

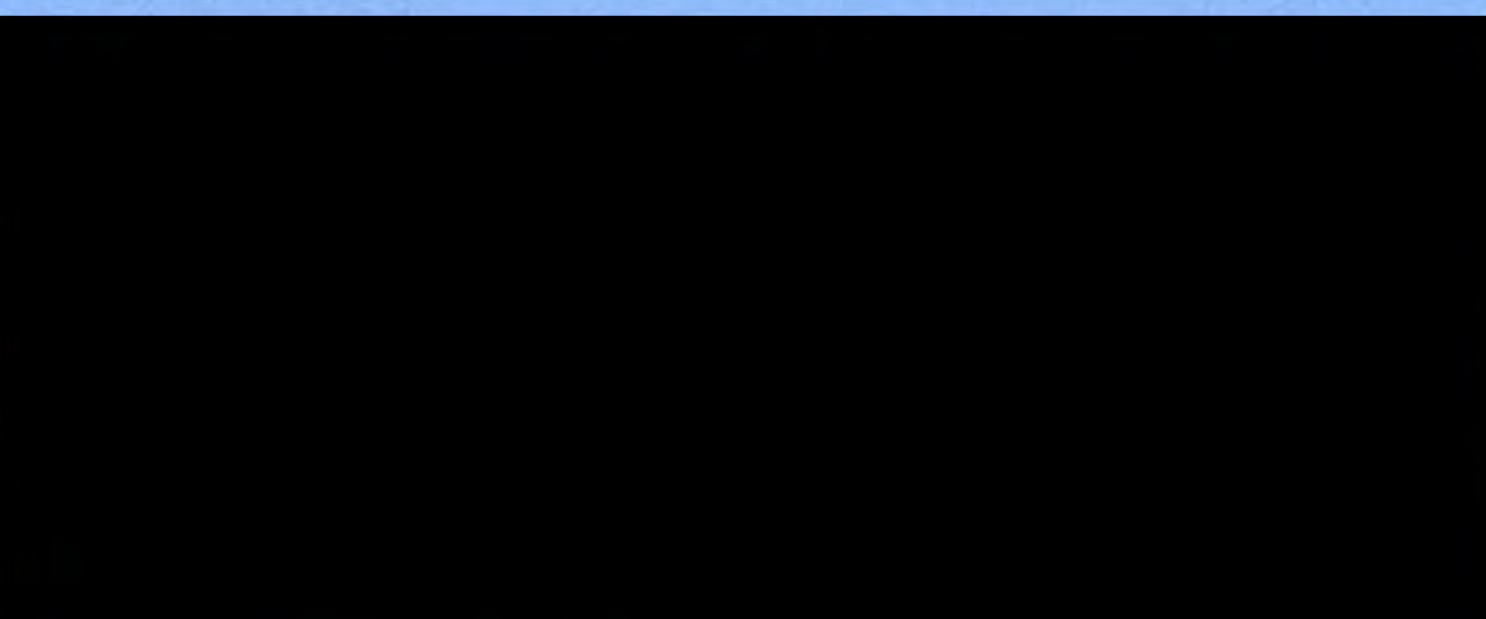
TRUSTEES ANNUAL REPORT

Period 1st April 2024 - 31st March 2025

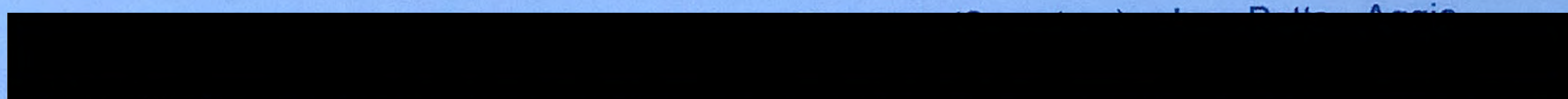
Scoraig Community Centre Group

Charity number- SC001711

Charity's principal address



Names of the charity trustees on the date of approval of the Trustee's Annual Report (27 October 2024)



Names of all other charity trustees (who were trustees during the accounting period but have since left, and when they stepped down)

None

Type of governing document

The charity operates under a constitution that was approved by OSCR on 17/12/2020 and adopted in January 2021. A submission has been made to OSCR on 21.12.2025 to amend section 9. Finance and we are awaiting approval. This is the proposed amendment:

9. Finances

Proposed Amendment to Constitution Point 9 (Agreed by SCCG Committee on 27.10.24)

The Treasurer, working to the Committee, is initially responsible for managing the finances of the group. Ultimately, the Committee has overall responsibility for the group finances. Any cheques for expenditure must be countersigned by the Secretary and the Chairperson or if necessary the Vice Chair acting on the Chair's behalf by agreement. The Treasurer reports with an update of key financial data to the group at each meeting. **Annual Accounts should be subject to external scrutiny in line with relevant requirements of legislation**

Previous wording for section 9. Finance

The Treasurer, working to the Committee, is initially responsible for managing the finances of the group. Ultimately, the Committee has overall responsibility for the group finances. Any cheques for expenditure must be countersigned by the Secretary and the Chairperson or if necessary the Vice Chair acting on the Chair's behalf by agreement. The Treasurer reports with an update of key financial data to the group at each meeting. **The annual Treasurer's Report must be audited and approved by a suitable independent examiner prior to the Annual General Meeting of the Group.**

This constitution outlines the charity's purpose, objectives, and governance structure, ensuring compliance with charity law and our specific operational needs. The constitution provides a framework for the management of the charity, including the roles and responsibilities of trustees, procedures for meetings, and guidelines for financial management.

The governing document is reviewed regularly to ensure it remains relevant and effective in guiding our activities. Any proposed amendments are discussed and agreed upon by the board of trustees in accordance with the procedures set out in the constitution.

Trustee recruitment and appointment

In accordance with the Constitution Trustees posts are held for 12 months and are subject to re-election at the AGM, when new members are also invited to express interest. Officer roles are then decided at the next Business Meeting

Charitable purposes (taken from the constitution)

The purposes of the Group include:

- a. To help facilitate, arrange or provide leisure, formal and informal learning, craft and training activities for children, young people and adults living on the Scoraig peninsula and in the locality, and their friends and visitors.
- b. To provide a year-round, accessible, welcoming and accommodating setting for the above activities and for community meetings or other gatherings as deemed appropriate by the Group.
- c. To maintain, manage and promote the use of the (Community Centre) (Old Secondary School) building and its facilities as a venue, also the adjacent house, as key community assets on behalf of all inhabitants on the Scoraig peninsula and the locality.
- d. To ensure the Centre, its facilities and the adjacent house are respected and used responsibly.

- e. To obtain relevant funding and manage such monies lawfully and according to current regulations in order to do all the above.

SUMMARY OF THE MAIN ACTIVITIES AND ACHIEVEMENTS OF THE CHARITY (taken from the chair's report shared at the AGM on 07/12/2025)

What the Committee achieved for the community during the financial year 2024/25

Refurbishment Project Scoraig Community Centre (See detailed report):

We made a **successful bid** to the HCCRF for **£25,000** in June 2024 to continue the design & consultation process for the Centre refurbishment and to obtain a Building Warrant for the planned refurbishment, with the funding period due to end in February 2025

- Community Regeneration Funding received in the financial year 2024/25 of £28,620 which was used for; a structural survey of the Centre, design specifications for the Beam to open up the kitchen & hall area, design specification for the Roof Construction, EPC Survey, drawings for planning permission and building warrant, fees for planning application, specifications for QS/tendering
- In April 2024 we held a project planning meeting to discuss the addition of accommodation to the Centre refurbishment plans - the group made the decision not to pursue accommodation due to the high costs of inclusion and the relatively small space that could be created.
- In June 2024 we sought and received comments from Scoraig residents regarding the draft design. An application for Planning Permission was made in June 2024 and granted in July 2024
- In September 2024 we commissioned an external Project Development Office to source and apply for Capital grant funding to meet future Construction costs.
- Designs and specifications for the Building Warrant and Quantity Survey/Tendering purposes were submitted in February 2025.
- SCCG - gave matched funding of £3,800 towards the CRF grant and activities under that grant (described above)

Other Activities:

- ✓ We made a successful bid to the Loch Broom and Ullapool Community Trust (LUCT) to purchase and site the first 2 Defibrillators/Emergency Kits. **£2,000**

was awarded in August 2024 and SCCG matched funded £189.98. We made a joint commitment with SCA to pursue funding for a third defibrillator for Ruighriabhach.

- ✓ We approached The New Housing Partnership about the building of affordable housing on Scoraig who said they were unable to proceed as there is no evidence of local demand, and they also said they could not consider building a house for the teacher even on land owned by the HC
- ✓ We costed up the replacement of windows at Driftwood which was £6,000. We approached the HC for help towards replacing Driftwood windows so that we could continue future proofing accommodation for the primary school teacher but they declined because Driftwood is community owned asset and not a HC one
- ✓ Passenger ferry subsidy - SCCG agreed to support proposals to subsidise some journeys by Scoraig residents, and to connect with (Westerbus) bus schedules to improve access to public transport. We agreed to joint SCA in suggesting a public meeting with Highland Council and community groups on Scoraig to discuss transport.
- ✓ Mandatory/Discretionary rate relief for Centre applied for in November 2024 and awarded
- ✓ We donated £50 to the Parent Council towards outdoor play equipment
- ✓ The Primary School regularly hired the Centre for PE, Cooking and their very popular Community Events

We maintained both the Community Building & Driftwood:

- Repairs to the generator
- An Electrical Installation Condition Report was issued for the Centre in July 2024 following upgrades to the Emergency Lightning, Fire Alarm system and PAT Testing
- We replaced the Ultraviolet Bulbs at Driftwood
- Gas Safety Compliance Certificates were obtained for the Centre & Driftwood

Use of the Community Centre/Building

During 2024/25 we received £758 in rental for the Centre for the following:

Regular Primary School Cooking & PE sessions
Dance workshop (Workaways)
Derek & Band Event
October Beer Festival
November Bonfire party
December Christmas Fayre

First Aid course

GP meetings, GP Surgeries,

Tai Chi / Qui Gong weekly in term time

10 Table Tennis Sessions

Parent Council, SCCG, SCA, Grazing Committee, Graveyard Committee meetings & AGMs

The Primary School held some very popular participative events including the pantomime, the film night and the launch of the museum

Use of Centre equipment for other events (PA system and catering supplies).

THANK YOU these were well attended and enjoyed by Scoraig Residents

SCORAIG COMMUNITY CENTRE GROUP (SCCG) FINANCIAL RESERVES POLICY

This Reserves Policy is set out as recommended by the Office of the Scottish Charity Regulator (OSCR) and in accordance the Code of Governance.

1. DEFINITION OF RESERVES

The Code of Governance for Charities and IPCs (Guideline 6.3.1) states that ***“While all charities should maintain some level of reserves to ensure long-term financial sustainability, the charity should disclose its reserves policy in the annual report.”***

The term "Reserves" is used to describe that part of a charity's income funds that is freely available for its operating purposes not subject to commitments, planned expenditure and spending limits. Reserves do not include endowment funds, restricted funds and designated funds.

2. WHY DOES THE SCORAIG COMMUNITY CENTRE GROUP NEED A RESERVES POLICY?

- a) Having a reserves policy helps to inform SCCG of the way in which the Group, set up as a Charity manages its cash, liquid assets and debt
- b) A reserves policy can assist charities when planning and explaining their approach to stakeholders. It contributes to the Committee Members' ability to balance the needs of current and future beneficiaries, to provide stakeholders with assurances that the charity is well managed and that it has, where appropriate, a strategy for building up reserves.
- c) Without a reserves policy, SCCG cannot be confident that their reserves level matches the charity's needs at the time. The charity could be holding reserves that are too high or too low for its needs.

3. WHAT DOES A RESERVES POLICY COVER?

- a) The amount of reserves as at Annual Report date and for the AGM
- b) What reserves level (expressed in the ratio of reserves to annual operating expenditure) the Committee members agree the charity needs, together with the reasons why the charity needs this level
- c) What steps the charity is going to take to establish or maintain reserves at the agreed level; and
- d) Arrangements for monitoring and reviewing the policy on a regular basis.

SCCG FINANCIAL RESERVES POSITION: Unrestricted funds (Reserves) £5,000

The reserves set aside by SCCG help to provide financial stability and the means for the continuation and development of our principal activities. SCCG intend to maintain our reserves at a level which is at least equivalent to £5,000 because this amount will cover the operational running costs of the charity for a three-month period in the event that other income streams such as regular rental of Driftwood cease for a period of time. In addition, and if affordable and necessary SCCG also intend to use the reserves in the following manner:

- a) Funds to allow for unforeseen emergencies or other unexpected needs, for example an unexpected repair bill or requiring funding for an urgent project
- b) Unforeseen day to day operational costs
- c) Grant income not being renewed
- d) Planned commitments which may need higher levels of reserves
- e) The need to fund short-term deficits in a cash budget, for example money may need to be spent before funding is received.

SCCG will regularly review the amount of reserves that are required at SCCG meetings to ensure that they are adequate to fulfil our continuing obligations.

Agreed on 11/12/2019

Details of any deficit

This year there was a deficit of £356.00.

This was due to the receipt of a restricted grant being received after the year-end which related to expenditure in this financial year.


Donated services and facilities

(does not include donated goods for resale)

The Scoraig Community Centre Group has a long history of local residents and committee members donating their time and services on a voluntary basis. The group often has 'volunteer days' when committee members and Scoraig residents will turn up to help with activities such as tree clearing, chopping and stacking wood, maintenance of the Centre, Driftwood and the Children's play area, removing rubbish and scrap metal, ferrying and running groups in the Centre (e.g. Table Tennis, Qi Gong, music sessions, community events, etc)

No committee members are paid for their time spent on committee business or for undertaking related administration and financial duties.



 Chair SCCG

22.12.2025

END OF REPORT

Scoraig Community Centre Group

Charity Number SC001711

Independent Examiner's Report to the Trustees of Scoraig Community Centre Group

I report on the accounts of the charity for the year ended 31st March 2025 which are set out on pages 6-9.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention.

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations

-to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Guardian Bookkeeping Ltd

Guardian Croft

Ruigh'Riabhach

Dundonnell

IV23 2RE

Date 23/12/2025

Scoraig Community Centre Group
 Receipts and Payments Accounts
 For the year ending 31st March 2025
 Charity Number SC001711

	Note	Year to 2025 Unrestricted £	Year to 2025 Restricted £	Year to 2025 Total £	Year to 2024 Total £
Receipts					
Donations		391	-	391	2,481
Grants			30,620	30,620	1,380
Receipts from fundraising activities		79	-	79	-
Rents from land & buildings					
Bunkhouse Rent		7,800	-	7,800	9,085
Rents from Hall Hire		758	-	758	825
Gross receipts from other charitable activities		85	-	85	313
Total Receipts		9,113	30,620	39,733	14,084

	Note	Year to 2025 Unrestricted £	Year to 2025 Restricted £	Year to 2025 Total £	Year to 2024 Total £
Payments					
Expenses for fundraising activities					
Food & drink		-	-	-	82
Cards		-	-	-	107
Grants and Donations					
Donation to Parent Council		50	-	50	79
Charitable Activities					
Maintenance of buildings		0	-	-	2,196
Bunkhouse supplies and repairs		362	-	362	3,726
Other Bunkhouse expenses		-	-	-	254
Community Centre supplies and repairs		6,257	-	6,257	1,410
Community Centre renovation expenses		48	29,077	29,125	4,796
Community Defib		190	2,000	2,190	-
Governance Costs					
Legal & Insurance		1,945	-	1,945	1,550
Admin		-	-	-	73
Governance Costs		150	-	150	-
Total Payments		9,002	31,077	40,079	14,271
Surplus/(deficits) for the year		112	(457)	(346)	1,358
Transfers between funds		(457)	457	-	-
Surplus/(deficits) for the year		(345)	0	(346)	1,358

Signed:

Name:

Date:

15.12.2025

Scoraig Community Centre Group
Receipts and Payments Accounts
For the year ending 31st March 2025
Charity Number SC001711

	Year to 2025 Unrestricted	Year to 2025 Restricted	Year to 2025 Total	Year to 2024 Total
Statement of Balances -as at 31st March 2025				
Opening cash at bank and in hand	20,729	(2,916)	17,813	18,001
Add income	9113	30,620	39,733	14,084
	29,842	27,704	57,546	32,085
Less expenditure	9,002	31,077	40,079	14,272
Transfers	(457)	457	-	-
Closing cash at bank and in hand	20,384	(2,916)	17,468	17,813

Bank and Cash Balances

Bank account	17,387	17,782
Petty Cash	80	31
	17,468	17,813

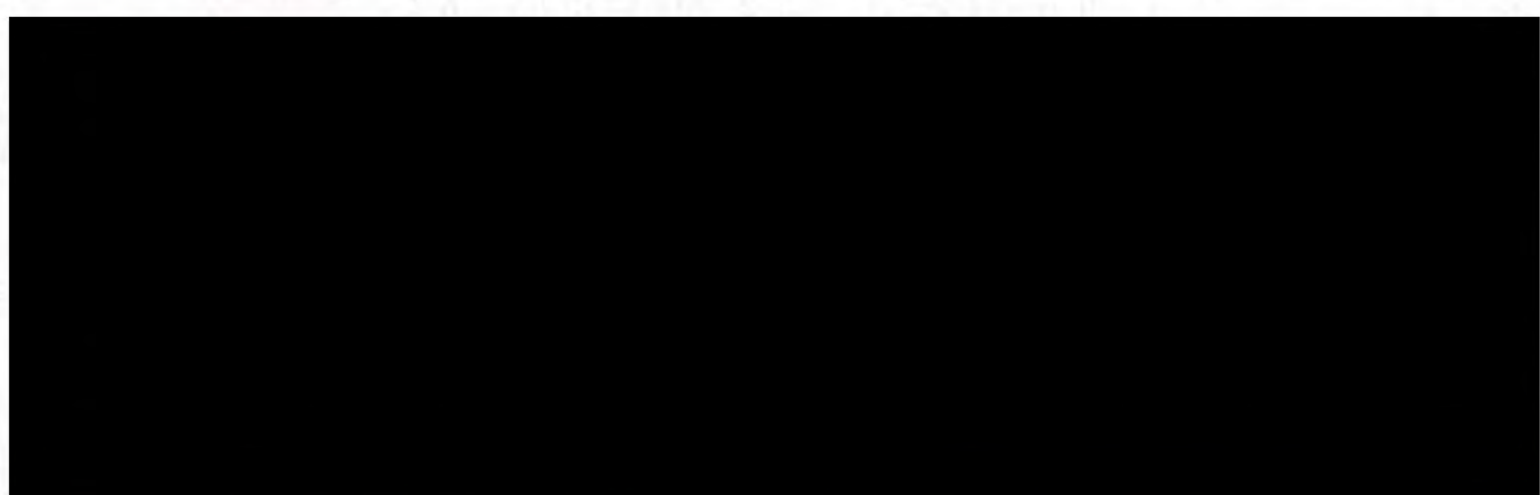
Other Assets

Scoraig Community Centre	223,731	223,731
Driftwood	111,865	111,865
Unfixed Building Contents	49,188	49,188
Rental safe deposit	650	650
	385,434	385,434

Liabilities

Rental safe deposit	650	650
	650	650

Signed:



Name:



Date:

15.12.2025

Scoraig Community Centre Group
Receipts and Payments Accounts
For the year ending 31st March 2025
Charity Number SC001711

1. Basis of Accounting

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

2. Nature and purpose of funds

Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity. The trustees maintain a single unrestricted fund for the day-to-day running of the Charity. During the period the Charity received £9,113.32 towards core costs.

Restricted funds may only be used for specific purposes. Restrictions arise when specified by the donor or when funds are raised for specific purposes. Grants totalling £30,620 were received during the year. HCRF - Grant for Centre Renovation project £28,620. £2,000 LUCT towards community defibrillator.

3. Related party transactions

£1428.88 was paid to [REDACTED] for cleaning and maintenance work to the centre.

	Year to 2025 Unrestricted	Year to 2025 Restricted	Year to 2025 Total
4. Grants			
HC CRF Grant	-	29,077	29,077
LUCT grant	-	2,000	2,000
Total	-	31,077	31,077

	Year to 2025 Unrestricted	Year to 2025 Restricted	Year to 2025 Total	Year to 2024 Total
5. Donations	£	£	£	£
Donations	391	-	391	2481
Total	391	-	391	2481

6. Transfers between funds

£457 was transferred from unrestricted to cover the shortfall on the costs for the renovation project funded by the HC CRF grant.

	Year to 2025 Unrestricted	Year to 2025 Restricted	Year to 2025 Total	Year to 2024 Total
7. Governance Costs	£	£	£	£
Legal & Insurance	1,945	-	1945	1550
Admin	-	-	-	73
Independent Examination	150	-	150	-
	2095	0	2095	1623

8. Volunteers

The trustees would like to record their thanks to all the volunteers who dedicate a significant amount of time for no remuneration to the charity.

	At 1st April 2024	Incoming	Outgoing	Transfers	At 31st March 2025
9. Restricted Funds	£	£	£	£	£
HCRF - Grant for Centre Survey	(3,416)	28,620	(29,077)	457	(3,416)
Donation for Wind turbine project	500	-	-	-	500

LUCT Grant	-	2,000	(2,000)	-	-
	(2,916)	30,620	(31,077)	457	(2,916)

	At 1st April 2024	Incoming	Outgoing	Transfers	At 31st March 2025
10. Unrestricted Funds					
Unrestricted funds	20,729	9113	(9,002)	(457)	20,384
	20,729	9,113	(9,002)	(457)	20,384