

## **Creavery Primary School PTA**

### **Charity Treasurer's Report 2024/25**

Primary School Parent Teacher Association (PTA)

#### **Introduction**

This report provides an overview of the financial activities and status of Creavery Primary School Parent Teacher Association (PTA) for the academic year 2024-2025. It aims to give members and stakeholders a clear understanding of how funds have been raised, managed, and utilised to support the school community.

#### **Summary of Income**

The PTA's primary sources of income during the year included fundraising events, donations, and sponsored activities. Below is a breakdown of the main income streams:

- Fundraising Events: quiz night, treasure hunt and wreath making
- Donations: Contributions from parents, local businesses, and community grants
- Merchandise Sales: Christmas cards and school calender
- Other: Easyfundraising, raffles and gift aid claims

Total income for the year amounted to £22,000.19.

#### **Summary of Expenditure**

The PTA's expenditure focused on enhancing the educational experience of pupils and supporting school initiatives. Key areas of spending included:

- Curriculum Enrichment: Funding for playground equipment and learning resources
- School Equipment: Purchase of ICT equipment, playground improvements, and classroom supplies
- Events: Subsidising school trips and buses, leavers' gifts, and special assemblies
- Running Costs: Insurance, stationery, and promotional materials

Total expenditure for the year was £20,953.65

#### **Financial Position**

At the start of the academic year, the PTA had a balance of £10205.73. After accounting for all income and expenditure, the closing balance as of 30/08/2025 stood at £11,252.27.

All funds are held in the PTA's dedicated bank account, and the accounts have been reconciled and independently examined in accordance with charity regulations.

### Charitable Objectives and Impact

The PTA's fundraising efforts have enabled the school to provide additional resources and opportunities for pupils that would not have been possible through the standard school budget. The positive impact on pupils' educational experiences has been widely recognised by staff, parents, and the wider community.

### Thank You and Acknowledgements

I would like to extend sincere thanks to all PTA members, volunteers, parents, staff, and local businesses who have contributed their time, effort, and resources throughout the year. Your support is invaluable in helping us achieve our charitable aims.

### Conclusion

The PTA remains in a healthy financial position and is well placed to continue supporting the school in the coming year. I recommend that the accounts be formally adopted and look forward to another successful year ahead.

Prepared by:

[Joanne Davison], PTA Treasurer

Date: 30/09/2025

## **Creavery Parent Teacher Association**

### **Financial Report**

#### **For end of Year August 2024**

##### 1.0 Charity Commission

Creavery Parent Teacher Association was officially registered with the Charity Commission for Northern Ireland on the 17<sup>th</sup> August 2021.

PTA members are now Trustees and therefore have responsibilities associated with this role. All members should sign the constitution and provide their details in order to ensure the charity commission can be updated with the details of trustees.

2.0 HRMC registered for Gift Aid and has been requested but has not been received at this date.

The PTA is registered under HMRC as a charity, and it can apply for Gift Aid.

##### 3.0 Financial Review

The income and expenditure for the year are attached below. These will require an independent examination before being uploaded to the Charity Commission website.

##### 4.0 Going Concern

The Trustees have discussed the financial viability for the PTA for the year ahead and continue to look for new ways to raise funds going forward. It is anticipated that the PTA income levels will continue to improve during 2025/26 as the PTA continue to fundraise. Trustees are satisfied that there are adequate funds in place to ensure that the PTA can continue its activities, and the financial statements for the year 31<sup>st</sup> August 2025 can be signed off as a going concern .

**Creavery PTA**

**Income and Expenditure**

**Account year ended 31<sup>st</sup> August 2025**

	<b><u>2024/25</u></b>	<b><u>2023/24</u></b>	<b><u>Difference</u></b>	<b><u>Comment</u></b>
<b><u>INCOME</u></b>				
School Fees	£410.00	£345.00		
After school activities	£384.00	£241.00		
Games Night	£172.00	£157.00		
Wreath making	£300.00			
Xmas Event	£255.00			
School calender	£150.00	£105		
Xmas Raffle	£717.00			
Mothers day Tea	£450.00	£703.00		
Quiz Night	£307.00			
Class fundraising	£127.43 £92.03			
Community Foundation grant	£2500.00			
Community Flexible Grant	£3500.00			
Asda	£200.08			
Charities Trust	£9996.00			
Daera	£1860.65			
Digit	£400.00			
Clothes recycle	£102.00 £77.00			
<b>TOTAL INCOME</b>	<b>£22,000.19</b>	<b>£9513.47</b>		

	<u>2023/24</u>	<u>2022/23</u>	<u>Difference</u>	<u>Comment</u>
<b>EXPENDITURE</b>				
Supplies	£37.95 £57.82			
Xmas supplies	£58.45 £38.58 £74.10			
Licence	£35.00			
Easter supplies	£88.33			
Supplies	£14.18 £5.70			
Afternoon tea	£430.00			
Computers	£6300.00			
Training	£400.00			
Parentkind	£115.00			
Outdoor equipment	£2350.00 £9996.00			
Traansaction Fees	£10.00			
Returned cheques	£97.00			
Active Kids	£540.00			
Bank Fees	£43.14			
Food and Drink	£262.40 cash			
<b>TOTAL</b>	<b>£20953.65</b>	<b>£9145.13</b>		
<b><u>NET INCOME &amp; EXPENDITURE</u></b>	<b>£1046.54</b>	<b>£368.34</b>		

2023/2024

2024/2025

£

£

NON CURRENT ASSETS

CURRENT ASSETS

Cash in Bank	10205.73	11,252.27
Less Current Liabilities	-	-
Net Assets	10205.73	11,252.27
Equity	-	-
Reserves	10205.73	11,252.27

***Addendum: The total raised for the Car Treasure hunt held in June 25 which was £375.00 was only credited to the Creavery PTA account in October 2025 so will be added to the financial report 2025/26.***