



## Trustee Annual Report Form

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

**All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.**

**The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.**

**Name of Charity as it appears on the Register and any other names it may be known by**

2nd Portstewart Rainbows

**NI Charity Commission Number**

106604

**The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission**

The Guide Association  
30 Station Road  
Holywood  
Co Down  
BT18 0BP

**The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year**

Mrs Wendy Leighton  
Mrs Leann Dixon

**The financial year the report relates to – for example, 1<sup>st</sup> April 2016 to 31<sup>st</sup> March 2017**

1st September 2022 to 31st August 2023



**A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year**

In September 2022 the unit had 13 girls registered. During the year we had a further 4 girls register as Rainbows in January, 3 moved up to Brownies ending the year with 14 girls in total.

During the reporting year the Rainbows worked Girlguiding UK programme, concentrating on the Have Adventures, Express Myself and Skills for my Future themes. Each Rainbow completed Unit Meeting Activities on each theme, worked on Stage 1 of the Communicate, Camp, Explore and Live Smart Skill Builders and some worked independently at home on the Agility, Animal Lover, Drawing and Family Tree Interest Badges.

The girls also worked on Promise activities, craft evenings, attended the Platinum Jubilee Beacon, completed Royal Engagement for the Coronation, took part in the Lorne Walk.

There was no harm flowing from the Charities' purposes and there were no private benefits.

**A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance**

All Trustees are aware of their legal obligation to have regard to the Commission's Public Benefit requirement statutory guidance.



**A review of the Charity's financial position at the end of the year**

2021/22

Income - £1033.93

Expenditure - £1219.17

The unit started the 22/23 year with a balance of £685.91, £660.29 in the bank and £25.62 cash in hand, this was brought forward from the 2021/22 account year.

2022/23

Income - £1208.27

Expenditure - £1326.47

Deficit for the year - £118.20

Balances at year end - Bank £514.69

Cash £53.02

**Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit**

Not applicable

**One or more of the Charity Trustees must sign and date the box below.**

*Leann Dixon*