

# Carrickfergus Academy PTFA

Northern Ireland · Charity number 108954

## Details

**Status** Received

**Registered** 2022-06-17

**Register** [View on the Charity Commission for Northern Ireland register](#)

## Contact

**Address** Carrickfergus Academy Senior Campus  
Carrickfergus  
110 North Road  
Bt38 7QX  
BT38 7QX

**Phone** 02893362347

## Activities

**Purposes:** The purpose of the Association (the Purposes) is to advance the education of pupils in the school in particular by: Developing effective relationships between the staff, parents and others associated with the school; Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

**What the charity does:** The advancement of education, The advancement of citizenship or community development

**How the charity works:** Advice/advocacy/information, Community development, Education/training

**Who the charity helps:** Adult training, Children (5-13 year olds), General public, Parents, Volunteers

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£1,458	£637	£0	0
2024-08-31	£1,160	£526	£0	0

## Trustees

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Name	Role	Appointed
Jonathon Mccready		
Miss Helen Hoey		
Miss Stephanie Kennedy		
Mrs Gilian Heggarty		
Mrs Maxine Renton		

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**Carrickfergus Academy PTFA**

Northern Ireland - Charity number 108954

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# Accounts

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## **Independent examiner's report to the charity trustees of Carrickfergus Academy PTFA**

I report on the accounts of the Trust for the year ended 31 August 2025

### **Respective responsibilities of charity trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached

### **Independent examiner's statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

*L Hamill*

Name: Lorraine Hamill

Relevant professional qualification or body: IATI / Director (Finance, Personnel & Corporate Affairs)

Address: 247 Seven Mile Straight, Nutts Corner, Crumlin, BT29 4YT

Date: 30/09/2025

Date	Details	Income	Outcome	Balance	Further Details if needed	Completed?
09/09/2024	Christmas Fair BACS payment (Judith Evans)	✓ 20.00		1092.39		
10/09/2024	Christmas Fair BACS payment (Cheryl Graham)	✓ 20.00		1112.39		
23/09/2024	Christmas Fair BACS payment (Dorrie Shields)	✓ 20.00		1132.39		
30/09/2024	Bank fees according to advice		✓ 2.55	1149.84		
05/10/2024	Christmas Fair BACS payment (Choose Cheese)	✓ 20.00		1169.84		
09/10/2024	Flowers for Glenda		✓ 33.00	1136.84	Cheque 0028 paid to GHY (Nov statement)	
16/10/2024	Christmas Fair BACS payment (Mark Cochrane)	✓ 20.00		1156.84		
18/10/2024	Christmas Fair BACS payment (Nathan Johnston)	✓ 20.00		1176.84		
27/10/2024	Christmas Fair BACS payment (Clare Ussher)	✓ 20.00		1196.84		
31/10/2024	Bank fees according to advice		✓ 2.65	1194.19		
04/11/2024	Raffle Tickets 4 you (Christmas Raffle Tickets)		✓ 39.54	1154.65	Cheque 0027 paid to S. Kennedy	
05/11/2024	Christmas Fair BACS payment (Jennifer Donnelly)	✓ 20.00		1174.65		
22/11/2024	United Bus Company (Stems Day Bus)		✓ 370.00	804.65	Cheque 0029 (Cashed 06/12/2024)	
30/11/2024	Bank fees according to advice		✓ 2.70	801.95		
01/12/2024	Christmas Fair BACS payment (Lorna Ringland)	✓ 20.00		821.95		
31/12/2024	Bank fees according to advice		✓ 3.78	818.17		
31/01/2025	Bank fees according to advice		✓ 2.96	815.21		
24/02/2025	Parentkind Membership fee		✓ 162.00	653.21		
27/02/2025	Bus refund from STEM Day at W5	✓ 200.00		853.21	Transferred from main school account	
28/02/2025	Bank fees according to advice		✓ 2.50	850.71		
31/03/2025	Bank fees according to advice		✓ 2.55	848.16		
30/04/2025	Bank fees according to advice		✓ 2.50	845.66		
31/05/2025	Bank fees according to advice		✓ 2.50	843.16		
28/05/2025	Cash Lodged from Craft Fair and Quiz Night (See Cash Flow)	✓ 1000.00		1843.16	Transferred from SKY account	
29/06/2025	Christmas Fair BACS payment (Clare Ussher)	✓ 20.00		1863.16		
30/06/2025	Bank fees according to advice		✓ 2.50	1860.66		
31/07/2025	Bank fees according to advice		✓ 2.55	1858.11		
31/08/2025	Bank fees according to advice		✓ 2.50	1855.61		

L.H. Lee

30/9/25

DIRECTOR OF FINANCE, SINKS (FAM)

Closing Balance

1855.61

**Petty Cash Flow**

**Opening Balance**

**0**

Date	Details	Income	Outcome	Balance	Further Details If needed	completed?
26/11/2024	Eurooffice - Paper Cups and Raffle Tickets		✓ 37.19	-37.19		
Dec-24	Cash from Craft Fair (37.19 already deducted)	1040.19		1003.00		
24/02/2025	Payment to SKY for TMS stationary		✓ 131.79	871.21	Receipt in file	
11/03/2025	Payment to SKY for TMS stationary		• 45.34	825.87		
22/05/2025	22nd May 2025 - Quiz Night		160.00	665.87		
22/05/2025	22nd May 2025 - Quiz Night (Raffle)	209.00		874.87		
22/05/2025	22nd May 2025 - Quiz Night (Tickets)	250.00		1124.87		
27/05/2025	27th Lodged into SKY's Account		✓ 1000.00	124.87	**Didn't have pin when needed in Post Office	
28/08/2025	Payment to SKY for AllExpress (calculators)		✓ 76.83	48.04		
28/08/2025	Cash from stationary	10.00		58.04		

- 0.00  
57.64

**Closing Balance** **58.04**

57.64 sky

LHaise  
30/9/25

**Carrickfergus Academy PTFA**

Northern Ireland - Charity number 108954

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# Accounts

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Date	Details	Income	Outcome	Balance	Further Details if needed	Completed?
14/09/2023	Christmas Fair table Payment (Tropic - Judith Evans)	20.00		478.36		
29/09/2023	Bank Fees		2.70	475.66		
10/10/2024	Christmas Fair table (Klaire McCall)	20.00		495.66		
12/10/2024	Christmas Fair table x2 (Andy Smith)	40.00		535.66		
13/10/2024	Christmas Fair table (Cheryl Graham via Gary Graham)	20.00		555.66		
19/10/2024	Christmas Fair table Payment (Little Woolly Sheep)	20.00		575.66		
21/10/2024	Christmas Fair table Payment (Caroline Ardies)	20.00		595.66		
31/10/2024	Bank Fees		2.96	592.70		
10/11/2024	Christmas Fair table (Becca Calmont)	20.00		612.70		
14/11/2024	Easy Fundraising	54.73		667.43		
22/11/2024	Christmas Fair table (Andrea Johnston)	20.00		687.43		
27/11/2024	Easy Fundraising	15.49		702.92		
30/11/2024	Bank Fees		2.70	700.22		
05/12/2024	Christmas Fair table (Lorna Ringland)	20.00		720.22		
19/12/2024	Cash Lodged (Money from Christmas Fair)	830.50		1550.72		
29/12/2024	Bank Fees		3.11	1547.61		
31/01/2024	Bank Fees		4.21	1543.40		
13/02/2024	Easy Fundraising	19.14		1562.54		
20/02/2024	Trampoline Club (Aspire leotards)		340.00	1222.54	**Cheque still to be issued**	
26/02/2024	Parentkind Subscription (Direct Debit)		153.00	1069.54		
29/02/2024	Bank Fees		2.50	1067.04		
28/03/2024	Bank Fees		2.60	1064.44		
30/04/2024	Bank Fees		2.50	1061.94		
14/05/2024	Easy Fundraising	23.58		1085.52		
31/05/2024	Bank Fees		2.50	1083.02		
28/06/2024	Bank Fees		2.55	1080.47		
31/07/2024	Bank Fees		2.50	1077.97		
13/08/2024	Easy Fundraising	16.92		1094.89		
30/08/2024	Bank Fees		2.50	1092.39		

\*\* SKY wrote cheques from personal account for these by accident, new cheque book ordered

Closing Balance 1092.39

*Lorna*  
 12/11/24  
 Ian + Doreen (Finance)

**Carrickfergus Academy PTFA**

Northern Ireland - Charity number 108954

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# Accounts

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2022 - 2023

Opening Balance 538.78

Date	Details	Income	Outgoings	Balance	Further Details if needed	Complete?
07/11/2022	CF little miss crafty	X 20.00		20.00		
07/11/2022	CF S+S Designs	X 20.00		40.00		
11/11/2022	Louises sen boxes	X 20.00		60.00		
14/11/2022	Xmas fair d mckeow	X 20.00		80.00		
30/11/2022	Account Maintenance Fee		X 2.50	77.50		
15/12/2022	Cheque lodged from Main school account	X 606.90		684.40		
30/12/2022	Account Maintenance Fee		X 2.60	681.80		
31/01/2023	Account Maintenance Fee		X 2.70	679.10		
27/02/2023	Parentkind Fee (Direct Debit)		X 140.00	539.10		
28/02/2023	Account Maintenance Fee		X 2.50	536.60		
31/03/2023	Account Maintenance Fee		X 2.55	534.05		
28/04/2023	Account Maintenance Fee		X 2.50	531.55		
31/05/2023	Account Maintenance Fee		X 2.50	529.05		
30/06/2023	Account Maintenance Fee		X 2.50	526.55		
31/07/2023	Account Maintenance Fee		X 2.50	524.05		
23/08/2023	Money lodged from Craft Fair	X 96.91		620.96	*SHA took what she was owed first - Via Bacs	
29/08/2023	Cheque lodged from Easyfundraising	X 18.90		639.86		
31/08/2023	Account Maintenance Fee		X 2.50	637.36		
13/09/2023	Cheque to JMY - Tesco (for year 8 pupils) 20001		X 79.00	558.36	Receipt dated 22/08/23	
13/09/2023	Cheque to Main school account for China Trip 200003		X 100.00	458.36	requested by KRS	

Closing Balance 458.36

KRS  
 12/10/23  
 Part 1 - Disbursements (Finance)

Cash Flow 2022 - 2023

Opening Balance 538.78

Date	Details	Income	Outcome	Balance	Further Details if needed	Completed?
Oct-22	Raffle income 1133.30 - Raffle Prizes (£50 + £25 Voucher)	✓ 48.30		<b>48.30</b>	Receipts in files	
28/09/2022	Amazon (1 x iPad case for Engage iPads)		✗ 13.99	<b>34.31</b>	Receipts in files	
11/10/2022	Amazon (5 x iPad cases for Engage iPads)		✗ 69.95	<b>-35.64</b>	Receipts in files	
18/10/2022	Raffle tickets 4 U		✗ 39.54	<b>-75.18</b>		
07/11/2022	Amazon (9 x iPad cases for Engage iPads)		✗ 125.91	<b>-201.09</b>	Receipts in files	
07/11/2022	REFUND BACS from Little Miss Crafty (Craft Fair)		✗ 20.00	<b>-221.09</b>	Refunded via cash via SHA	
07/11/2022	REFUND from S+S Designs (Craft Fair)		✗ 20.00	<b>-241.09</b>	paid BACS refunded via BACS via SHA	
11/11/2022	BACS from Louise's SEN Boxes	20.00		<b>-221.09</b>	keep for future fair	
14/11/2022	REFUND BACS from Danni Norris (Indulgent Handmade)			<b>-221.09</b>	Refunded via Cash via SHA	
12/2022	REFUND BACS refund for Rabbit and Lark		✗ 20.00	<b>-241.09</b>	paid cash refunded via BACS via SHA	
12/2022	Cash from Emma Fowles for craft fair		✗ 20.00	<b>-261.09</b>	paid cash but used cash to refund others (keep a BACS payment as the one)	
12/2022	Cash from Emma Fowles for craft fair	✓ 20.00		<b>-241.09</b>	paid cash but used cash to refund others (keep a BACS payment as the one)	
20/12/2022	Money from Raffle Tickets	228.50		<b>-12.59</b>		
20/12/2022	Money from Guess the number of Lollipops	34.50		<b>21.91</b>		
20/12/2022	Money from Christmas Jewellery/Decorations	75.00		<b>96.91</b>		
						338.00

Steph Lodged £96.91 into PTFA account 23/08/2023

*(Handwritten mark)*

1-16-02  
12/10/23

paid by SHA and claimed back

**Carrickfergus Academy PTFA**

Northern Ireland - Charity number 108954

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# Annual report

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## **Carrickfergus Academy PTFA Trustees Report for the year 2022/23**

Carrickfergus Academy PTFA is made up of a membership of both Parents and Teachers who give of their time on a voluntary basis and work collectively to raise funds to enable the school to purchase much needed equipment and resources. These resources are implemented to benefit each pupil within the school. The PTFA plays an important role in fostering positive links between parents, school staff and the wider local community. The Charity meets in the staffroom of the Junior Campus at Carrickfergus Academy, or on occasion remotely online. The Charity is governed by their Constitution (agreed with PTA UK and Charity Commission NI) and all members of Committee are appointed during the Annual AGM. Positions of Chairperson, Secretary, and Treasurer are also appointed at that meeting. The Committee is made up of parents and teachers some of whom also act as Trustees for the Charity.

At the beginning of the 2022/23 school year the PTFA was reconstituted in line with the regulations of the Charity Commission. Following a long process, we were delighted to have our charitable status verified. In accordance with this a new independent bank account has been set up. The Joint Chair and treasurer of the PTFA are card holders for this. A new constitution has been adopted, and trustees appointed for the charity. These important changes were ratified at the AGM in September 2022.

Unfortunately, our main fundraising effort, the Christmas Fair, had to be cancelled at short notice due to the tragic sudden death of an Academy Pupil. Through the sale of Christmas Raffle tickets, decorations and associated activities £338 was raised.

The PTFA was not able to convene as much as we would have hoped during the year due to staff and parent illness and bereavement. The PTFA did however support the P7 Indication Evening in June serving tea and coffee. There was also a recruitment drive and the names of 16 new potential members were noted.

Approaches for funding were made to the PTFA for support with the Sixth Form China Trip and it was agreed that a donation of £100 would be made.

Thanks are due to all of the members of the PTA committee for their support and attendance at meetings during the year, and to the families who supported events to generate income for all of our children to benefit from.

The balance of the PTFA account of 13<sup>th</sup> September 2023 was 458.36

J. McCready

Secretary

**Carrickfergus Academy PTFA**

Northern Ireland - Charity number 108954

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# Annual return

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## **Independent examiner's report to the charity trustees of Carrickfergus Academy PTFA**

I report on the accounts of the Trust for the year ended 31 August 2023

### **Respective responsibilities of charity trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached

### **Independent examiner's statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

*L Hamill*

Name: Lorraine Hamill

Relevant professional qualification or body: IATI / Director (Finance, Personnel & Corporate Affairs)

Address: 247 Seven Mile Straight, Nutts Corner, Crumlin, BT29 4YT

Date: 12/11/2024