

Trustee Annual Report Form – Template

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.

The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.

Name of Charity as it appears on the Register and any other names it may be known by

7th Portadown Brownie Unit

NI Charity Commission Number

0019735

The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission

The Guide Association

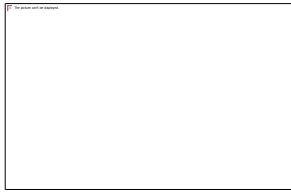
30 Station Road, Hollywood, BT18 0BP

The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year

Linda Lewis

Helen Conly

Lara Nelson



The financial year the report relates to – for example, 1st April 2016 to 31st March 2017

1st September 2024 – 31st August 2025

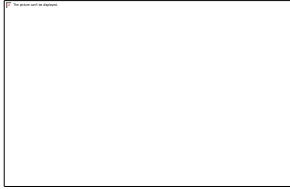
A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year

Unit consisted of 20 girls and 4 leaders, we gained a new leader! In September 2024, 10 girls moved to Guides, 8 moved up from Rainbows and 3 joined from the waiting list. Five girls moved up to Guides in June 2024, all 5 achieved their Gold award while 5 others got Silver and 3 Bronze. All Brownies took part in our 60th birthday celebration sleepover in Gosford, with 7 sleeping over. 14 girls took part in the Alternative Lorne walk, to raise funds for the unit. 9 of the girls attended the Annual Commonwealth parade in Portadown. We received a grant from the EA which enabled us to buy resources and take part in some of the activities mentioned. Gift aid was also claimed for the last year. We went Bowling in Airtastic for a Christmas treat. We also completed GG Ulster Go Wild badge and finished the badge with a night at C&J animal farm.

There was no harm flowing from the Charities purposes and that there was no private benefit.

A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance

Charity Trustees are aware that they are legally obliged to have regard to the Commission's Public Benefit requirement statutory guidance.



A review of the Charity's financial position at the end of the year

Income for year - £3472.09

Expenditure - £3803.11

Closing balance in bank - £2458.44

Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit

N/A

One or more of the Charity Trustees must sign and date the box below.

Linda Lewis 22.9.25