



## TREASURER'S REPORT

September 2025

### 1. OPENING STATEMENT

I am delighted to present our third Treasurer's Report for 2024-2025 PTA activities. We have had another incredible year with some great support from office bearers, members, teaching staff and the wider school community. This report provides an overview of the financial aspects of our endeavors, detailing incoming monies, outgoings, and the current financial status of our association.

### 2. FINANCIAL SUMMARY

This section presents a summary of our financial activities, including total income, total expenses, and the resulting net income for the specified period. This gives a high-level view of the PTA's financial health.

#### 2.1 Fundraising Events

During the reporting period, 10 fundraising events were held. Total money raised was £5110.35.

The amounts shown below is the total money raised for the event after expenses were paid.

1. Pumpkin Carving and Autumn Ball	- £486.13 (Carving entry £0, ball entry £2)
2. Christmas Ballot	- £982.54
3. Reindeer Food	- £44.20
4. Christmas Movie / Tuck Sale	- £278.01
5. Asda Cashpot	- £290.38
6. Easter Ballot	- £730.00
7. Break the Rules Day 1	- £605.00
8. Break the Rules Day 2	- £496.30
9. Summer Fair	- £1265.80

**Fundraising Events Amount Raised = £5110.35**

#### 2.2 Donations

Carpet for Sensory Room (490x295cm) – unknown value

Easy Fundraising - £26.95

**Total Donations = £26.95**

#### 2.3 Grants

Belfast City Airport Grant - £5756.91



## 2.4 Expenses

Expenses occurred during the year were paid directly from the KIPS+ Bank Account. All expenses were related to the provision of items required at the fundraising events. Bank statement and receipts showing all items are included at Appendix 1.

Expenses for the 10 fundraising events were as follows. (Amounts are already accounted within the fundraising events.)

1. Halloween event	- £416.52
2. Christmas Ballot	- £32.41
3. Summer Fair	- £578.80
4. Lollies	- £68.01

ParentKind Membership Fee - **£153.00**. This was paid directly from KIPs+ bank account and annual subscription has been set up.

**Expenses Total = £1248.74**

## 2.5 Bank Balance

Our Ulster Bank Business Account September 2024 balance	+ 5118.85
KIPS donation for 2023-2024 (19.09.2024)	- £4500.00
Money In (fundraising)	+ £11,820.65
Money Out (expenses)	- £1248.74
Our ending balance for the reporting period is	= £11,190.36

## 2.6 Outstanding Obligations

One payment is due to leave our account - £5756.91 for the purchase of equipment for the Sensory Room.

We will transfer our donation to the school to contribute towards the purchase of the outdoor classroom for the school, which was the purpose of our fundraising for financial period 24-25.

No further assets or liabilities exist.

## 3. ACKNOWLEDGMENTS AND THANKS:

The PTA would like to take this opportunity to express gratitude to all our wonderful volunteers, donors, sponsors, and other contributors who have supported the PTA's financial activities during the reporting period.

Coan Coffee – Donation for Halloween Night.

Kircubbin Eurospar – Ongoing donations for the Christmas movie and summer fair goody bags.

Mrs Breen for her patience and support with advertising the events on the school app, collecting the money and the endless list of tasks that we impose on her.

Mrs L Lee for crafting our reindeer goodie bags for Christmas 2024.

Mrs B Hunniford and Mrs F Orr Stewart for their creative posters to support events.

P7 Helpers & Mrs Smyth – For running the Pea Fair during the summer Fair.

# **Kircubbin Integrated Primary School**

## **KIPS+ Financial Update**

**September 2025**



DJ Curtis for his contribution to the Autumn Ball.

Our wonderful bakers who have provided delicious treats at the Christmas performance and the summer fair.

Coastguard, Guidedogs NI, and all other stall holders for attendance at the Summer Fair.

**Kircubbin Integrated Primary School**

**KIPS+ Financial Update**

**September 2025**

**Appendix 1**



**BANK STATEMENTS REMOVED FOR PURPOSES OF SUBMISSION TO CHARITY COMMISSION**



Halloween event - £416.52

etPlace

Drive Road, Belfast BT3 9HJ  
 09037 0607  
 0 Fax 028 9078 4814  
 place.co.uk  
 re.co.uk

**INVOICE**

Company Registration in Northern Ireland No. 15409  
 VAT Registration No. GB795977930 / NI795977930  
 AWRIS Registration No. XSAW00000101837  
 Musgrave Distribution Limited Registered Office  
 Belfast Harbour Estate, 1-19 Dargan Drive, Belfast BT3 9JG

SALE £261.11

**TOTAL £261.11**

PERMISSION TO DEBIT  
 ACCOUNT  
 PIN VERIFIED  
 AUTH CODE: 938078  
 PLEASE KEEP RECEIPT FOR  
 YOUR OWN RECORDS  
 CUSTOMER COPY

INVOICE NUMBER: 577200  
 INVOICE DATE & TIME: 23/10/24 07:54  
 OPERATOR: 6  
 CHECKOUT: 7  
 PAGE: 1  
 CUSTOMER VAT NO.

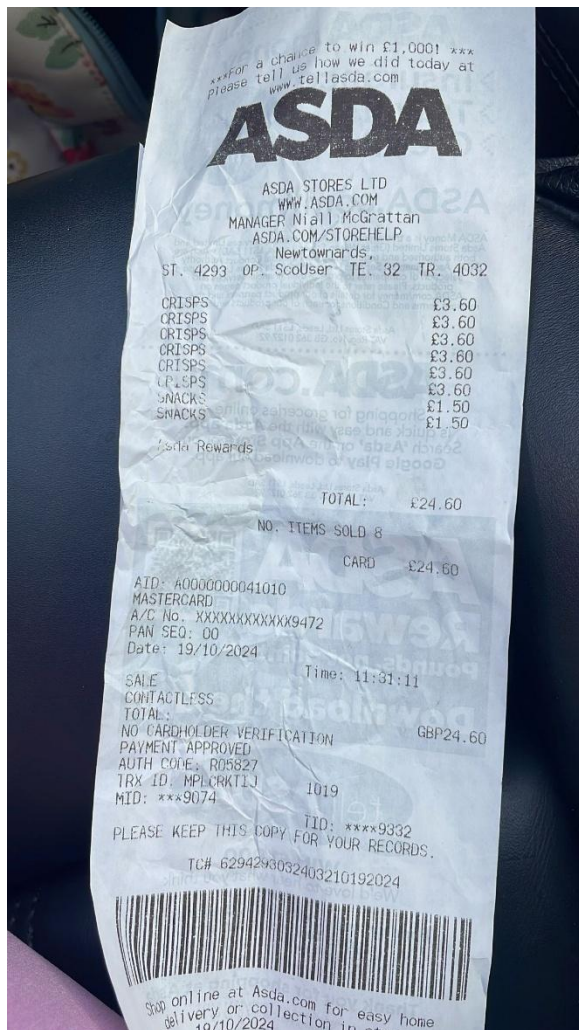
CUST REF:

	PACK/SIZE	QTY	PRICE	VALUE	VAT	R&P	GP
100X5GRM	1	6.25	6.25	20.00%	0.10	25.00	
1X3KGM	1	15.79	15.79	20.00%	0.00	0.00	
1X1.1KGM	2	9.79	19.58	20.00%	0.00	0.00	
1X3KGM	1	14.45	14.45	20.00%	0.00	0.00	
100X9GRM	2	9.79	19.58	20.00%	0.15	47.79	
100X1PK	1	3.99	3.99	20.00%	0.10	32.12	
120X6GRM	3	4.49	13.47	20.00%	0.10	53.10	
1X3KGM	1	14.45	14.45	20.00%	0.00	0.00	
75X1PK	4	4.39	17.56	20.00%	0.10	29.76	
40X1PK	4	4.39	17.56	20.00%	0.20	34.15	
60X1PK	4	4.39	17.56	20.00%	0.15	41.47	
1X3KGM	1	14.45	14.45	20.00%	0.00	0.00	
1X2.5KGM	1	8.59	8.59	20.00%	0.00	0.00	
120X804GRM	4	3.09	12.36	20.00%	0.05	38.20	
100X800GRM	2	3.99	7.98	20.00%	0.07	31.60	
100X800GRM	2	3.99	7.98	20.00%	0.07	31.60	
60X10GRM	1	5.99	5.99	20.00%	0.20	40.10	

Next Musgrave Promotion: E414 from 23/10/24 to 27/10/24 Standard Promotion

Department Confectionery Items 35

## September 2025





## Invoice

REDACTED

## Paid

Payment reference ID 2fgnQUjAA9v6cxe8oZ4k  
Sold by JOYIN UK CORP LIMITED

Invoice date / Delivery date	09.10.2024
Invoice #	DS-AEU-INV-GB-2024-125492753
Total payable	£31.98

VAT declared by	Amazon EU S.a.r.L.
VAT #	GB727255821

For customer support visit [www.amazon.co.uk/contact-us](http://www.amazon.co.uk/contact-us)

## Billing address

## Delivery address

REDACTED

## Sold by

JOYIN UK CORP LIMITED  
1881 Hao,Zhengbo Lu,Fengxian  
1 Ceng, 13 Zhuang  
Shanghai, Fengxian, Shanghai, 201413  
CN

## Order information

Order date	08.10.2024
Order #	205-8971846-7745941

## Invoice details

Description	Qty	Unit price (excl. VAT)	VAT rate	Unit price (incl. VAT)	Item subtotal (incl. VAT)
JOYIN 300pcs Glow Sticks Party Supplies, 8"(20cm) Glowsticks Party Glow in the Dark Light Up Sticks Bracelets and Necklaces Party Favors, Easter Party Supplies Pack Neon Festival Party Decorations   B0BKTVH8P1 ASIN: B0BKTVH8P1	2	£13.32	20%	£15.99	£31.98
Shipping Charges		£0.00		£0.00	£0.00

Invoice total	£31.98
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VAT rate	Item subtotal (excl. VAT)	VAT subtotal
20%	£26.64	£5.34
Total	£26.64	£5.34

Amazon encourages customers to help protect the environment by recycling old or unwanted electrical products. Find out where you can recycle them at [recycle-more.co.uk](http://recycle-more.co.uk)

LU-BIO-04

Amazon EU S.à r.l. - 38 avenue John F. Kennedy, L-1855 Luxembourg  
R.C.S. Luxembourg: B 101818 - Share Capital: 37,500 EUR

VAT declared by Amazon



Kircubbin Integrated Primary School

KIPS+ Financial Update

September 2025



Invoice

REDACTED

Paid

Payment reference ID 1Lz5USwZDT0On58HNkp  
Sold by Shenzhen Anzhen Trading Company Limited

Invoice date / Delivery date 22.10.2024  
Invoice # DS-AEU-INV-GB-2024-151397426  
Total payable £25.99

VAT declared by Amazon EU S.a.r.L.  
VAT # GB727255821

For customer support visit [www.amazon.co.uk/contact-us](http://www.amazon.co.uk/contact-us)

Billing address

Delivery address

REDACTED

Sold by

Shenzhen Anzhen Trading Company Limited  
宝安区新安街道新安社区宝龙北巷98号包河大厦B  
座1004  
广东省深圳市, 中国, 518000  
CN

Order information

Order date 22.10.2024  
Order # 202-7732638-2590745

Invoice details

Description	Qty	Unit price (excl. VAT)	VAT rate	Unit price (incl. VAT)	Item subtotal (incl. VAT)
Anziner 100 Pack Realistic and Bright Flickering Last 200 Hours Longer Battery Operated Flameless LED Tea Lights Candles,Electric Tea Lights for Weddings,Halloween,Christmas(Warm Yellow)   B0CBJFNVB1 ASIN: B0CBJFNVB1	1	£21.66	20%	£25.99	£25.99
Shipping Charges		£0.00		£0.00	£0.00

Invoice total £25.99

VAT rate	Item subtotal (excl. VAT)	VAT subtotal
20%	£21.66	£4.33
Total	£21.66	£4.33







MWP Belfast  
Dargan Crescent, Duncraig  
Belfast BT3 9HJ  
Tel: 028 9076 4814  
Fax: 028 9076 4814  
place.co.uk  
mwp.co.uk

12-12-2024 17:38:02  
AID: A0000000041010  
APP LABEL: DEBIT  
MASTERCARD  
MASTERCARD CONTACTLESS  
XXXX XXXX XXXX 1374  
SALE £32.41  
**TOTAL £32.41**  
PERMISSION TO DEBIT  
ACCOUNT  
NO VERIFICATION  
AUTH CODE: 510434  
PLEASE KEEP RECEIPT FOR  
YOUR OWN RECORDS  
CUSTOMER COPY

**etPlace**  
Company Registration in Northern Ireland No. 15409  
VAT Registration No. GB795977930 / XI795977930  
AWRS Registration No. XS5AW00000101837  
Musgrave Distribution Limited Registered Office  
Belfast Harbour Estate, 1-19 Dargan Drive, Belfast BT3 9JG

**INVOICE**  
INVOICE NUMBER. 619067  
INVOICE DATE & TIME. 12/12/24 17:38  
OPERATOR. 28  
CHECKOUT. 1  
PAGE. 1  
CUSTOMER VAT NO.  
CUST REF:

PACK/SIZE	QTY	PRICE	VALUE	VAT	RRP	GP
802	1X50PCE	4	1.69	6.76	20.00%	0.00 0.00
HITE802	1X50PCE	4	3.35	13.40	20.00%	0.00 0.00
LY 33CM	1X250PCE	1	6.85	6.85	20.00%	0.00 0.00
417	from 13/12/24 to 05/01/25	Standard Promotion				
091	from 12/12/24 to 31/12/24	Standard Promotion				

Items 9

VAT CODE	VAT RATE	TOTAL GOODS	TOTAL VAT	TOTAL VALUE
E	20.00	27.01	5.40	32.41

CHEQUES: PAID INVOICES: INV NO 619067 CASH CHEQUE CRDCARD DEBCARD COUPON PREPAID

PAYMENT:  
CASH  
CHEQUE  
COUPON  
CREDIT CARD  
DEBIT CARD 32.41  
TPCHEQ  
IOU  
CHANGE DUE

ACCOUNT OPENING BALANCE THIS TRANSACTION 0.00 32.41

Customer Signature \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Thank you for trading at Musgrave Marketplace





Summer Fair - £578.80



## Kircubbin Integrated Primary School

## KIPS+ Financial Update

September 2025



Lynas Food Outlet is a trading  
name of Lynas Foodservice  
VAT Reg. No GB 331 8161 79

**Head Office**  
Loughanhill Ind. Estate, Coleraine BT52 2NR

**Contact Us**  
hello@lynasfoodoutlet.com  
www.lynasfoodoutlet.com  
f @ @ @lynasfoodoutlet

ALL GOODS SUPPLIED AND ACCEPTED ARE SUBJECT TO OUR  
CURRENT TERMS OF TRADING OVERLEAF

## CUSTOMER DETAILS:

FOODOUTLET 5 TILL 2 RETAIL  
WEST CIRCULAR RETAIL PARK  
167-169 CLANDEBOYE ROAD  
BANGOR

BT20 3JP

BT20 3JP

ORDER NO.	ORDER DATE	S.O.N.	ROUTE	REP	ACCOUNT	INV. DATE	INVOICE NO.
	09/06/25	009600099	COLL	00	F05TI2	09/06/25	900573450 INV
STK NO.	DESCRIPTION	SIZE	QUANTITY CASE EACH	PRICE	VALUE	VAT CODE	
4011	RANGELAND RANGEBURGER 97% BEEFBURGER RANGELAND 4OZ STEAKBURGER	FD0140X4OZ (YE 18.800	4	44.800	179.20	1	
F0S3092HZ	BARBECUE SAUCE	AlB01X875ML 4.800	1	4.400	4.40	1	
FO74296HEINZ	TOMATO KETCHUP	BP 1X1.36KG .000	1	3.000	3.00	1	
FO1611	DICED ONIONS 10X10	CF051X2.5KG 2.500	1	3.750	3.75	1	
FO7145	WHITE CHEDDAR SLICES 50'S	CD031X1KG 6.920	1	10.250	10.25	1	
VAT CODE	VAT RATE	NETT GOODS VALUE	VAT AMOUNT	TOTAL DUE			
1	0.00	200.60	.00	200.60			

## PLEASE RECORD CREDIT INFORMATION CLEARLY BELOW

QUANTITY CASES EACH	STK NO.	DESCRIPTION	O CHARGE	QUALITY	RETURN	OTHER

Manager's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

DETAILS OF PAYMENT RECEIVED	STAMP HERE	TRADE CUSTOMERS ONLY
CARD <input type="checkbox"/> £ _____		RECEIVED IN GOOD CONDITION:
CASH <input type="checkbox"/> £ _____		PRINT NAME: _____
OTHER <input type="checkbox"/> £ _____		SIGNATURE: _____

Thank you for choosing Lynas Food Outlet



## Kircubbin Integrated Primary School

## KIPS+ Financial Update

September 2025



Lynas Food Outlet is a trading name of Lynas Foodservice

VAT Reg. No GB 331 8161 79



## Head Office

Loughanhill Ind. Estate, Coleraine BT52 2NR

## Contact Us

hello@lynasfoodoutlet.com

www.lynasfoodoutlet.com

f @lynasfoodoutlet

## CUSTOMER DETAILS:

FOODOUTLET 5 TILL 2 RETAIL  
WEST CIRCULAR RETAIL PARK  
167-169 CLANDEBOYE ROAD  
BANGOR

BT20 3JP

ORDER NO.	ORDER DATE	S.O.N.	ROUTE	REP	ACCOUNT	INV. DATE	INVOICE NO.
	11/06/25	009600389	COLL	00	F05TI2	11/06/25	900573728 INV
STK NO.	DESCRIPTION	SIZE	QUANTITY		PRICE	VALUE	VAT CODE
			CASE	EACH			
R105FO	44 Pork Sausages	CUB044PACK 2.000	2		10.500	21.00	1
VAT CODE	VAT RATE	NETT GOODS VALUE	VAT AMOUNT	TOTAL DUE		21.00	
1	0.00	21.00	.00				

## PLEASE RECORD CREDIT INFORMATION CLEARLY BELOW

QUANTITY CASES EACH	STK NO.	DESCRIPTION	O CHARGE.	QUALITY	RETURN	OTHER

Manager's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

DETAILS OF PAYMENT RECEIVED	STAMP HERE	TRADE CUSTOMERS ONLY
CARD <input type="checkbox"/> £ _____		RECEIVED IN GOOD CONDITION:
CASH <input type="checkbox"/> £ _____		PRINT NAME: _____
OTHER <input type="checkbox"/> £ _____		SIGNATURE: _____

Thank you for choosing Lynas Food Outlet



Lollies - £68.01



**Kircubbin Integrated Primary School**

**KIPS+ Financial Update**

**September 2025**



**Receipts not available:**

£55.00 paid to Crows Castles at summer fair – EH Paid Cash – transferred from Bank 16-06-2025

£15 paid to L Lee – Halloween Prizes – Receipt unavailable.