

# HOLY FAMILY GUIDE UNIT - CGI

Northern Ireland · Charity number 107412

## Details

---

**Status** Received

**Registered** 2020-01-21

**Register** [View on the Charity Commission for Northern Ireland register](#)

## Contact

---

**Address** Newinton Youth Club  
224A Limestone Road  
Belfast  
Bt15 3ap  
BT15 3AP

**Phone** 07724118723

**Email** [holyfamilyguides@hotmail.com](mailto:holyfamilyguides@hotmail.com)

## Activities

---

**Purposes:** The purpose of the Unit is to provide the Guiding Programme of the Catholic Guides of Ireland, which promotes and fosters the spiritual, moral, cultural, intellectual, social and physical development of its members, to girls and young women at a local level.

**What the charity does:** The advancement of education, The advancement of religion, The advancement of citizenship or community development

**How the charity works:** Education/training, Volunteer development, Youth development

**Who the charity helps:** Adult training, Children (5-13 year olds), Parents, Volunteers, Youth (14-25 year olds)

## Finances

---

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£9,345	£12,435	£0	0

## Trustees

---

Name	Role	Appointed
Mairead Walsh		
Mrs Louise Leighton		
Mrs Stevie Kelly		
Ms Meave Heaney		

**HOLY FAMILY GUIDE UNIT - CGI**

Northern Ireland - Charity number 107412

---

# Accounts

---



**HOLY FAMILY GUIDE UNIT - CGI**

Northern Ireland - Charity number 107412

---

# Accounts

---



**HOLY FAMILY GUIDE UNIT - CGI**

Northern Ireland - Charity number 107412

---

# Annual report

---

## Trustee Annual Report Form

The purpose of the Unit is to provide the Guiding Programme of the Catholic Guides of Ireland, which promotes and fosters the spiritual, moral, cultural, intellectual, social and physical development of its members, to girls and young women at a local level.

**Name of Charity as it appears on the Register and any other names it may be known by**

Holy Family Guides

**NI Charity Commission Number**

NIC 107412

**The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission**

**The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year**

**The financial year the report relates to**

Year ending 31 August 2023

**A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year**

We have had a very busy guiding year with some of our volunteers taking up roles in our Regional association. We have taken part in section events for all age groups and are running the Choices Guiding Programme in our Unit. We have also made use of our outdoor space and organised programmes for outdoors. We have also taken part in training and camp warrants.

There was no harm flowing from the Charities purposes and that there was no private benefit.

**A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance**

In setting our objectives and planning our activities for the year the trustees have given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities have helped to achieve the charity's purposes and provide a benefit to the beneficiaries.

**A review of the Charity's financial position at the end of the year**

Receipts and Payments prepared and reviewed by our Independent Examiner.

**Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit**

N/a

**One or more of the Charity Trustees must sign and date the box below.**

Signed: Meave Heaney

Date: 26/06/24

Signed: Mairead Walsh

Date: 26/06/24

**HOLY FAMILY GUIDE UNIT - CGI**

Northern Ireland - Charity number 107412

---

# Annual return

---

## **Independent Examiners' Report to the Charity Trustees of Holy Family Guide Unit**

We report on the accounts of the Trustees for the year ended 31 August 2023

### **Respective Responsibilities of Charity Trustees and Examiner**

As the Charity's Trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008. It is our responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

### **Basis of Independent Examiners' Report**

We have examined your Charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

Our examination included a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Charity Trustees concerning any such matters.

Our role is to state whether any material matters have come to our attention giving us cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached

### **Independent Examiners' Statement**

We have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, we have found no matters that require drawing to your attention.

Name: Patricia McDermott

Relevant professional qualification or body: N/A

Address: C/o St Francis De Sales 55 Beechmount Drive, Belfast BT12 7LU

Date: 19 May 2024

**HOLY FAMILY GUIDE UNIT - CGI**

Northern Ireland - Charity number 107412

---

# Accounts

---

<b>NAME &amp; Number OF UNIT:</b>	Holy Family
<b>REGION:</b>	Northern Region
<b>SECTION (if applicable): <i>** Note (i)</i></b>	

### Receipts and Payments Account For Year Ending 31:

	Year ending 31st August 2022
<b>Receipts (In)</b>	<b>£'s</b>
<b>Opening Balance 1 September - <i>** Note (iii)</i></b>	<b>3,296.06</b>
Subs	2,018.00
Registration	1,489.00
Camps & Events - <i>** Note (iv)</i>	
Uniform	917.00
Grants 1	3,400.00
Grants 2	323.60
Grants 3	300.00
Fundraising 1	
Fundraising 2	
Bank Interest	
Other Income 1	
Other Income 2	
<b>Total Receipts</b>	<b>8,447.60</b>
<b>Payments (Out)</b>	
Registration - <i>** Note (v)</i>	1,541.00
Affiliation Fees	150.00
Programme resources	2,719.12
Camps & Events	1,033.73
Transport	110.00
Rent	
Uniform	915.76
Training	
Equipment	128.46
Fundraising 1	50.00
Fundraising 2	
Bank Charges	81.77


**31st August 2022**

**Previous year ending 31st August 2021  
- \*\* Note (ii)**

<b>£'s</b>
<b>4,272.41</b>
554.00
680.00
189.00
3,000.00
1,000.00
555.00
<b>5,978.00</b>
840.00
2,123.28
2,517.11
500.15
180.00
412.64
73.68



Other 1	101.36
Other 2	65.00
<b>Total Payments</b>	<b>6,896.20</b>
<b>Net Receipts over Payments - ** Note (vi)</b>	<b>1,551.40</b>
<b>Closing Balance as at 31 August 2022</b>	<b>4,847.46</b>

<b>Signature:</b>	Meave Heaney
	<b>Treasurer</b>
<b>Date:</b>	11/2/2022

- Notes:**
- (i) - **Section** can be filled in where completed for individual sections if applicable
  - (ii) - **Previous Years Figures** to year end 31/12/2020 should be as per reported in your Interim Accounts
  - (iii) - **OPENING Balance** for the Current Year should be your previous years CLOSING balance carried forw
  - (iv) - **Receipts IN - Camps & Events** - this amount is to include TRANSPORT as per the ETB Income & Expe
  - (v) - **Payments OUT - Registration** this includes both amounts payable to National Office and Regional Ex
  - (vi) - **Net Receipts over Payments** - This is the surplus / defecit for the year - defecit will be shown as a N

208.88
98.61
6,954.35
-976.35
<b>3,296.06</b>

Mairead Walsh

**Unit Leader**

11/2/2022

ward from 31/12/2020

nditure Format

ecutive for Registration for the current year.

minus figure.



**HOLY FAMILY GUIDE UNIT - CGI**

Northern Ireland - Charity number 107412

---

# Annual report

---

**UNIT NAME** Guide Unit

**ANNUAL REPORT CHARITY COMMISSION FOR NORTHERN IRELAND**

<b>1. Charity Name as listed on the Charity Register</b>	Holy Family Guide Unit
<b>2. Any other names the charity is known by</b>	N/a
<b>3. Financial year the report is for</b>	Year ended 31 August 2022
<b>4. CCNI Charity Registration Number</b>	107412
<b>5. The address from which the Charity Operates (usually your Meeting Place)</b>  <i>This should be the address that the charity used when registering unless it has changed.</i>	<b>Holy Family Youth Centre 224 Limestone Road Belfast BT15</b>
<b>6. The names of all our Trustees at the date this report was approved plus any who stepped down as a trustee during the year</b>	<b>Current Trustees</b>  Mairead Walsh Meave Heaney Lisa o'Kane Stevie Kelly Catherine o'Toole Claire Farrelly <hr/> <b>Trustees who stepped down</b>

<p><b>7. A summary description of the purposes of the charity</b></p> <p>The purpose of the Unit is to provide the Guiding Programme of the Catholic Guides of Ireland, which promotes and fosters the spiritual, moral, cultural, intellectual, social and physical development of its members, to girls and young women at a local level.</p>	
<p><b>8. The name of any person, or body of persons, permitted by the trusts of the charity to appoint one or more new charity trustees and a description of the method used to make such appointments</b></p> <p><i>If there is any individual or organisation with the power to appoint charity trustees, such as another charity or a government department, provide their details, the relevant powers, and methods of appointment.</i></p>	N/A
<p><b>9. Include details of any funds held by the charity as a custodian trustee</b></p> <p><i>This is mandatory for charities preparing accruals accounts.</i></p>	N/A

<p><b>10. Charity's Main Activities and Achievements during the year.</b></p> <p>The following is a copy of the report made to the Unit's AGM in 26/6/22 by the Unit Leader  <b>INSERT NAME - Mairead Walsh</b></p> <p><b><u>Membership:</u></b> 55</p> <p><b><u>Leadership:</u></b> 14</p> <p><b><u>Programme and Unit Activities:</u></b> <b><u>Crafts, Games, Education, Outdoor Activities</u></b></p> <p><b><u>Equipment:</u></b> Craft , Games, Tents, etc</p> <p><b><u>Trustees:</u></b> M.Walsh M Heaney, S Kelly, L.o Kane, C O'Toole, C Farrelly</p> <p><b><u>Conclusion:</u></b> <b>Busy and successful year. Great attendance of both children and leaders. And as a</b></p>
--

**result we saw an improvement of the skills and confidence of all who participated.**

**INSERT NAME**

**Mairead Walsh**

Unit Leader

**11. How is the Group doing financially?**

A review of the charity's financial position at the end of the year:

In the financial year ended 31 August 2022 the Charity had an income of **£8447.60** and an expenditure of **£6896.20**

**12. How has the Unit ensured members have not come to harm?**

All leaders and parent helpers receive training in Safeguarding, which is renewed every 2 years and are Access NI every 3 years. Leaders are required to attend Step One Guiders Course. Other training is available to leaders such as Step 2 and Advanced Leaders training. A valid Camp Warrant must be held by at least one leader who wishes to take the young people away either indoors or outdoors, this includes doing First Aid which needs to be updated every 3 years. Parents are regularly updated with planned activities. All activities are carefully planned and the appropriate equipment used.

**13. How has your Unit ensured that any private benefit to your volunteers has been incidental to the public benefit of your work?**

Volunteers gain additional transferrable skills but this is incidental to the work that they do and are the skills that they require to undertake that work.

**14. A statement that the Trustees have had regard to the CCNI's guidance on Public Benefit.**

We the Trustees of Holy Family Guide Unit can confirm that in setting our objectives and planning for the year that we have given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities have helped to achieve the charity's purposes and provide a benefit to the beneficiaries.

**15. This report was approved by the Trustees at Unit Council on 26/6/22**

**16. Signature of Trustees**

**Trustee 1:** M.Walsh

**Date:** 19/6/23

**Trustee 2:** M.Heaney

**Date:**19/6/23



**HOLY FAMILY GUIDE UNIT - CGI**

Northern Ireland - Charity number 107412

---

# Annual return

---

## **Independent Examiners' Report to the Charity Trustees of Holy Family Guide Unit**

We report on the accounts of the Trustees for the year ended 31 August 2022

### **Respective Responsibilities of Charity Trustees and Examiner**

As the Charity's Trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008. It is our responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

### **Basis of Independent Examiners' Report**

We have examined your Charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

Our examination included a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Charity Trustees concerning any such matters.

Our role is to state whether any material matters have come to our attention giving us cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached

### **Independent Examiners' Statement**

We have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, we have found no matters that require drawing to your attention.

*Philomena Dawson*

Name: Philomena Dawson

Relevant professional qualification or body: N/A

Address: C/o St Francis De Sales 55 Beechmount Drive, Belfast BT12 7LU

Date: 11<sup>th</sup> November 2022