

SCOTTISH CHARITY NUMBER: SC002217

SCALPAY COMMUNITY ASSOCIATION
TRUSTEES ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 OCTOBER 2023

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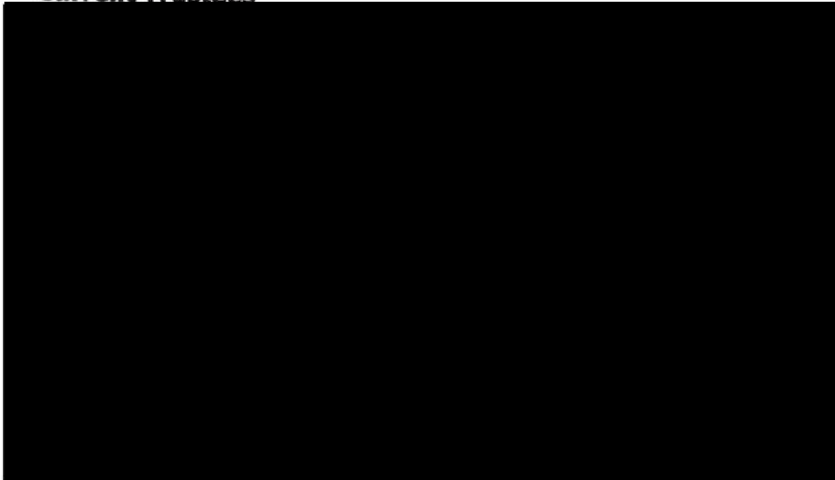
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SCALPAY COMMUNITY ASSOCIATION
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 OCTOBER 2023

REFERENCE AND ADMINISTRATION DETAILS

Scottish Charity Number: SC002217

Current Trustees



STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The Association is an unincorporated association which became a registered charity on 5 May 1989. The purposes and administration of the charity are set out in its Constitution.

The Association has set up a Scottish Charitable Incorporated Organisation (SCIO) named Scalpay Community Association SCIO (Scottish charity number SC052626). The charity intends to wind up the unincorporated association and transfer its assets and liabilities to the SCIO.

Recruitment and Appointment of Trustees

The management of the Association is the responsibility of the office bearers and council members who are elected or re-elected under the terms of the constitution by the Association's members at the Annual General Meeting. The Association's council members are also charity trustees for the purposes of charity law.

OBJECTIVES AND ACTIVITIES

Charitable Purposes

The objects of the Association are:-

- (a) to promote the benefit of the community resident in Scalpay (hereinafter called "the neighbourhood") by associating the Local Authorities, voluntary organisations and residents in a common effort to further health, to advance education, to provide a meeting place and facilities for physical and mental training and recreation, and social, moral and intellectual development, and to foster a community spirit for the achievement of these and other such objects as may by law be deemed to be charitable.
- (b) to secure the establishment, maintenance and management of a Community Centre (hereinafter called "the Centre") for activities promoted by the Association and its constituent bodies in furtherance of the above objects, or any of them.

SCALPAY COMMUNITY ASSOCIATION
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 OCTOBER 2023

Summary of main activities

During the year, the Association's activities included:-

- continuing to operate and manage the Scalpay Community Centre and other amenity areas including the playpark and football pitch;
- focussing on repairing the hall to allow usage for local groups;
- hosting bi-weekly children's events, "Stay and Play";
- hosting exhibitions run by our heritage partners, Comunn Eachdraidh Scalpaigh;
- trialling coffee events;
- hosting external groups for meetings;
- hosting visitors organisation for large scale orienteering events;
- hosting film crews for studio work.

All these events and more have resulted in the usage of the hall increasing and being made available to the community of Scalpay and North Harris.

Trustee Remuneration and Expenses

The Trustees did not receive any remuneration or expenses during the year.

ACHIEVEMENTS AND PERFORMANCE

Summary of main achievements

Considerable progress has been achieved in the past year, from the AGM in December 2022 where the membership agreed to progressing the redevelopment of the building towards a Community and Heritage Centre.

- Successful land resumption and full title ownership of the building and surrounding land was completed after 4 years of legal work.
- The restructuring of SCA into a new charity, "Scalpay Community Association SCIO", was approved by OSCR in June 2023.
- An EGM will be called in April 2024 to gain approval from the membership to wind up the old charity and transfer the assets into the new SCIO.
- The development plan (presented at the AGM) for the Community Heritage Centre moved to a preliminary planning and building warrant stage (RIBA 3&4).
- The kitchen and café area after repair work and painting was approved for use by Western Isles Environmental Health.
- Work to train volunteers to have food hygiene training certification is planned for next year.
- SCA (SCIO) signed an MOU with Comunn Eachdraidh Scalpaigh to manage the relationship between both groups.
- Plans to upgrade the Scalpay football pitch began with a donation of "AstroTurf" from Comhairle nan Eilean Siar and a legal lease was being developed with North Harris Trust and the crofter.
- The playpark was in continuous use throughout the year with plans to acquire additional equipment in 2024.

Scalpay's Community Heritage Centre proposal reflects a lot of work from the Association's committee and its consultants and many other unseen volunteers.

SCALPAY COMMUNITY ASSOCIATION

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 OCTOBER 2023

FINANCIAL REVIEW

Reserves policy

The general fund represents unrestricted funds from past operating results not yet utilised. It also represents the free reserves of the charity. As a result of the surplus of £4,302 for the year, unrestricted funds have decreased to £29,122 and restricted funds have increased to £19,500. Restricted funds at year-end represents grant funding received during the year for a specified purpose not yet utilised.

The trustees consider that the level of free reserves held at 31 October 2023 is sufficient to meet the Association's ongoing operational requirements and enable the charity to continue with its activities for the forthcoming year.

FUTURE PLANS

The Association plans for the coming year will focus on the redevelopment of the community centre into a Community and Heritage Centre.

Approved by:  their behalf by:

 Trustee

Date: 28/5/24

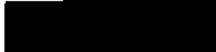
SCALPAY COMMUNITY ASSOCIATION
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 OCTOBER 2023

	Unrestricted funds	Restricted funds	Year to 31.10.23
	£	£	£
Receipts:			
Donations	7,690	-	7,690
Grants:			
CnES - Ward Priority Fund	-	900	900
CnES - Crown Estate Funding	-	12,500	12,500
Bakkafröst Community Fund	-	7,000	7,000
National Lottery Community Fund	-	5,000	5,000
Western Isles Development Trust	-	2,000	2,000
Fundraising	501	-	501
Hall hires	7,054	-	7,054
Rental income	5,000	-	5,000
Other income	463	-	463
Bank interest	117	-	117
	<u>20,825</u>	<u>27,400</u>	<u>48,225</u>
Payments:			
Light and heat	9,764	-	9,764
Repairs and maintenance	5,392	509	5,901
Cleaning expenses	4,160	-	4,160
Insurance	2,373	-	2,373
Equipment	1,846	2,900	4,746
Events and activities	-	4,491	4,491
Rent	206	-	206
Advertising	157	-	157
Website costs	288	-	288
Playpark expenses	882	-	882
Football pitch expenses	1,776	-	1,776
Legal and professional fees	8,759	-	8,759
Donations	400	-	400
Sundry expenses	20	-	20
	<u>36,023</u>	<u>7,900</u>	<u>43,923</u>
Surplus/(Deficit) for year	<u>(15,198)</u>	<u>19,500</u>	<u>4,302</u>

SCALPAY COMMUNITY ASSOCIATION
STATEMENT OF BALANCES
FOR THE YEAR ENDED 31 OCTOBER 2023

	Unrestricted funds	Restricted funds	At 31.10.23
	£	£	£
Bank and cash in hand			
Bank and cash in hand	<u>29,122</u>	<u>19,500</u>	<u>48,622</u>
Funds			
Opening funds	44,320	-	44,320
Surplus/(Deficit) for year	<u>(15,198)</u>	<u>19,500</u>	<u>4,302</u>
	<u>29,122</u>	<u>19,500</u>	<u>48,622</u>

Approved by the Trustees and signed on their behalf by:


 Trustee

Date: 28/5/24

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
SCALPAY COMMUNITY ASSOCIATION

I report on the accounts of the charity for the year ended 31 October 2023 which are set out on pages 4 to 5.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity's trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

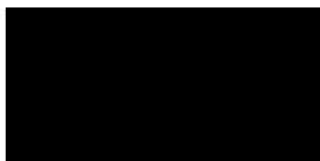
1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name:



Address:

CIB Services
Chartered Accountants
63 Kenneth Street
Stornoway
Isle of Lewis
HS1 2DS

Date:

21/5/24
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