



## Trustee Annual Report Form

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

**All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.**

**The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.**

**Name of Charity as it appears on the Register and any other names it may be known by**

County Armagh Guides

**NI Charity Commission Number**

NIC10643

**The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission**

The Guide Association, 30 Station Road, Hollywood, BT18 0BP



**The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the**

Mrs R Flavell Robinson	Mrs E Doran
Tracey Braziel	Mrs K Kerr
Mrs P Black	Mrs E Kernohan
Mrs L Lewis	Miss E Hughes
Mrs L Johnston	Mrs K Bradford
Mrs J Hale	Miss L Hendren
Mrs J Gordon	Mrs A Roberts
Mrs J Auld	Mrs A Boyd
Miss C Auld	

year

**The financial year the report relates to – for example, 1<sup>st</sup> April 2016 to 31<sup>st</sup> March 2017**

6<sup>th</sup> September 2021 – 5<sup>th</sup> September 2022

**A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year**

During the reporting period 6<sup>th</sup> September 2021 – 5<sup>th</sup> September 2022 the Charity remained in recovery mode from the COVID global pandemic. The number of members registered at September 2021 was 383 young members, 179 adult volunteers across 56 units. Young member numbers have risen over the reporting period to 584 but adult volunteers have remained static. Not all units re-opened during the reporting period with 1 closing altogether.

The Charity was able to take part in a number of activities including holding a County celebration event in March 2022 for members. At this event awards were presented to new leaders, going away with awards, Duke of Edinburgh Award, Queens Guide award and long service awards.

The Charity also held or attended leader training and organised a large-scale sponsored walk.

The County team continue to hold regular executive meetings to plan and deliver activities and zoom now forms a permanent part of these meetings.

There was no private benefit or harm flowing from the charities purpose



**A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance**

Trustees have had regard to the Commissions Public Benefit Statutory Guidance.

**A review of the Charity's financial position at the end of the year**

State in this box the overall financial position, if relevant include details of any debts or any reserves policy. Include current and previous financial figures for income and expenditure, these should be taken from the receipts and payments accounts.

The final balance for the account associated with the Charity was £20589.69 as at 5 September 2022. Receipts during the reporting period were £2854.11. Payments during the reporting period were £1665.72

**Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit**

Funds that are 'materially in deficit' are in shortfall and for e.g. the shortfall in a particular fund may be considered material where it is a substantial amount of total overspend or a substantial amount of overspend relative to the total amount received or likely to have a significant impact on the deliverables of that particular activity.

There was no fund held by the Charity which was materially in deficit during the reporting period.

**One or more of the Charity Trustees must sign and date the box below.**

*Handwritten signature*

13 June 2023

