



Trustee Annual Report Form – Template

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.

The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.

Name of Charity as it appears on the Register and any other names it may be known by

1st Kircubbin Senior Section

NI Charity Commission Number

106374

The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission

Lorne, 30 Station Road, Craigavad Co. Down, BT18 0BP

The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year

Janice McMaster

Wendy Houston



The financial year the report relates to – for example, 1st April 2016 to 31st March 2017

1st April 2017 to 31st March 2019

A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year

1st Kircubbin Senior Section is for 14 to 18 year olds who meet on a monthly basis on a Wednesday night from 6.30 to 7.30. During the period September 2017 to June 2018. Average attendance was 4.

During the year, the section took part in games, craft, and badge work, assisted leaders in the Guide unit during weeks they were not meeting as their own unit. They arranged their own stand at our yearly District sale and raised approx. £100.

A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance

All Trustees of 1st Kircubbin Senior Section are aware of the Commission's Public Benefit requirement statutory guidance.

A review of the Charity's financial position at the end of the year

The unit started on the 1st September 2017 with Cash and Bank Balance of £154.86, enabling the unit to open.

The Group has no assets.



Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit

None

One or more of the Charity Trustees must sign and date the box below.

Janice McMaster