

Puddleducks Playgroup Ltd

Annual General Meeting

12th November 2024 at 07:30pm

Agenda

1. Welcome – Message from Aaron Duncan welcoming everyone present and a brief description of what was to occur in the AGM. Quorum is satisfied
2. Apologies - As per attendance sheet/group Whatsapp (Paula Sharkey, Stacey Patterson, Nadine Barrett, Nicola Taggart, Orla Colhoun, Marcella Donnelly, Martin Taggart, Christina McDonnell).
3. Previous AGM Minutes – Proposed Kim McLaren Seconded Ciaran Colton
4. Puddleducks Report – attached in Secretary's folder, it was read by Bernie Meenagh detailing events from the last 12 months since the previous AGM.
5. Treasurer's Report – attached in Secretary's folder, it was read by Seamus McCaffrey also detailing events from the last years/previous AGM. S P McCaffrey is to submit the reports to Companies House & HRMC, the committee is responsible for submission of report/financial to the charity commission.
6. Matters arising from the Reports – None arising
7. Introduction to Office Bearer Tasks – all present staff gave a brief description of the present job roles, with an emphasis on team work between members.
8. All Office Bearers step down.
9. Halina Kemper runs the election, with Vonnie Brogan taking minutes. The outcome of the election is as follows:
Chairperson – Aaron Duncan - Proposed Ciaran Colton, Seconded Kim McLaren
Secretary – Grainne Logue - Proposed Ciaran Colton, Seconded Aaron Duncan
Treasurer – Kim McLaren - Proposed Aaron Duncan, Seconded Ciaran Colton
Vice Chairperson – Grainne Gallagher - Proposed Aaron Duncan, Seconded Kim McLaren
Vice Secretary – Kym Griffin – Proposed Grainne Gallagher, Seconded Kim McLaren
Vice Treasurer – Ailish Murray – Proposed Kim McLaren, Seconded Grainne Gallagher
10. Committee members – Cathal Lynch, Natalie McCrossan, Ellen O'Donnell
Maintenance Subgroup – Aiden Campbell
11. Auditors – re-elected S.P. McCaffrey's
12. Fundraising – brainstorming session in January (as in prior year), emphasis on “fun” and sense of community, getting everyone together.

13. Child protection officer has specific training requirements and it was proposed that Caragh McLoughlin remain in her present job role as Child protection officer

ACTION: Halina will follow up with Caragh.

14. Date of next Board Meeting – Wednesday 4th December 2024 @ 8pm

AGM closed.

List of attendees:

Halina Kemper

Bernie Meenagh

Vonnie Brogan

Seamus McCaffrey

Aaron Duncan

Kim McLaren

Ciaran Colton

Grainne Gallagher

Natalie McCrossan

Kym Griffin

Ailish

Ellen O'Donnell