |
| staff clothing | £479.00 | |
| Miscellaneous | £455.08 | |
| Advertising | £385.00 | |
| TOTAL EXPENDITURE | £10,823.03 | |
| Excess Income over Expenditure | | -5954.69 |

Brought Forward Balances 1 December 2023

| | |
|--------------|------------|
| Cash in Hand | £0.00 |
| Account No1. | £7,022.22 |
| Account No2. | £35,450.75 |

| | | |
|---------------------------------|--------------|-------------------|
| | Sub Total | £42,472.97 |
| Plus Income over the Year | | £4,868.34 |
| | Sub Total | £47,341.31 |
| Minus Expenditure over the Year | | -£10,823.03 |
| accrued expenditure | | -£600.00 |
| | Total | £35,918.28 |

Carry Forward Balances 30th November 2024

Represented by:

| | |
|---------------------|-------------------|
| cash | £23.53 |
| Account No 1 | £3,539.94 |
| Account No 2 | £7,954.81 |
| Charity Bank | £25,000.00 |
| accrued expenditure | -£600.00 |
| TOTAL | £35,918.28 |

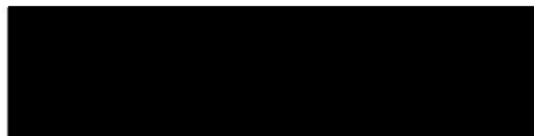
As Prepared by: William Dryden_____

Examiner's Details:

Name

Address

Telephone



The above statement has been compiled from the available Books, Records and explanations.

Signed Examiner_____ [



Signed Chair _____

Signed Treasurer _____