

St Comgall's Youth Club

Receipts & Payments Accounts

For The Year Ended 30 June 2023

St Comgall's Youth Club

Contents

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Report of The Trustees
St Comgall's Youth Club
For The Year Ended 30 June 2023

Charity Number NIC 108157

Address St Comgall's Youth Club
 11 Oriel Road
 Antrim
 BT41 4HP

We the Trustees of St Comgall's Youth Club are all together in agreement that at all times we must have regard to the Commission's Public benefit requirement statutory guidance.

We are all aware that we are legally obliged to have regard to the Commission's guidance in regards to the Public Benefit requirement.

We have a model constitution.

The Trustees of St Comgall's Youth Club are as follows:

Mrs Maria Buick	Secretary
Mr Mark Duffy	
Ms Grace Henry	
Ms Bronagh Maguire	Treasurer
Ms Elizabeth McQuillan	
Fr James O'Reilly	Resigned 30th November 2023
Mrs Esther McLornan	Chairperson Appointed 30th November 2023

Report of The Trustees

St Comgall's Youth Club

For The Year Ended 30 June 2023

Background and Purpose

St Comgall's Youth Club (the club) has been operating for well over 40 years and from a range of buildings. Throughout this period, it has been providing a service for the young people of Antrim and surrounding areas.

Our purpose is to further the personal, social, educational and spiritual development of all children and young people without distinction, with the object of enriching their lives in a safe and appropriate environment and to encourage them to have active and responsible participation in their community and society.

In 2016 the club moved into the newly refurbished St Comgall's Youth Centre which offers an excellent facility providing access to a hall, outdoor areas and several smaller rooms suitable for arts/crafts/ computer games, board games etc. The Youth Centre also has a well-equipped kitchen, pool table area, tuck shop, office and meeting areas.

In 2021 the club became a registered charity with our operating year running from 1 July to 30 June. We are a part-time club, open on Thursday, Friday and Saturday nights.

The Covid 19 pandemic had a severe impact on our operational capability and the club was mainly closed through 2020, re-opening in a phased capacity from September 2021. The club received funding from the Big Lottery Awards for All which supported our 'bounce back' programme. The Trustees would like to extend a big 'thank you' to the Lottery as with their support the club is well on its way to returning to its pre pandemic provision. However, challenges remain.

Historically the club have received funding from the Education Authority (EA) mainly for salary costs, alongside a few other funders following successful funding applications. With changes to EA strategy, in 2022/23 the club became primarily self-funding.

Towards the end of 2022/23 the Trustees made the strategic decision to trial a new operating model, moving to being a volunteer lead youth club. This decision was made primarily due to reductions in funding and challenges in recruiting a youth worker to a part-time youth club leader role.

Report of The Trustees
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OBJECTIVES AND ACTIVITIES OF THE CHARITY

The club aims to provide a space where young people can relax, unwind, socialise, meet other young people and develop friendships in a safe environment; increase confidence, self-esteem and emotional well-being; support the development of skills, increase awareness and active participation in their wider community.

The club provides a range of activities and programmes for young people from the age of 8 years to 25 years to 25 years and had 236 registered members in 2022/23.

The club is open 3 nights per week:

Thursday: Young Leaders

Attendance: 10 - 15 young people

Friday: P5 and P6

Attendance: 50 – 65 young people

Saturday: P7, Year 8 and above

Attendance: 20 - 35 young people

Acknowledgements and Achievements

Young Leader: Throughout the year we increased our number of young leaders from 9 to 16. Thursday nights were developed for young leaders to have a dedicated space for socialising, training, inputting and supporting the development of the programme of activities for the year. The young leaders have been an invaluable resource to the club.

The Trustees wish to recognise and thank the young leaders for the support that they have given. Their dedication, creativity, skills and enthusiasm, with many volunteering 2 nights per every week. Without this support it would not have been possible, on many occasions, to operate and provide a service to other youth club members.

Volunteers: Throughout the year and following a recruitment drive, we increased our volunteer pool to 25 with a rota being set up for Friday and Saturday night cover. The Trustees wish to recognise and thank parents for offering their time and expertise and again without their support the club, on many occasions, would not have been able to open.

Paid Staff: The Trustees would like to acknowledge and thank all the staff for their ongoing work, support and for their contribution to building on post covid recovery. We were challenged with a few personnel changes throughout the year which had an impact on leadership and management. Going forward and due to funding limitations, the Trustees are currently testing a new operating model and will regularly review the discussion to move forward a volunteer lead organisation.

Report of The Trustees

St Comgall's Youth Club

For The Year Ended 30 June 2023

Over the period 2022-2023 the club achieved the following:

Confidence and participation

- **in the Kitchen**

A programme of basic cooking and hospitality skills for our Friday night members, assisting cooking and serving pizza and toast, with 15 young people taking part throughout the year. Formal food hygiene training is planned for young leaders in 2023/24.

- **in planting and growing**

12 young people participated throughout May and June with planting seeds and vegetables in different containers and medium and comparing which grew faster and stronger. Unfortunately, we had limited success in tasting and eating what was grown. A programme for next year!

- **in being creative**

Weekly arts and crafts programmes were delivered, from making bracelets to colouring, drawing, making banners and seasonal focused makes including Christmas decorations for the Parish Hall, engaging up to 40 young people per week. A specific programme engaging 6 young leaders in designing, creating and painting a dedicated 'chill out' space was delivered, which has been very well used by members.

- **in being active**

Weekly sports-based activities, indoor and outdoor were delivered throughout the year benefiting all members. Activities from pool competitions, football, table tennis and a wide range of group games organised and delivered by the young leaders. Additional training in group and street games are planned for 2023/24.

- **in being entrepreneurial with a social conscious**

A social enterprise programmes was delivered with 7 young people building on their team working skills, planning, making, marketing and selling a range of handmade Christmas decorations. The funds raised donated to the local Food Bank and SVP.

- **in raising money**

The Friday night members planned and helped organise a sponsored silence to raise funds for the club. Over 40+ members remaining silent for an hour! This was quite an achievement and in the process, raised over £700. Congratulations to all members who participated and to everyone who sponsored this event.

Report of The Trustees

St Comgall's Youth Club

For The Year Ended 30 June 2023

Good Relations

Through the TBUC programme, in partnership with Bytes, we were able to offer opportunities to 30 young people, developed links with Parkhall and Kells Youth Clubs, and take part in a residential programmes and day trip activities. Additionally, 10 young people achieved an OCN level 1 qualification.

Work Experience

We were able to facilitate 2 of our young leaders gain work experience as part of their lower 6th school year requirements. Subsequently one of the young leaders went onto having paid employment, through the same organisation, over the summer period, gaining valuable skills which they have brought back to the club. Additionally, 4 of our young leaders took on additional responsibility for a 6-month period organising activities and working with young members through the Awards for All funded programme.

Festive Fun and Parties

We organised and ran:

- A Christmas disco and summer disco and BBQ with young leaders developing their DJ skills
- Cinema nights with popcorn
- End of year volunteer and young leader dinner attended by 6 volunteers and 14 young leaders.

And Finally

Re-opening has been rewarding and at time a very challenging task, particularly recruiting staff and volunteers, however it has been heartening that throughout 2022/23 an increased number of parents have come forward to volunteer and at the same time the skills of the young leaders have continued to develop and grow. At the end of 2022/23 we are certainly in a stronger position and look forward to offering more opportunity for growth and fun for members in the coming years.

Financial Review

During the year £11,467 of income was received. There was £8,756 of restricted funds brought forward from previous year. Out of this £8,756, £7,102 was spent, leaving a restricted reserve of £1,654 at 30 June 2023. Total expenditure for the year was £14,283. Total reserves at 30 June 2023 were £11,407.

Reserves policy

The trustees would like to build up reserves to allow the charity to be in a position where it could comfortably deal with any unforeseen circumstances. Ideally they have set this level at between three and six months running costs. At 30 June 2023 there was the equivalent to nine months running costs in unrestricted reserves. This is above the ideal level of desired reserves as set by the trustees in their reserves policy.

Report of The Trustees

St Comgall's Youth Club

For The Year Ended 30 June 2023

Responsibilities of Trustees

As the charity trustees we are aware of our responsibilities for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is also our responsibility to:

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are responsible and prudent.
- Prepare the financial statement on the going concern basis unless it is inappropriate to presume that the charity will continue in business.


The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with CCNI guidelines. The Trustees are also responsible for safeguarding the assets of the charity and to take reasonable steps to prevent and detect fraud.

Disclosures of Information to Independent Examiners

To the knowledge and belief of the Trustees there is no relevant information of which the organisation's independent examiners are not aware. The Trustees have taken all the necessary steps of which they are aware, provided relevant information and established that the organisation's independent examiners are aware of the information.

These accounts were approved by the Trustees at a meeting on 30 November 2023.

Signed on behalf of the board of Trustees:

Name: 
Esther McLornan (Chairperson)

Name: 
Bronagh Maguire (Treasurer)

Date: 30/11/23

Date: 30 Nov '23

Independent Examiner's Report To The Charity Trustees of
St Comgall's Youth Club
For The Year Ended 30 June 2023

I report on the accounts of the charity for the period ended 30 June 2023, which are set out on pages 8 and 9.

Respective responsibilities of charity trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included a consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found that there are no significant matters.

Amanda Harbinson

Amanda Harbinson, FCA
Independent Examiner
Corrigan CA Limited

30/11/23

Date

24 Greystone Road, Antrim, BT41 2QN

St Comgall's Youth Club
Receipts & Payments Accounts
For The Year Ended 30 June 2023

		2023	2023	2023	2023
		Restricted	Unrestricted	Endowment	
		Funds	Funds	Funds	TOTAL
	Notes	£	£	£	£
Receipts					
<u>Income From Charitable Activities</u>					
Membership Fees	2	0	5,786	0	5,786
Tuck Shop Income		0	4,988	0	4,988
		0	10,774	0	10,774
<u>Income from Fundraising</u>			693		693
Total Receipts		0	11,467	0	11,467
Payments					
<u>Cost of Charitable Activities</u>		7,102	7,151		14,253
<u>Governance</u>		0	30	0	30
Total Payments		7,102	7,181	0	14,283
Net of Receipts/(Payments)		-7,102	4,286	0	-2,816
Transfers Between Funds		0	0	0	0
Funds Brought Forward		8,756	5,467	0	14,223
Cash Funds This Year		1,654	9,753	0	11,407
Reconciliation 30/06/2023					
Cash at bank & in hand 31/07/2022		8,756	5,467	0	14,223
Surplus/Deficit this year		-7,102	4,286	0	-2,816
Assets/Liabilities		0	0		0
Cash at bank & in hand 31/06/2023		1,654	9,753	0	11,407

St Comgall's Youth Club

Statement of Assets & Liabilities

For The Year Ended 30 June 2023

	2023	2023	2023	2023
Funds Reconciliation	Restricted Funds £	Unrestricted Funds £	Endowment Funds £	Total Funds £
Cash/Bank at 31/07/2022	8,756	5,467	0	14,223
Surplus/Deficit in year	-7,102	4,286	0	-2,816
Assets/Liabilities	0	0	0	0
Cash/Bank at 31/06/2023	<u>1,654</u>	<u>9,753</u>	<u>0</u>	<u>11,407</u>

	2023	2023	2023	2023
Bank & Cash Deposits	Restricted Funds £	Unrestricted Funds £	Endowment Funds £	Total Funds £
Bank Deposit Accounts	0	0	0	0
Bank Current Accounts	1,654	9,599	0	11,253
Cash in hand	0	154	0	154
	<u>1,654</u>	<u>9,753</u>	<u>0</u>	<u>11,407</u>

Approved by the Trustees and signed on their behalf by:

Name:

Esther McLornan
Esther McLornan (Chairperson)

Name:

Bronagh Maguire
Bronagh Maguire (Treasurer)

Date:

30/11/23

Date:

30 Nov '23

St Comgall's Youth Club

Notes

For The Year Ended 30 June 2023

1. Accounting Policies

Charity Information

St Comgall's Youth Club is a registered Charity registered with the Charity Commission of Northern Ireland with a registration number of 108157.

Accounting Convention

The accounts have been prepared on a receipts and payments basis, in accordance with the charity's governing document and the Charities Act (Northern Ireland) 2008.

The accounts have been prepared under the historical cost convention.

Charitable Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may have been used.

Incoming Resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met.

Cash donations are recognised on receipt.

Resources Expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

2. Grants Received

There were no grants received during the year.

3. Related Parties

There were no disclosable related party transactions during the year.