

## Trustee Annual Report Form

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

**All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.**

**The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.**

**Name of Charity as it appears on the Register and any other names it may be known by**

County Armagh Guides

**NI Charity Commission Number**

NIC10643

**The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission**

The Guide Association, 30 Station Road, Hollywood, BT18 0BP

**The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year**

Mrs R Flavell Robinson	Mrs E Doran	Mrs K Kerr	Mrs A Boyd
Tracey Braziel	Mrs E Kernohan	Mrs L Collen	Miss C Auld
Miss L Hendren	Mrs J Hale	Mrs K Bradford	
Miss E Hughes	Mrs P Black	Mrs L Lewis	
Mrs J Gordon	Mrs A Roberts	Mrs J Auld	

**The financial year the report relates to – for example, 1<sup>st</sup> April 2016 to 31<sup>st</sup> March 2017**

6<sup>th</sup> September 2023 – 5<sup>th</sup> September 2024

During the reporting period 6<sup>th</sup> September 2023 – 5 September 2024 the charity delivered various activities and also underwent a full review with significant structural changes.

The number of members registered as of September 2024 was 553 active girls, 166 adult volunteers across 39 active units. Membership numbers declined again from the previous year, an unfortunate but common trend seen across many voluntary organisations. During the year Girlguiding Ulster continued with an exciting sustainability project which it is hoped will stop and reverse this trend. Without doubt with more leaders, many more girls could be accommodated with almost 19 girls on waiting lists. The drop in unit numbers was because of some work carried out as part of the sustainability project where a full review of active and dormant units was carried out. Units which have not operated for some time were identified and properly closed.

As part of the sustainability project, volunteers were consulted extensively identifying issues and working out plans to support a sustainable structure going forward. As an outcome of the work Girlguiding Ulster will have 4 Counties (North, South, East and West) and within each county there will be 3 or 4 Districts which have been named locally by the volunteers/members. As of 12 November 2024, Girlguiding Armagh is to rename as Girlguiding Ulster Orchard District, which will be a District within the Girlguiding Ulster West County. Crucially each County will have a leadership team of 3 including a young member (under 25) who can train and be mentored alongside experienced volunteers.

Despite the significant changes ongoing, the Charity was able to take part in/organise a number of activities during the reporting period including a UK Parliament week event in Craigavon Civic Centre and the Lorne Walk Local around Craigavon Lakes.

A Santa experience was run for our younger members (Rainbows and Brownies) in Killylea which was a huge success.

Leader trainings were organised including new leader training, 1<sup>st</sup> Response training and Mindset training delivered by Action Mental Health, giving volunteers an awareness of the sort of Mental Health issues young people are facing.

Finally, a county celebration took place in November 2023 to thank and recognise all our wonderful leaders who achieved long service awards, leadership qualifications, and young members who achieved their Duke of Edinburgh's Award.

The County team continued to hold regular executive meetings to plan and deliver activities and zoom now forms a permanent part of these meetings.

There was no private benefit or harm flowing from the charities purpose





**A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year**

**A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance**

Trustees have had regard to the Commissions Public Benefit Statutory Guidance.

**A review of the Charity's financial position at the end of the year**

State in this box the overall financial position, if relevant include details of any debts or any reserves policy. Include current and previous financial figures for income and expenditure, these should be taken from the receipts and payments accounts.

The final balance for the account associated with the Charity was £20908.89 as at 5 September 2024. Receipts during the reporting period were £10606.36. Payments during the reporting period were £10665.88

**Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit**

Funds that are 'materially in deficit' are in shortfall and for e.g. the shortfall in a particular fund may be considered material where it is a substantial amount of total overspend or a substantial amount of overspend relative to the total amount received or likely to have a significant impact on the deliverables of that particular activity.

There was no fund held by the Charity which was materially in deficit during the reporting period.

**One or more of the Charity Trustees must sign and date the box below.**

*Handwritten signature*

18 May 2025