

## INDEPENDENT EXAMINER'S REPORT

Creavery Primary School Parent Teacher Association (PTA) Annual Accounts 2023/24  
(01/09/2023-31/08/2024)

I have conducted an independent examination of the final accounts for the year ending 2023/24 for Creavery Primary School PTA. Creavery Primary School use the school year for the monitoring period of their accounts. The accounts and financial records including PTA Financial Report, bank analysis, bank statements, cheque book with back up documentation, receipt and lodgement documentation including invoices have been checked and verified by myself.

All the information obtained was considered necessary to verify that the final accounts present an accurate picture of the activities and transactions undertaken through this account and of the financial position at the end of the year.

We have not identified any concerns regarding these accounts. The bank statements fully reconciled against PTA Accounts spreadsheet, invoices, and lodgements. The invoices aligned to the expenditure were all checked to ensure appropriate expenditure for the PTA, no issues arising. The expenditure was checked. All necessary documentation was filed and stored and transactions easily traceable.

The documentation and expenditure match the spend on the bank statement. Information checked included cheque number (where applicable), date, amount, supplier, invoice date and supporting documentation.

The income was checked. The necessary documentation was filed and stored and transactions easily traceable. The documentation and income matched the income on the bank statement. The PTA Financial Report is thorough and detailed, and all transactions meticulously recorded.

I certify that the accompanying final accounts present an accurate picture of the activities and transactions undertaken through this account and of the financial position at the end of the year 2023/24.

Furthermore, I have not identified any significant concerns regarding these accounts which remain either unresolved or undeclared in the accounts themselves or this report; there are therefore no major or minor recommendations.

Date: 12/10/2025

Name: (please print): Pauline Nelson

Signature: P Nelson

Status/Position: Independent Treasurer

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