



Trustee Annual Report Form – Template

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.

The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.

Name of Charity as it appears on the Register and any other names it may be known by

2nd Waringstown Brownies

NI Charity Commission Number

106428

The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission

The Guide Association
30 Station Road
Holywood
BT18 0BP

The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year

Zoe Smyth
Emma Frost
Kirsty McCauley



The financial year the report relates to – for example, 1st April 2016 to 31st March 2017

1 September 2022 to 31 August 2023

A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year

The unit consisted of 18 girls who completed various activities related to their 'Express Yourself' and 'Skills for my future' Girlguiding themes. Outside of the official Girlguiding programme, the members completed challenge badges relating to bees and space, organised a special Brownie meeting for the important ladies in their lives, had a visit from 'The Gathering Drum' and 'Dromore Beekeepers Association', had a party to celebrate the King's Coronation and completed various Christmas, Easter and Mother's Day crafts. The unit also enjoyed trips to IMC Banbridge (to see 'Matilda' and 'The Little Mermaid'), the Grand Opera House (to watch 'Cinderella'), Airtastic trampoline park. The unit provided its members with a weekend residential at Gosford Guide House, during which they attended Lurgaboy Adventure where they completed high ropes, leap of faith, orienteering and paddle boarding. There was no harm flowing from the Charities purposes and that there was no private benefit.

A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance

Charity Trustees are legally obliged to have regard to this guidance. Please confirm in this box that all Trustees are aware of this. Please see section 4 of the Trustees' Annual Report and Public Benefit reporting document this can be downloaded from the Girlguiding Ulster website.

In setting our objectives and planning our activities for the year the trustees have given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities have helped to achieve the charity's purposes and provide a benefit to the beneficiaries

A review of the Charity's financial position at the end of the year

We started the year with £442.61 in the bank and petty cash and ended with £970.85. The surplus amount held is due to full payments being taken for the Pantomime in December 2023, which was held in the account until payment was made in the new financial year.



Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit

The charity was not in deficit at the end of the year. It was not in an overdraft position at any point throughout the year – there has always been sufficient money held in the bank.

One or more of the Charity Trustees must sign and date the box below.

Lee Smyth