

St Oliver Plunkett Guide Unit Lurgan - CGI

Northern Ireland · Charity number 107392

Details

Status Received

Registered 2020-01-22

Register [View on the Charity Commission for Northern Ireland register](#)

Contact

Address Ozanam Centre
14-16 William Street
Lurgan
Craigavon
BT66 6ja
BT66 6JA

Phone 07710724361

Activities

Purposes: The purpose of the Unit is to provide the Guiding Programme of the Catholic Guides of Ireland, which promotes and fosters the spiritual, moral, cultural, intellectual, social and physical development of its members, to girls and young women at a local level.

What the charity does: The advancement of education, The advancement of religion, The advancement of citizenship or community development

How the charity works: Education/training, Volunteer development, Youth development

Who the charity helps: Adult training, Children (5-13 year olds), Parents, Volunteers, Youth (14-25 year olds)

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£16,343	£14,257	£0	0
2024-08-31	£12,425	£13,500	£0	0

Trustees

Name	Role	Appointed
Mrs Kath Wilson		
Mrs Kerry Daggett		
Mrs Mairead Coulter		
Mrs Michele Bishop		

St Oliver Plunkett Guide Unit Lurgan - CGI

Northern Ireland - Charity number 107392

Accounts

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Northern Ireland - Charity number 107392

Accounts

NAME & Number OF UNIT: St Oliver Plunkett Lurgan
 REGION: Northern Region
 SECTION (if applicable): ** Note (i)

Receipts and Payments Account For Year Ending 31st August 2023

	Year ending 31st August 2023	Previous year ending 31st August 2022 - ** Note (ii)	Notes Current Year - can be used for Notes re Payments/ Receipts
	£'s	£'s	
Receipts (In)			
Opening Balance 1 September 2022 ** Note (iii)	3,527.28	7,517.71	
Subs	6,755.00	3,081.00	
Registration	187.50	512.00	
Camps & Events - ** Note (iv)	4,428.50	2,816.00	
Uniform	278.00	444.50	
EA Grant	1,800.00	2,000.00	
CGI Transport Grant	850.00	441.11	
Grants 3		180.00	
Fundraising 1			
Fundraising 2			
Bank Interest	5.58	6.48	
Guide Easter Show	845.71	1,600.00	EA Grant 22/23/ year
Refund neckerchiefs	114.00	216.68	
Total Receipts	15,264.29	11,297.77	<i>* Note these cells contain formula and should not be overwritten</i>
Payments (Out)			
Registration - ** Note (v)		1,745.00	
Affiliation Fees	1,810.00	150.00	
Programme resources	1,328.63	1,049.37	
Camps & Events	6,890.43	9,123.97	
Transport	500.00	123.20	
Rent		273.60	
Uniform	833.07	729.50	
Training	242.43	122.72	
Equipment	142.00	762.88	
Hire of hall for Guide Show	250.00	912.18	
Fundraising 2			
Bank Charges	49.14	46.28	
Other 1	310.80	235.17	
Other 2		14.33	
Total Payments	12,356.50	15,288.20	<i>* Note these cells contain formula and should not be overwritten</i>
Net Receipts over Payments - ** Note (vi)	2,907.79	-3,990.43	<i>* Note these cells contain formula and should not be overwritten</i>
Closing Balance as at 31 August 2023	6,234.65	3,527.28	<i>* Note these cells contain formula and should not be overwritten</i>

Signature: _____
 Treasurer Unit Leader

Date: _____

- Notes:**
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 - (iv) - Receipts IN - Camps & Events - this amount is to include TRANSPORT as per the ETB Income & Expenditure Format
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 - (vi) - Net Receipts over Payments - This is the surplus / deficit for the year - deficit will be shown as a Minus figure.

St Oliver Plunkett Guide Unit Lurgan - CGI

Northern Ireland - Charity number 107392

Annual report

St Oliver Plunkett Guides Unit Annual General Meeting – Nov 2024

Chair's Report

We would like to thank you for supporting our Unit in its 50th year, we wouldn't be able to keep going without your backing.

A lot has happened since our enrolment last year.

We've had Guides going Christmas shopping in Belfast. In January our whole Unit had a trip to the Pantomime in Lisburn. In February our Brigins went to Downpatrick with Brigins from all over the region and beyond for a celebration of 1500 years since St Brigid's birth, and they met Dana!! Also in February we got the whole Unit together for our annual celebration of World Thinking Day where we had a very competitive quiz. A few times this year we've had some of our parents who have come along to the den to do a variety of things. We had haircare advice, floristry demos and first aid training. We are forever grateful for any parents who can give us the benefit of their expertise, please contact us if you think you have skills to share! April saw us take the Brigins to the fire station and the Cygnets had loads of fun up at the Belfast HQ for their Regional Fun Day. As the days got longer we used our nearby outside space to our advantage and many trips to Lurgan Park and Oxford Island began after Easter. As the year drew to a close we had our awards night at the Rink in Portadown, much to the dismay of the leaders who either couldn't skate or got skated over!! June ended with a successful Brigin Holiday in Lorne House and Guide & Rangers Camp in Crawfordsburn.

But the time to start comes round again quickly and we've already had our Brigins away to Girdwood in Belfast for their Regional Fun Day and a sleepover with the Guides in the den. It's all gearing up for a busy year - keep your eyes on the Facebook page for more info!

Our Guide unit has nearly 90 members and is still going strong after 50 years and this is down to our unfailingly enthusiastic leaders. We have new leaders being enrolled tonight and they will follow in the footsteps of our other leaders as they plan, shop, take part in training courses, organise trips and outings. In short they keep the unit running smoothly, not just each Tuesday but all year long and from one year to the next. But we are aware that we need more help and will be seeking to recruit more leaders to effectively manage the numbers of girls that want to join our unit.

If being a leader is not for you would still really appreciate your help in a less formal way. If any of you could volunteer to be a parent helper it would be amazing. We will put you through the safeguarding process and you might only need to come up to the den once or twice a year when the need arises.

We have been fortunate to be able to always rely on the support of our families and the wider community. We know that these wonderful girls are so proud of their work and we believe

that together we are giving them the gift of Guiding through experiences and friendships that will last a lifetime. Our private and hidden Facebook page is a safe space where we can celebrate our girls' efforts, but more importantly we can communicate quickly and easily with all our parents this way. Kath Wilson, our Unit Secretary has done a full audit of this page to ensure the highest safeguarding standards. We understand that FB is not for everyone, but in this face-paced world, it's our best option and we encourage you even just to use it for the sole purpose of our Unit. It is vital that our parents and carers keep an eye on FB, especially on a Tuesday evening before you go up to the Den.

We also want to give an update on the collection process at 8pm. This seems to be working much better than before but we still need your help. It is vital that you come to collect your child on time, that you park responsibly well away from the double yellow lines outside the building. All this should ensure a safe and hassle-free experience!

Mairead Coulter is new current treasurer and she will publish the treasurer's report shortly and allow us to digest it before it is passed. She does assure us that although our bank balance remains healthy, prompt payments are vital for the smooth running of the finance side of things. A reminder to all that online payments must have the child's name in the reference.

All that remains is to thank everyone involved in our Unit, in whatever capacity, for their support through this year and we look forward to the same next year.

St Oliver Plunkett Guide Unit Lurgan - CGI

Northern Ireland - Charity number 107392

Annual return

Independent Examiners' Report to the Charity Trustees of St Oliver Plunkett Guide Unit

We report on the accounts of the Trustees for the year ended 31 August 2023

Respective Responsibilities of Charity Trustees and Examiner

As the Charity's Trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008. It is our responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

Basis of Independent Examiners' Report

We have examined your Charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

Our examination included a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Charity Trustees concerning any such matters.

Our role is to state whether any material matters have come to our attention giving us cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached

Independent Examiners' Statement

We have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, we have found no matters that require drawing to your attention.

Name: Patricia McDermott

Relevant professional qualification or body: N/A

Address: C/o St Francis De Sales 55 Beechmount Drive, Belfast BT12 7LU

Date: 23 May 2024

St Oliver Plunkett Guide Unit Lurgan - CGI

Northern Ireland - Charity number 107392

Accounts

NAME & Number OF UNIT:
 REGION:
 SECTION (if applicable): **** Note (j)**

St Oliver Plunkett, Lurgan
 Northern Region

Receipts and Payments Account For Year Ending 31st August 2022

	Year ending 31st August 2022	Previous year ending 31st August 2021 - ** Note (ii)	Notes Current Year - can be used for Notes re Payments/ Receipts
Receipts (In)	£'s	£'s	
Opening Balance 1 September - ** Note (iii)	7,517.71	1,731.49	
Subs	3,081.00		
Registration	512.00		
Camps & Events - ** Note (iv)	2,816.00		
Uniform	444.50		
Grant 1 - EA Generic Grant 2021-2022	2,000.00	2,141.17	
Grants 2 - CGI Registration Grant 2021-22	441.11	25,299.60	
Grants 3 - CGI Programme Grant 2022	180.00		
Grant 1 - EA Generic Grant 2022-2023	1,600.00		This is our Education Authority grant for the 2022-2023 guiding year
Fundraising 1			No fundraising took place during 2021-2022 due to COVID
Bank Interest	6.48	7.00	
Refunds	216.68	331.66	
Other Income 2			
Total Receipts	11,297.77	27,779.43	* Note these cells contain formula and should not be overwritten
Payments (Out)			
Registration - ** Note (v)	1,745.00	1,445.00	
Affiliation Fees	150.00		
Programme resources	1,049.37	8,321.29	
Camps & Events	9,123.97	689.75	
Transport	123.20		
Rent	273.60		
Uniform	729.50		
Training	122.72		
Equipment	762.88	8,539.35	
Stationery	235.17	264.24	
Fundraising 1	0.00		
Postage	14.33		
Bank Charges	46.28	26.82	
Miscellaneous	912.18	2,706.76	This includes expenditure on flowers, IT costs for domain, virtual meeting subscription, trophies, Easter eggs and maintenance costs.
Total Payments	15,288.20	21,993.21	* Note these cells contain formula and should not be overwritten
Net Receipts over Payments - ** Note (vi)	-3,990.43	5,786.22	* Note these cells contain formula and should not be overwritten
Closing Balance as at 31 August 2022	3,527.28	7,517.71	* Note these cells contain formula and should not be overwritten

Signature: Michelle Magee Kerry Daggett
Treasurer **Unit Leader**

Date: 26/09/2022

Notes:

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- (iv) - Receipts IN - Camps & Events - this amount is to include TRANSPORT as per the ETB Income & Expenditure Format
- (v) - Payments OUT - Registration this includes both amounts payable to National Office and Regional Executive for Registration for the current year.
- (vi) - Net Receipts over Payments - This is the surplus / deficit for the year - deficit will be shown as a Minus figure.

St Oliver Plunkett Guide Unit Lurgan - CGI

Northern Ireland - Charity number 107392

Annual report

St Oliver Plunkett Guide Unit

ANNUAL REPORT CHARITY COMMISSION FOR NORTHERN IRELAND

<p>1. Charity Name as listed on the Charity Register</p>	<p>St Oliver Plunkett Guide Unit Lurgan</p>
<p>2. Any other names the charity is known by</p>	<p>N/a</p>
<p>3. Financial year the report is for</p>	<p>Year ended 31 August 2022</p>
<p>4. CCNI Charity Registration Number</p>	<p>107392</p>
<p>5. The address from which the Charity Operates (usually your Meeting Place)</p> <p><i>This should be the address that the charity used when registering unless it has changed.</i></p>	<p>Ozanam Centre, 14-16 William Street, Lurgan, Craigavon, BT66 6JA</p>
<p>6. The names of all our Trustees at the date this report was approved plus any who stepped down as a trustee during the year</p>	<p>Current Trustees</p> <p>Mrs Kerry Daggett Mrs Kath Wilson Mrs Michele Bishop Mrs Sinead McGivern Mrs Michelle Magee Mrs Sonia Rice</p> <hr/> <p>Trustees who stepped down</p> <p>Mrs Geraldine Bracken</p>

<p>7. A summary description of the purposes of the charity</p> <p>The purpose of the Unit is to provide the Guiding Programme of the Catholic Guides of Ireland, which promotes and fosters the spiritual, moral, cultural, intellectual, social and physical development of its members, to girls and young women at a local level.</p>	
<p>8. The name of any person, or body of persons, permitted by the trusts of the charity to appoint one or more new charity trustees and a description of the method used to make such appointments</p> <p><i>If there is any individual or organisation with the power to appoint charity trustees, such as another charity or a government department, provide their details, the relevant powers, and methods of appointment.</i></p>	<p>N/A</p>
<p>9. Include details of any funds held by the charity as a custodian trustee</p> <p><i>This is mandatory for charities preparing accruals accounts.</i></p>	<p>N/A</p>

10. Charity's Main Activities and Achievements during the year.

The following is a copy of the report made to the Unit's AGM on 15th November 2022 by the Unit Leader Kath Wilson.

Membership:

We currently have 67 members, with our largest Ranger section for some time.

Leadership:

Unit Leaders remain Kerry Daggett and Kath Wilson.

We have a change in leaders for this guiding year and welcome Laura who has already completed her Step 1 Guide training. Laura has joined our Cygnet Guide section.

We also would like to thank our outgoing leaders Geraldine Bracken, Joanne McConville and Michelle Magee (who has remained as Treasurer).

Programme and Unit Activities:

Cygnets Guide Section (age 5-6 years)

2021 Autumn term was spent mostly outdoors due to COVID-19, which the girls absolutely loved. We did lots of outdoor autumnal crafts, and the Cygnets did a nature walk around Oxford Island and created beautiful pictures. This activity contributes towards our Environmental Challenge badge. We also did some skipping & played Simon Says.



Upon finally returning to the Den, we got stuck into indoor fun including Christmas Crafts and making reindeer food.



In springtime the girls got rehearsing for their enrolment. They loved holding the flag and the prospect of becoming an “official” cygnet



Badgework for our Cygnet guides included tasting the rainbow, fruits to keep a healthy heart, finished by some yoga to relax. All girls tried the fruits and loved them. Another step towards our Miss Sparkle badge. Some priceless faces when tasting lemon and limes!



The cygnets worked incredibly hard on their "Miss Sparkle" badge which was completed before the start of summer. Activities to earn their badge included learning how to wash their hands and brush their teeth. They took home a nice care package to practice at home. We were kindly invited to a tea party in the guides room as part of their badge work.



The girls had a brilliant guiding year in 2021-22 despite restrictions. We ended the year with a trip to Airtastic which everyone loved. Lucy won Cygnet of the Year and each girl was celebrated by receiving a unique certificate.



Brigin Guide Section (age 6/7-11 years)

When we returned in September 2021 we continued with outdoor meetings, making great use of our local outdoor facilities, especially the Bushcraft Centre at Oxford Island where we had outdoor games, walks and autumn crafts using the nature around us (the Brigins worked towards completion of their Craft interest badge).





We finished our outdoor meetings with a unit Halloween campfire and lots of singing and entertaining. This was a terrific unit even to end the term.



After Halloween we Returned indoors to our guide den and continued our meetings and working towards some of our interest badges - craft. The final challenge for our Brigins to earn their Craft badge was to build a Christmas Tree Mobile, which they completed over several weeks.



Our return after Christmas was delayed until the end of February as a result of COVID and an increase in cases in January. All sections prepared for our unit enrolment ceremony in March 2022 learning about the Guide Laws and promise. The ceremony itself was a great success with celebratory cupcakes afterwards.



In March our brigin and cygnet sections went bowling, which was part funded by our CGI Regional Office.

In May 2022 we returned outdoors with our activities. Our brigins completed the Artist badge, which was chosen by the girls themselves to complete. They collected leaves to do crayon drawings back in the den. We also visited Oxford Island where the girls had to draw a picture for their Artist badge. They completed this badge by creating posters about caring for their painting equipment.

We finished our guiding year with our awards ceremony at Airtastic and then our camps for Brigins and Guides.

The Brigin Camp, a weekend away at Lorne House, was a fantastic weekend. We had great weather, lots of activities, beach walk, crafts, fun and games.



Guide Section (age 10/11-17 years)

We started the autumn term with outdoor meetings to try to keep COVID safe. However by Halloween it became unfeasible

We returned to the den with masks on and had an adapted program with much more focus on desk-based activities and patrol challenges.

But we had a great time Christmas shopping in Belfast at the end of November - always a highlight of the year.



We took another break after Christmas due to leader illness and increased Covid rates. But when we came back in March we got started into our preparation for enrolment, with our new Guides following the pre-enrolment challenge booklet.

Whilst the new Guides learnt all about our organisation our current Guides felt moved to do something for the Ukrainian refugees that were starting to arrive in NI. They made over 50 little art and activity packs from our own stock of resources.



Enrolment was a massive success in March (much later than our normal November time), but things were starting to get back to normal and we very much enjoyed being all together again.



It was back outside again before Easter, and our first time practising putting up tents might have been during the monsoon season, but we weren't put off!



After Easter as the nights got lighter we got camping again and enjoyed simple pleasures like cooking on the campfire and singing long after sunset.



Our year ended in June with a very successful Guides Camp in Jungle NI in money more. Ok so we were nearly blown off the hill on the second day but the fun and camaraderie will live long in the memories of our girls of 2022.

Ranger Guide Section (age 14+ years)

The autumn term started with outdoor meetings to try to keep COVID safe, however given Rangers meet after Guides at 8pm it became very dark very quickly! (gadgets by torchlight !)

Thankfully Rangers were able to use some garage space allowing a bit of shelter whilst still in the fresh air. The girls have decided to work on the Gaisce award this year and as their community project they supported the “bulbs for bees” drive and planted 75 pots of bulbs for each of the girls and leaders in the unit with prizes for the best bulb pots in the spring time



Our final outdoor meeting was a unit Halloween campfire where Rangers served the hotdogs!

Returning to the den in November with masks on and using a COVID app, Rangers commenced the volunteering aspect of their award planning 12 weeks volunteering with our Cygnets and Brigins groups. The Rangers have loved it so much they have continued to volunteer week in week out they are gaining leadership experience, are a fantastic support to the leaders and the girls love them.



Enrolment of our 2 new Rangers happened in March rather than the normal November



The year finished with our Rangers supporting Brigin camp at Lorne in June, with 7 new Rangers due to move up in September we are aiming to complete our practice expedition for the Gaisce in October.

Equipment:

No new equipment (over £100) was purchased during the 2021-22 guiding year.

Our equipment is valued at £7,307 (cost) and includes event shelter tents, tents, laptops, photocopier, iPads and freestanding sanitiser dispensers.

Trustees:

Current Trustees are:

Kerry Daggett, Kath Wilson, Michele Bishop, Sonia Rice, Michelle Magee and Sinead McGivern.
One Trustee stepped down during the year – Geraldine Bracken.

Conclusion:

We are in a good position – membership, financially and leadership to offer our girl guides an exciting guiding programme going forward.

Special thanks to all our volunteer guide leaders who give up so much of their own time to run our guiding programme – planning activities, shopping for materials for those activities and attending events and camps.

Kerry Daggett and Kath Wilson
Unit Leaders

11. How is the Group doing financially?

A review of the charity's financial position at the end of the year:

In the financial year ended 31 August 2022 the Charity had an income of £11,297.77 and an expenditure of £15,288.20.

The closing balance on the bank account at 31 August 2022 was £3,527.28. This amount included an amount of £1,600 for our Education Authority grant which will be used towards running costs for our guiding year 2022-23.

12. How has the Unit ensured members have not come to harm?

All leaders and parent helpers receive training in Safeguarding, which is renewed every 2 years and are Access NI every 3 years. Leaders are required to attend Step One Guiders Course. Other training is available to leaders such as Step 2 and Advanced Leaders training. A valid Camp Warrant must be held by at least one leader who wishes to take the young people away either indoors or outdoors, this includes doing First Aid which needs to be updated every 3 years. Parents are regularly updated with planned activities. All activities are carefully planned and the appropriate equipment used.

13. How has your Unit ensured that any private benefit to your volunteers has been incidental to the public benefit of your work?

Volunteers gain additional transferrable skills but this is incidental to the work that they do and are the skills that they require to undertake that work.

14. A statement that the Trustees have had regard to the CCNIs guidance on Public Benefit.

We the Trustees of St Oliver Plunkett Guide Unit can confirm that in setting our objectives and planning for the year that we have given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities have helped to achieve the charity's purposes and provide a benefit to the beneficiaries.

15. This report was approved by the Trustees at Unit Council on 14 November 2022.

16. Signature of Trustees

Trustee 1:

Date:

Trustee 2:

Date:

St Oliver Plunkett Guide Unit Lurgan - CGI

Northern Ireland - Charity number 107392

Annual return

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- examine the accounts under section 65 of the Charities Act
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- state whether particular matters have come to my attention.

Basis of Independent Examiners' Report

We have examined your Charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

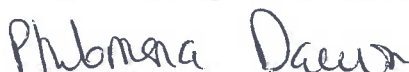
Our examination included a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Charity Trustees concerning any such matters.

Our role is to state whether any material matters have come to our attention giving us cause to believe:

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2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached

Independent Examiners' Statement

We have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, we have found no matters that require drawing to your attention.



Name: Philomena Dawson

Relevant professional qualification or body: N/A

Address: C/o St Francis De Sales 55 Beechmount Drive, Belfast BT12 7LU

Date: 11th October 2022