

## Trustee Annual Report Form – Template

All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.

The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.

Name of Charity as it appears on the Register and any other names it may be known by

1<sup>st</sup> Monkstown Brownie Unit and Guide Unit (1<sup>st</sup> Monkstown Brownie Pack)

NI Charity Commission Number

NIC106981

The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission

Association Address:

30 Station Road  
Holywood  
BT18 0BP

Operating address:

1 Devenish Drive  
Monkstown  
Newtownabbey  
BT37 0HD

The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year

Shirley Douglas  
Joyce Plunkett  
Mary O'Hea  
Georgia Ashe

The financial year the report relates to – for example, 1<sup>st</sup> April 2016 to 31<sup>st</sup> March 2017

1<sup>st</sup> April 2023 to 31<sup>st</sup> March 2024

**A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year**

17 girls aged 7 - 12 had opportunity to take part in the unit activities during weekly face-to-face meetings during year. Girls undertook Guide and Brownie Programme activities and badge work. They worked on themes including Be Well, Skills for my future and Know myself. They completed Unit meeting activities and Interest badges gained included Upcycling, Inventor, Fix it, Mindfulness and Inventor, and the Girlguiding Ulster Ulster Scots Badge. Skills builders badges completed included Feel Good, Reflect, Lead and Live Smart. Eight girls gained section Bronze Awards, Three gained section Silver Awards and three gained Section Gold Awards. They enjoyed making various cooking and craft activities, and were introduced to crochet. Some girls took part in a community project for World Read Aloud day. They also took part in a uniform design and survey activity for Girlguiding. The girls enjoyed an activity day which included first aid, camp skills and team building and also an evening of mini golf. They had a parents and daughters Jewellery making evening to celebrate their 60<sup>th</sup> anniversary and a recruitment evening to encourage new members.

There was no harm flowing from the Charity's purposes and there was no private benefit.

**A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance**

All Trustees are aware and have regard to the Commission's Public Benefit requirement statutory guidance.

**A review of the Charity's financial position at the end of the year**

The financial position of this Charity is detailed in the Annual Accounts.

Opening balance for funds at beginning of year for 1<sup>st</sup> April 2023 – 31<sup>st</sup> March 2024 is £1289.97

Total income £2957.00. Total payments £2452.28. Balance of funds at Year end is £1794.69

**Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit**

Funds are not materially in deficit at end of year.

**One or more of the Charity Trustees must sign and date the box below.**

Shirley Douglas. 30-6-2024