

Trustees Annual Report
for
Coldstream Health Centre Trust Fund
for the period
to 31st December 2025

Scottish Charity No: SC000308



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Reference & Administrative Information

Charity Name: Coldstream Health Centre Trust Fund

Known by: Coldstream Patient Participation Group

Scottish Charity No: SC000308

The Charities Principal Address: Coldstream Medical Practice
Kelso Road
Coldstream
Berwickshire
TD12 4LQ

Charities Trustees on date of approval including office held:

Chairperson	Mrs Frances Richardson
Trustee	Dr Emma Platt
Trustee	Mrs Vera Baxter

Names of other trustees during the period:

There were none

Independent Examiner: Sue Bennett ACIE
21 Dounehill
JEDBURGH
TD8 6LJ

Bankers: Bank of Scotland plc
PO Box 1000
BX2 1LB

Structure, Management & Governance

The charity is an unincorporated association with a Deed of Trust. It has been registered as a charity since 5th December 1984.

Appointment & Training of Trustees

The charity is managed by trustees who are elected/nominated at an Annual General Meeting.

Organisational Structure

The trustees manage the charity with the assistance and support of the practice manager at the Health Centre.

Objectives & Activities

The charities' purpose is the advancement of health.

The main activities in line with the purpose are:

- The charity acts as point of contact for any queries relating to the health centre from the local community.
- Assisting with various administration activities for the health centre.
- Acting as advocates on behalf patients and liaising with the local health Board in relation to concerns/issues.

The beneficiaries are:

- Children/Young people
- Older People
- People with disabilities or health problems

Achievements & Performance

Meetings were held as required and continue to involve the staff in the decision-making process.

The Trustees would like to thank all our donors throughout the financial year.

Five items were purchased this year for the continued support of the medical practice and the objectives of the charity.

Financial Review & Preserve Policy

There was a deficit this year. There are no restricted funds, therefore unrestricted reserves, are measured by the General Funds, which currently are £14,545.83.

The Charities Reserves Policy is that unrestricted reserves should be equal to at least three months of operating costs. This would be sufficient to allow for any contingencies.

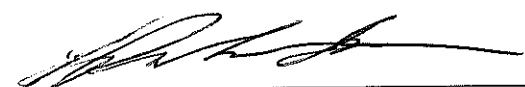
Voluntary Help & Gifts in Kind

The charity benefits from the voluntary hours provided by the trustees, and those supporting the charity in its activities.

Trustee & Related Parties

All, or if, expenses are paid they are reimbursements of expenses for the running of the charity. No charity trustee received any payment this financial year.

This report was approved by the trustees on 24th March 2026 and signed on their behalf by Mrs Frances Richardson

Signed:  _____

Receipts & Payments Account Year Ended 31st December 2025

Receipts & Payments Account	Notes	Un Restricted	Restricted Funds	Total 2025	Total 2024
Receipts					
Donations	1	375.00	0.00	375.00	175.00
Receipts from Fund Raising Activities		0.00	0.00	0.00	0
Other Charitable Activities		0.00	0.00	0.00	0
Total Receipts		375.00	0.00	375.00	175.00
Payments					
Expenses from Fund Raising Activities		0.00	0.00	0.00	0.00
Expenses from Charitable Activities	2	963.87	0.00	963.87	1,076.61
Independent Examination		75.00	0.00	75.00	75.00
Total Payments		1,038.87	0.00	1,038.87	1,151.61
Net Receipts/(Payments)		(663.87)	0.00	(663.87)	(976.61)
Transfer between Funds		0.00	0.00		
Surplus/(Deficit) for Year		(663.87)	0.00	(663.87)	(976.61)

Statement of Balances as at 31st December 2025

	Un Restricted	Restricted Funds	Total 2025	Total 2024
Balances at Start of Year	15,209.70	0.00	15,209.70	16,186.31
Surplus/(Deficit) for Year	(663.87)	0.00	(663.87)	(976.61)
Balances at End of Year	14,545.83	0.00	14,545.83	15,209.70

Other Assets

No Other Assets Held

Liabilities

No Outstanding Liabilities

Financial Statements approved by the Charity and signed on its behalf by:

Signed: 

Dated: 24th March 2026

Notes to the Accounts

	2025	2024
1 Donations		
Donations	300.00	175.00
Total	300.00	175.00

2 Expended Resources from Charitable Activities

Enigma XS Lightweight Wheelchair	0.00	299.95
Recycled Plastic Composite Picnic Bench	0.00	776.66
Deep Sea Ball Pool	199.99	0.00
Yuzino Min Projector	183.18	0.00
Emerair's Trolley Emergency Respiratory Bag	179.58	0.00
Omron Automatic Upper Arm Blood Pressure Monitor	180.40	0.00
Boxes for Palliative Care Patients	220.72	0.00
Total	963.87	1,076.61

3 Nature & Purpose of Funds

All funds are solely for the use of the Trustees of the Coldstream Health Centre Trust for the purpose of assisting in the relief of those attending the Coldstream Health Centre.

Independent Examiner's Report on the Accounts

Report to the trustees of Coldstream Health Centre Trust Fund
Registered charity number SC000308
On the accounts of the charity for the period 31st December 2025
Set out on Pages 6 to 7

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 
Sue Bennett 21 Dounehill Jedburgh TD 8 6LJ

Date: 24th March 2026

Relevant professional qualification(s) or body:
ACIE & Dip Business & Finance