

# Doagh Primary School Parent Teacher Association

Northern Ireland · Charity number 108411

## Details

Status Received

Registered 2022-04-06

Register [View on the Charity Commission for Northern Ireland register](#)

## Contact

Address Doagh Primary School  
20 Main Street  
Doagh  
Ballyclare  
BT39 0ql  
BT39 0QL

Phone 02893340779

Email [info@doaghps.ballyclare.ni.sch.uk](mailto:info@doaghps.ballyclare.ni.sch.uk)

## Activities

**Purposes:** The organisation is established to advance the education of the pupils at Doagh Primary School and in furtherance of this: a) To promote close co-operation and communication between parents, teachers and school council. b) To engage in activities which support and advance the welfare and education of the pupils attending the school.

**What the charity does:** The advancement of education

**How the charity works:** Community development, Education/training

**Who the charity helps:** Children (5-13 year olds), General public, Parents, Preschool (0-5 year olds)

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£17,828	£12,819	£0	0
2024-08-31	£14,481	£10,068	£0	0

## Trustees

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Name	Role	Appointed
Miss Allison Bell		
Mrs Alanah Jackson		
Mrs Alison Hill		
Mrs Lisa Brown		
Mrs Ruth Armstrong		
Mrs Stephanie Jenkins		

**Doagh Primary School Parent Teacher Association**

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# Accounts

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**Doagh Primary School Parent Teacher Association**

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# Accounts

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## Doagh Primary School - PTA Income Expenditure 2023/2024

### Income

Balance brought forward	£3,306.68
Pumpkin Patch	£721.99
Donations	£2,070.00
Halifax Grant - Reading with Pride	£3,600.00
Sponsored Walk	£1,807.00
Bottle Stall	£193.00
Christmas Fair - Stalls	£1,365.21
Float	£806.05
SNAP	£433.00
Sponsored Walk	£315.50
Smarties	£830.09
Easter Disco	£758.19
Colour Run	£1,477.91
Sports Day	£104.00

### Expenditure

Bank Fees	£51.13
Supplies: Tuck, Selection boxes, etc	£2,537.26
Advertising	£686.00
Float	£570.00
Gifts	£125.04
Grants	£3,600.00
Talk For Writing	£1,286.00
Toe by Toe	£240.00
Reading	£725.00
Parentkind	£153.00
Apple School Manager Certificate Renewal	£94.80

**Total income** **£14,481.94**

**Total expenditure** **£10,068.23**

**Total** **£17,788.62**

**Balance @ 31/08/24** **£7,720.39**

**Doagh Primary School Parent Teacher Association**

Northern Ireland - Charity number 108411

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# Accounts

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## Doagh Primary School - PTA Income Expenditure 2022/2023

### Income

Balance brought forward	£2,865.91
2021 Christmas Cards	£100.91
Pumpkin Patch	£461.60
Donations	£7,296.00
Christmas fair	£1,221.60
Sponsored walk	£1,380.00
Float	£1,235.80
Refunds - supplies	£47.48
SNAP	£610.78
Bettledrive	£275.49
Gift Aid Sponsored walk	£232.50
Disco	£385.03
Easter hunt	£376.95
Easy fundraising	£15.05
Amazon smile	£59.47
Break the rules	£198.65
Summer fair	£1,417.52
SNAP sponsored walk	£412.00
Pub quiz	£453.00
SNAP summer scheme	£124.00

**Total income** **£16,303.83**

**Total** **£19,169.74**

### Expenditure

Supplies (tuck, slection boxes etc)	£1,222.82
SumUp Card reader	£22.80
Bank fees	£83.22
Staff training	£322.00
Bank audit	£100.00
Advertising	£1,673.00
Gifts	£137.99
Floats	£1,235.80
Scholfield & Sims books	£14.00
Donation returned	£7,276.00
Itunes voucher	£50.00
Part payment of Climbing frame	£2,000.00
Shed purchase	£900.43
Ipad build	£525.00
Bouncy castle for fair	£160.00
Parentkind membership	£140.00

**Total expenditure** **£15,863.06**

**Balance @ 31/08/23** **£3,306.68**

**Doagh Primary School Parent Teacher Association**

Northern Ireland - Charity number 108411

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# Annual report

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## Trustees' Annual Report for the period

From 1<sup>st</sup> September 2022 Period start date  
To 31<sup>st</sup> August 2023 Period end date

Charity name: **Doagh Primary School Parent Teacher Association**

Charity registration number: **NIC108411**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The organisation is established to advance the education of the pupils at Doagh Primary School and in furtherance of this: a) To promote close co-operation and communication between parents, teachers and school council. b) To engage in activities which support and advance the welfare and education of the pupils attending the school.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We run a programme of events throughout the school year, which are available to pupils, their family and friends and the wider community. These events raise vital funds which are used within the school for the benefit of all pupils and the wider community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>n/a</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	This year we held a number of fun events for the pupils, their families and community. These included sponsored walk, pumpkin patch for Halloween, Christmas fair, family bettledrive night, school disco, Easter hunt, break the rules day, summer fair, pub quiz and a summer scheme. We have also run a pre-school group during term time, this proved to be very popular with the local community. These were all very successful and with the funds raised we were able to purchase supplies, fund staff training, advertising for the school, purchase a new reading scheme, pay for the set-up of the class set of iPads and purchase apps for these, purchase outdoor play equipment, purchase a shed for additional storage. The events have also provided funds to be able to run these and future events for the school and wider community. We have been able to support the school, pupils and community in a variety of ways and provided a wide variety of activities for the wholes community to attend.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		



## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Healthy financial position
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Sufficient to cover any purchases needed to aid any fundraising events before they provide an income.
Amount of reserves held	Para 1.22	£3,306.68
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Our PTA is made up of a group of elected parents and staff. The Association shall be managed by a committee consisting of parents and teacher(s). Members of the committee shall be appointed at the AGM. They shall be elected for a one year term and be eligible for re-election. The office bearers will be the Chairperson, Secretary, Treasurer and such others as may be required. The office bearers will be elected by the committee at the AGM.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Doagh Primary School Parent Teacher Association
Other name the charity uses	
Registered charity number	NIC108411

Charity's principal address	Doagh Primary School 20 Main Street Doagh Ballyclare BT39 0QL



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Ruth Whittley	
<b>Position (eg Secretary, Chair, etc)</b>	Chairperson	
<b>Date</b>	18/09/2023	

**Doagh Primary School Parent Teacher Association**

Northern Ireland - Charity number 108411

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# Annual return

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Doagh Primary School - PTA Account 2022-2023  
Danske Bank Account Number 950227 11023853

Reconciliation of Bank Statement

Opening Bank Balance as at 1 September 2022	£2,865.91
Plus Income Lodged	£16,303.83
Less Expenditure	£15,779.84
Less Bank Fees	£83.22
Closing Bank Balance as at 31 August 2023	£3,306.68

Reconciliation of Cash Book

Opening Cash Book Balance as at 1 September 2022	£2,865.91
Plus Income Lodged	£16,303.83
Less Expenditure	£15,779.84
Less Bank Fees	£83.22
Cash Book Closing Balance as at 31 August 2023	£3,306.68
Agreed to Bank Statement as at 31 August 2023	

The Income and Expenditure account for Doagh Primary School PTA has been audited from the books of account, documents provided and information received and I certify same to be correct and in accordance therewith.

*Reggie Russell*

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R J Russell CFIIA QIAL  
05 September 2023