



Trustee Annual Report Form

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.

The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.

Name of Charity as it appears on the Register and any other names it may be known by

Girlguiding Londonderry County

NI Charity Commission Number

Charity no. 106574

The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission

The Guide Association, 30 Station Road, Holywood, BT18 0BP

The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year

Names of Charity Trustees at the date of approval of this report:

Miss Fiona McFadden (Chair, from 01/09/22), Mrs Rae McGowan, Miss Caroline Steele, Mrs Christine Brown, Mrs Jill Finlay, Mr Victor Fails, Mrs Diana Rudd, Mrs Rozzy Skuce, Miss Holly Leighton.

Names of others who served as Charity Trustees during the period of this report:

Mrs Noelleen Fails (Chair, up to 30 August 2022)

Mrs Wendy Leighton (Secretary, up to May 23)

The financial year the report relates to – for example, 1st April 2016 to 31st March 2017

19th July 2022 - 18th July 2023

A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year

Trainings – The County continues to monitor, support and encourage volunteers to complete their Safe Space renewal on time. It also supports volunteers with their 1st response training and makes arrangements for the 1st Response practical session to be held within the County. The County also arranged a face-to-face morning training on the current programme in October and November. The County Commissioner has also attend 2 induction trainings via Zoom and in Preston.

- *Access NI* – the County continues to monitor and support volunteers with the completion of their Access NI and make arrangements for the necessary ID verification document checks to be made at County level.
- *County Events* –Christmas fun and craft day for all section. For Thinking Day the County ran a bunting competition for The GREAT (Guiding Recognising Evolving Achieving Together) consultation. In March the County held an escape room for Guides and Rangers. Holiday Guiding, day for Rainbows and an overnight camp for Brownies in July.
- *International Trip* - 3 Rangers from the County attended the World Scout Jamboree in South Korea in August 2023. The County had made a small financial contribution to help them with their trip. The County Commissioner has attended the Edinburgh Military Tattoo representing Ulster.
- *Presentation of Awards* – The County continues to purchase and present (where possible) the Long Service Awards. In this reporting year there were 4 - 5 year Awards, 2 - 10 year Awards and 1 - 40 year Award.
- *Duke of Edinburgh awards* – the County continues to organise training, supervision etc of the Duke of Edinburgh award. During this reporting year - 3 Bronze Awards, 10 Silver Awards and 2 Gold Awards were completed with Bronze, Silver.
- *Commonwealth Award* - We also have some Guides/Rangers working on the Commonwealth Award and 3 Rangers are currently working on their Queen's Guide Award.
- *Leadership Qualifications* - 7 Adults continue to work on their Leadership qualification. One adult from Portstewart District gained her qualification May 2023. 6 Young members are currently working on gaining their Young Leader's qualification and 2 Young members have gained their Lead Away Permit.

The County held its Annual General Meeting by zoom in November 2022.

There was no harm flowing from the Charities purposes and that there was no private benefit.

A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance

All trustees are aware of the Commission's Public Benefit requirement.

A review of the Charity's financial position at the end of the year

The County had 2 bank accounts – County Committee account and Benone account (½ of the Benone account is held jointly with Girlguiding North West Division CCN 104130).

The total opening balance of the County Committee account and cash was £4,684.95; the closing balance of the County Committee account and cash was £5,592.11.

The principal source of income for the County's running costs is the County levy element of membership subscriptions from the County's members and is paid through Girlguiding UK to the County. In 2022/2023 this was £1,467.00 which is the figure for 489 members at £3.00 each. It is the nett amount between subs collected then paid to Girlguiding UK for members in the County whose principal role is a County role and the County levy payment made by Girlguiding UK to the County. Girlguiding Ulster also provided a grant of £470 to go towards subscriptions payments in the year.

The County ran a number of events and programmes during the year including Holiday Guiding 2023 and the Duke of Edinburgh Award programme. These were financed largely by participants; the nett cost to the County of Holiday Guiding was £81 and of the DofE programme was £113. The nett cost of the gift for the retirement of the County Commissioner, the difference between donations received from members and the cost of the gifts, was £92. There was also routine expenditure on stationery, IT licences, badges and awards.

The County has 50% responsibility with North West Division CCNI Nr 104130 for the Benone Guide campsite.

The opening balance attributed to the County Committee for the Benone site is £4,270.76 (50% of £8,541.51). The closing balance attributed to the County Committee for the Benone site is £5,031.05 (50% of £10,062.09)

The County's share of the financial responsibility for Benone in this reporting year was receipts of £1,753.45 from a mixture camp and activity fees, Education Authority grant, the Lorne Walk fundraising event and badge sales. The County's share of financial responsibility for expenditure was £993.16 which included £320.00 for window repairs in the cabin, £565.73 in insurances, with the remainder being utilities, fuel and general maintenance.

Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit

The charity holds no funds which are materially in deficit.



One or more of the Charity Trustees must sign and date the box below.

Signed Fiona McFadden

Date 19th November 2023