



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1 st	Feb	2024	To	31 st	Jan	2025

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

Sandwick Community Association
SC002339

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

The Charity is an unincorporated association. It is governed by its constitution The Association was granted charitable status by OSCR on January 1st 1992

Trustee recruitment and appointment

The management committee, which normally meets on a monthly basis, are the charity's trustees, plus the Orkney Islands Council and the Church of Scotland minister. Membership of the management committee is open to all members of the parish of Sandwick.

Trustees are elected at the Annual General Meeting which is normally held in May. Under the constitution, there are 4 officers of the committee and 8 representatives from the membership, plus 1 representative from each of the constituent bodies.

Objectives and activities

Charitable purposes

Maintain our community centre to the best of our ability to allow it to support and enhance our local community in the advancement of education, advancement of citizenship or community development, advancement of public participation in sport, advancement of arts, heritage, culture or science, relief of those in need by reason of age, ill health, disability, financial hardship or other disadvantage.

Summary of the main activities in relation to these objects

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APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

Hall hires remain buoyant, it is always good to see the public want to come and use our facilities, our bouncy castle has proved popular once again for birthday parties, but not least our regular users, SWI, Young Farmers and the Bell group.

Our lunch club is ever popular having a regular base of attendees up in the 40s each month and deliveries are now down to a bare minimum.

We have had a busy year welcoming tour buses to the hall as a welcome comfort stop and this has brought us a new and very welcome revenue stream.

We have been lucky enough to have a few good 'big' birthday parties in the hall this year keeping the bar side of things busy, this may in part be due to the committee's decision not to charge for the hall if we secure the bar services. We must thank Gary Foubister for taking on the bar management job and undertaking the personal licence course, this will be a great benefit to the hall.

We did not make any significant purchases over this financial year, electricity and Insurance remain our main two expenses, although we are aware that our flat roof requires renewal and we are on a waiting list for a builder.

Bar Stock is £1400

Financial review

Brief statement of the charity's policy on reserves

The charity holds a reserve of £49,456 which is more than equal to the running of the Hall for one calendar year, all of which are unrestricted.

Details of any deficit

Donated facilities and services (if any)

APPENDIX 1

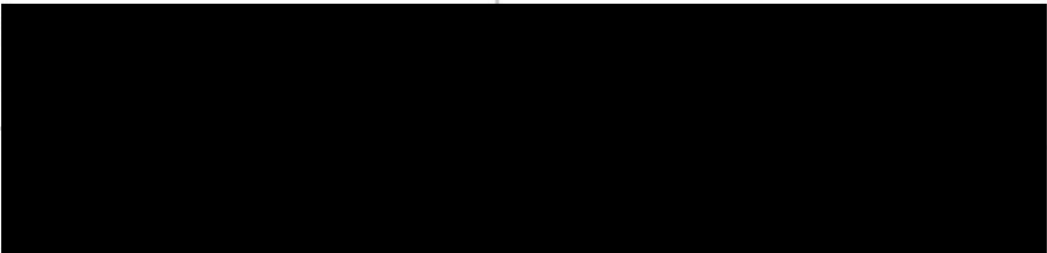
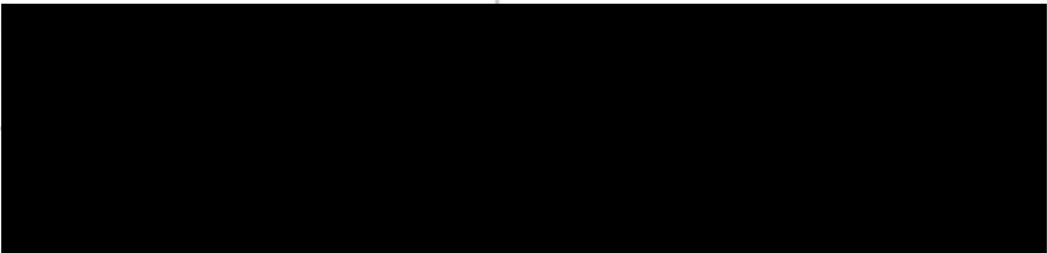
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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.


Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (e.g. Chair)	8 RESIDENTS	SECRETARY
Date	16/10/25	16/10/25

APPENDIX 3

OSCR

Scottish Charity Regulator

		Independent examiner's report on the accounts						v2	
Report to the trustees/members of	Charity name	Sandwich Community Association							
Registered charity number		SC002339							
On the accounts of the charity for the period	Period start date	Day	Month	Year	to	Period end date	Day	Month	Year
		01	02	2024			31	01	2025
Set out on pages	7-9								
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.								
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.								
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention</p> <ol style="list-style-type: none"> which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations <p>have not been met, or</p> <ol style="list-style-type: none"> to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. 								
Signed			Date:		27/10/2025				
Name									
Relevant professional qualification(s) or body (if any)									
Address									

Sandwich Community Association

SC002339



Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	02	2024		31	01	2025

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations	868				868	1,088
Legacies					-	
Grants					-	626
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities	27,702				27,702	15,773
A1 Sub total	28,570	-	-	-	28,570	17,485
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	28,570	-	-	-	28,570	17,485
A3 Payments						
Expenses for fundraising activities					-	17
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	17,312				17,312	19,121
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts	-				-	
Legal costs					-	
Other					-	
A3 Sub total	17,312	-	-	-	17,312	19,138
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	17,312	-	-	-	17,312	19,138
Net receipts / (payments)	11,258	-	-	-	11,258	(1,673)
A5 Transfers to / (from) funds						
Surplus / (deficit) for year	11,258	-	-	-	11,258	(1,673)

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

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[illegible]

X

E

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)

£

	trustees
5 trustees were reimbursed for ingredients and purchases relating to charitable activities, mostly ingredients for lunches and event catering.	5 1,938

Balance
outstanding at
period end (£)

Nature of Relationship	Nature of transaction	period end (€)	

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