



### Trustee Annual Report Form – Template

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

**All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.**

**The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.**

**Name of Charity as it appears on the Register and any other names it may be known by**

Girlguiding First Ballykelly Guides

**NI Charity Commission Number**

106636

**The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission**

The Guide Association  
30 Station Road, Holywood  
BT18 0BP



The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year

Miss Janeen Gilfillan  
Mrs Tanya Moore  
Mrs Jill Finlay

The financial year the report relates to – for example, 1<sup>st</sup> April 2016 to 31<sup>st</sup> March 2017

1 September 2022 – 31<sup>st</sup> August 2023

There was no harm flowing from the Charities purposes and that there was no private benefit.

We had 12 girls and 3 leaders .

During the Autumn term we started working on the Past, Present and Future Ulster 100 Badge – this included learning some old time games, learning to knit, making scones and looking at our future. We completed the First Aid stage 4 skills builder. We made mocktails at our Halloween party. We learnt to use decoupage to decorate a pot we planted with bulbs. For Remembrance Day, we completed posters made from bottle tops and egg cartons as part of a fantastic display in the Church. We completed over 200 UMA mins under the Be Well theme this year allowing 5 girls to achieve this theme award. We also completed several UMAs in Have Adventures and Take Action during the year, including a litter pick around our area. 5 of our Guides attended an Army Skills Day in October and really enjoyed it.

Spring Term included research on International food for Thinking Day in February and we also learnt about Fair Trade. WE made some Lebkuchen Biscuits for Valentines Day – we then had a night learning and practicing the basics of British Sign Language.

Summer Term – WE had a great evening learning to play cricket at our local club, Then we did a penny hike around Limavady as part of our Coronation badge. WE took part in the annual Lorne Walk at the Roe Valley Country Park. WE finished the year with an overnight event at the Peter Thompson Hall and activities included waters ports, crafts, cooking and exploring a local historic beauty spot. During this year three guides achieved their Bronze Awards.

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**A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year**

Funds that are 'materially in deficit' are in shortfall and for e.g. the shortfall in a particular fund may be considered material where it is a substantial amount of total overspend or a substantial amount of overspend relative to the total amount received or likely to have a significant impact on the deliverables of that particular activity.

There is no deficit in the funds of this Association.

**A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance**

**A review of the Charity's financial position at the end of the year**

State in this box the overall financial position, if relevant include details of any debts or any reserves policy. Include current and previous financial figures for income and expenditure, these should be taken from the receipts and payments accounts.

There are no debts or reserves policy.

In September 2021 we opened with a balance of £637.23

In September 2022 we opened with a balance of £1414.17

In August 2023 we closed with a balance of £1,392.87

**Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit**



One or more of the Charity Trustees must sign and date the box below.

J.M.Gilfillan

29.5.24.

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