

Puddleducks Playgroup Ltd

Annual General Meeting

02nd November 2023 at 07:30pm

Agenda

1. Welcome – Message from Patricia Colton welcoming everyone present and a brief description of what was to occur in the AGM. Quorum is satisfied
2. Apologies - As per attendance sheet/group Whatsapp (Paula Campbell, Stacey Campbell, Gemma Gilfillan, Lorraine McCarron, Eimear & Shaun Guest)
3. Previous AGM Minutes – Proposed Richard Mowlam Seconded Aaron Duncan
4. Puddleducks Report – attached in Secretary's folder, it was read by Aaron Duncan detailing events from the last 18 months since the previous AGM.
5. Treasurer's Report – attached in Secretary's folder, it was read by Seamus McCaffrey also detailing events from the last two years/ previous AGM. S P McCaffrey is to submit the reports to Companies House & HRMC, the committee is responsible for submission of report/financial to the charity commission.
6. Matters arising from the Reports – None arising
7. Introduction to Office Bearer Tasks – all present staff gave a brief description of the present job roles, with an emphasis on team work between members.
8. All Office Bearers step down.
9. Halina Kemper runs the election, with Sinead McCusker taking minutes. The outcome of the election is as follows.
Chairperson – Aaron Duncan - Proposed Natasha McCullagh, Seconded Ciaran Colton
Secretary – Grainne Logue - Proposed Kim McLaren, Seconded Patricia Colton
Treasurer – Kim McLaren - Proposed Ciaran Colton, Seconded Aaron Duncan
Vice Chairperson – Denise McAleer- Proposed Kim McLaren, Seconded Patricia Colton
Vice Secretary – Ciaran Colton – Proposed Patricia Colton, Seconded Natasha McCullagh
Vice Treasurer – Richard Mowlam – Proposed Aaron Duncan, Seconded Ciaran Colton
10. Committee members – Cathal Lynch, Patricia Colton
Maintenance Subgroup – Damien Meenagh, Aiden Campbell.
11. Child protection officer has specific training requirements and it was proposed that Caragh McLoughlin remain in her present job role as Child protection officer.
12. Date of next Board Meeting – Wednesday 13th December 2023 @ 08:30pm
AGM closed.