



Trustee Annual Report Form – Template

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.

The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.

Name of Charity as it appears on the Register and any other names it may be known by

6th Portadown Brownies

NI Charity Commission Number

106502

The principal address of the Charity- this should be the address that was used at the time of

Armagh Road Presbyterian Church Hall
Church Street, Portadown BT62 3EU

registration with the Charity Commission

The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year

Carla McCann
Rachel Hanna
Karen Bailey
Ruth Lappin



The financial year the report relates to – for example, 1st April 2016 to 31st March 2017

1st January 2018 - 31st December 2018

A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year

We had 12 girls attend our unit this year. We always start our year with a Pow Wow to find out what they would like to do. We completed a number of babes over the course of the year including first aid, exercise, baking and languages. We also started to implement the new skills badges as part of the upgraded brownie programme including, shop till you drop, girls can do anything and indicator navigator: all elements that go towards achieving the Skills for my Future badge.

There was no harm flowing from the Charities purposes and that there was no private benefit.

A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance

All Trustees are aware of the Trustees' Annual Report and Public Benefit reporting guidance.



A review of the Charity's financial position at the end of the year

Opening account balance £27.29 / closing account balance £21.64

Payments £756.20

Expenditure £761.85

Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit

No deficit at end of year.

One or more of the Charity Trustees must sign and date the box below.