

Orchard County Primary School PTA Committee and Financial Report

The PTA has a constitution which was adopted in May 2018 and is run by a committee of volunteer members who are elected by the members at each AGM. All PTAs in Northern Ireland must register with the Charity Commission so these committee members are also trustees for the PTA and are in charge of the bank account the PTA holds with the Ulster Bank to carry out its business.

Committee Members and Trustees for the year 01.09.2023 -31.08.2024:

Chair: Rhonda Tedford *

Vice Chair: Carolyn Davison

Secretary: Emma Pedlow

Vice Secretary: Laura Salt

Treasurer: Deborah Gilmore *

Vice Treasurer: Emma Manton *

* are signatories of the Bank Account

Report for the financial year 01.09.2023 to 31.08.2024

The committee met frequently throughout the year to assist in the organisation of fundraising activities.

The Textile Recycling Bank located at the side of the school generated income of £428.00 through donations of items. £709.50 was received from EasyFundraising, an App for online shopping which donates money to the PTA without costing shoppers an extra penny.

Other income came from commission earned on School NameTags.

Fundraising activities during the year included a School Calendar (£585.71 profit), Guess the Number of Sweets in the Jar (£144.75 profit), Fireside Quiz (£580.00 profit), Easter Bop (profit £510.82) and a Raffle /refreshment stand at Sports Day (£859.60 profit). Income raised from these activities totalled £3,230.66 which after expenses of £549.78 generated £2,680.88.

PTA Chairperson Rhonda Tedford made applications on behalf of the school to HSBC who awarded match funding of £1,000.00.

The above activities enabled the PTA to contribute towards transport costs for school trips totalling £2,602.24. The Nursery received £664.00 to cover the cost of planting around the unit.

The PTA purchased 3 x Airpots and supplies for use at fundraising events during the year and for future events.

Membership of Parentkind was renewed again which includes insurance to cover PTA activities.

The PTA Committee expresses gratitude to parents and the local community for supporting the fundraising events, and also for the generous donations received enabling the cost of fundraising activities to be kept at a minimum.

Financial Report for the year 01.09.23 to 31.08.24, which has been independently examined by Joanna Callaghan FCA:

ORCHARD COUNTY PRIMARY SCHOOL PTA 2023-2024				
INCOME	£	EXPENDITURE	£	Profit
Opening Credit Balance 01.09.23	1,920.05			
Textile Recycling	428.00			
Easyfundraising Shopping	709.50			
HSBC Match funding	1,000.00			
My Nametags - Commission on sales	154.00			
School Calendar Sales	945.71	School Calendar expenses	360.00	585.71
Guess the Number of Sweets in Jar	160.50	Sweets expenses	15.75	144.75
Fireside Quiz	615.00	Cash prize expenses	35.00	580.00
Easter Bop	590.82	Easter Bop expenses	80.00	510.82
Sports Day Raffle & Refreshments	918.63	Sports Day expenses	59.03	859.60
		Parentkind subscription (incl. insurance)	145.00	
		OCPS - Contribution towards buses for trips	2,602.24	
		OCPS - Planting around Nursery	664.00	
		Biscuits and cups to use at events	55.96	
		Airpots (No.3) for use at events	77.55	
		Closing Credit Balance 31.08.24	3,347.68	
	7,442.21		7,442.21	1,370.42

Deborah Gilmore
PTA Treasurer 04/10/2024