

Downshire Primary School PTA

Northern Ireland · Charity number 106318

Details

Known as	Downshire Primary School Parent Teacher Association
Status	Received
Registered	2017-04-12
Register	View on the Charity Commission for Northern Ireland register

Contact

Address	Downshire Primary School 7 Ballynahinch Road Hillsborough BT26 6ar BT26 6AR
Phone	07901166055
Email	downshirepta@gmail.com
Website	http://www.downshireps.co.uk/

Activities

Purposes: The purpose of the Association (the Purposes) is to advance the education of pupils in the school in particular by: Developing effective relationships between the staff, parents and others associated with the school; Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

What the charity does: The advancement of education

How the charity works: Education/training

Who the charity helps: Children (5-13 year olds),Preschool (0-5 year olds)

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£25,764	£32,632	£0	0

Trustees

Name	Role	Appointed
Mrs Carol Gamble		
Vanessa Ribeiro		

Downshire Primary School PTA

Northern Ireland - Charity number 106318

Accounts

Downshire Primary PTA	106318	
-----------------------	--------	--

Receipts and payments accounts

For the period from	01.09.2023	To	31.08.2024	
---------------------	------------	----	------------	--

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fundraising activities	25,731	-	-	25,731	16,168
Sundry	33	-	-	33	-
Grant		-	-	-	500
Amazon Smile	-	-	-	-	122
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
A1 Sub total (Gross income for the Annual Return)	25,764	-	-	25,764	16,790
A2 Asset and investment sales (see tables 1 and 2 in section 7 of the guidance).					
	-	-	-	-	-
	-	-	-	-	-
A2 Sub total	-	-	-	-	-
Total receipts	25,764	-	-	25,764	16,790
A3 Payments					
Cost of fundraising events	7,484	-	-	7,484	4,924
Donations to Downshire Primary School	24,788	-	-	24,788	16,295
Gifts for pupils/staff	279	-	-	279	293
Bank fees	81	-	-	81	92
Other		-	-	-	40
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
A3 Sub total	32,632	-	-	32,632	21,644
A4 Asset and investment purchases (see tables 1 and 2 in section 7 of the guidance)					
	-	-	-	-	-
	-	-	-	-	-
A4 Sub total	-	-	-	-	-
Total payments	32,632	-	-	32,632	21,644
Net of receipts/(payments)	- 6,868	-	-	- 6,868	- 4,855
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	10,297	-	-	10,297	15,151
Cash funds this year end	3,429	-	-	3,429	10,297

Section B Statement of assets and liabilities at the end of the period


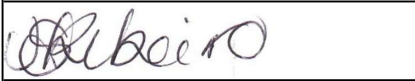
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	Total funds to nearest £	Last year to nearest £
B1 Cash funds	Total In bank Account at End of period	3,429			3,429	10,297
	Total cash funds	3,429			3,429	10,297
	(agree balances with receipts and payments account(s))	OK	OK	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	Total funds to nearest £	Last year to nearest £
B2 Other monetary assets		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total					

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	Last year
B3 Investment assets			-	-	-
			-	-	-
			-	-	-
			-	-	-
	Total				

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	Last year
B4 Assets retained for the charity's own use			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
		Total			

Categories	Details	Fund to which liability relates	When due (optional)	Amount due (optional)	Last year
B5 Liabilities				-	-
				-	-
				-	-
				-	-
				-	-
	Total				

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Carol Irwin	14.06.2025
		Vanessa Ribeiro	14.06.2025

Downshire Primary School PTA

Northern Ireland - Charity number 106318

Accounts

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	Total funds to nearest £	Last year to nearest £
B1 Cash funds	Total In bank Account at End of period	9,799	-	-	9,799	-
		-	-	-	-	-
		-	-	-	-	15,151
	Total cash funds	9,799	-	-	9,799	15,151
	(agree balances with receipts and payments account(s))	OK	OK	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	Total funds to nearest £	Last year to nearest £
B2 Other monetary assets		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total					

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	Last year
B3 Investment assets			-	-	-
			-	-	-
			-	-	-
			-	-	-
	Total				

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	Last year
B4 Assets retained for the charity's own use			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
		Total			

Categories	Details	Fund to which liability relates	When due (optional)	Amount due (optional)	Last year
B5 Liabilities				-	-
				-	-
				-	-
				-	-
		Total			

Signed by one or two trustees on behalf of all the trustees

Signature

Natalie Wray

Print Name

NATALIE WRAY

Date of approval

29/06/2024

Downshire Primary School PTA

Northern Ireland - Charity number 106318

Annual report

Annual Trustees' Report

Downshire Primary School Parent Teacher Association

for the period 29 April 2022 to 30th June 2023

Downshire Primary School, 7 Ballynahinch Road, Hillsborough, Co Down, BT26 6AR, Northern Ireland

Northern Ireland Charity No: 106318

Constitution & Governance

Downshire Primary School Parent Teacher Association (the PTA) is a charity registered in Northern Ireland under charity number 106318 and governed by a constitution adopted by members at an Annual General Meeting.

The period under review is 1st September 2022 to 30th June 2023. Due to the nature of the school calendar, there is very little banking activity between July & August.

The membership of the PTA consists of parents, guardians or carers of any pupil currently attending Downshire Primary School, together with teaching and non-teaching staff employed by the school.

Purpose

The purpose of the PTA is to advance the education of the pupils in Downshire Primary by:

- Developing effective relationships between the staff, parents and others associated with the school;
- Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

Activities & Achievements

In the year under review, the PTA ran the following events in the school or wider community to raise funds for the school:

- A May Fair, attracting parents, teachers, children and the general village community in Hillsborough and beyond
- A Christmas Fair, attracting a similar range of people
- A treasure hunt in the local community

These activities not only raised money for the school, but provided invaluable opportunities to develop effective relationships between parents, with the staff and the community at large, generating significant support for the school in the village.

The PTA also ran the following activities and competitions for the children:

- Evening discos and in school discos
- Christmas activities and competitions
- Designing Christmas cards for professional printing
- Tea towels with the children's drawings of themselves.

Again, these activities provided opportunities and amusement for the children, whilst raising money for the school and developing relationships in the community.

In September 2022, the PTS donated £13 355 to the school for use at its discretion. This money came from funds raised during the previous school year. In March 2023, the PTA donated £2500 to Downshire Primary School to purchase new iPads for the pupils. In September 2022, a total of £240 was donated for the school sensory garden.

The PTA also successfully applied for a grant from Lisburn Community Council, totalling £500. The School is linked to Amazon Smile Gift Aid and received £102.

In addition to the money raised for the school, the PTA also helped the school by providing the following:

- Free refreshment for the December Open Morning
- Free refreshments for the P1 induction days and the P7 Leavers Assembly

- Free Santa hats for each of the pupils
- A contribution to the P7 Leavers Party

Financial Position

On the 1st September 2022, the PTA had £15,151 in the account. At the end of the school year in June 2023, £9 799 was in the account.

A total of £16 095 was donated to Downshire Primary during this period.

Through the fundraising activities mentioned, a total of £15 171 was raised during this period, with a fund raising cost of £4627.

For further detail, the Receipts and Payments Accounts, together with the Statement of Assets and Liabilities are submitted along with this report.

Trustees

Emma Wilson (Chair until September 2022)

Vanessa Ribeiro (chair)

Claire Liddle (Secretary)

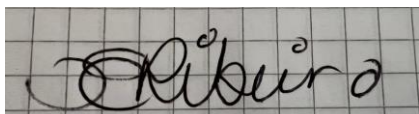
Rebekah Steele (Treasurer until September 2022)

Natalie Wray (Treasurer)

Michael Poots

Lisa Scott

Signed on behalf of the Trustees:



Vanessa Ribeiro

Chair



Natalie Wray

Treasurer

Downshire Primary School PTA

Northern Ireland - Charity number 106318

Annual return

Independent examiner's report to the charity trustees of Downshire Primary School PTA

I report on the accounts of the Trust for the period ending 31 August 2023.

Respective responsibilities of charity trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached

Independent examiner's statement

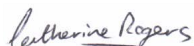
I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Name: Catherine Rogers

Relevant professional qualification or body: IAB Membership Number 500125854

Address: 61 Windsor Hill, Hillsbrough , BT26 6RL

Date: 30/06/2024



Downshire Primary School PTA

Northern Ireland - Charity number 106318

Accounts

Downshire Primary School PTA	106318	
------------------------------	--------	--

Receipts and payments accounts

For the period from	01/09/2018	To	31/07/2019	
---------------------	------------	----	------------	--

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fundraising activities	16,415	-	-	16,415	19,503
Commission	17	-	-	17	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
A1 Sub total (Gross income for the Annual Return)	16,432	-	-	16,432	19,503
A2 Asset and investment sales (see tables 1 and 2 in section 7 of the guidance).					
	-	-	-	-	-
	-	-	-	-	-
A2 Sub total	-	-	-	-	-
Total receipts	16,432	-	-	16,432	19,503
A3 Payments					
Cost of fundraising events	5,469	-	-	5,469	6,658
Direct charitable activity	9,668	-	-	9,668	14,288
Bank charges	185	-	-	185	157
Other costs	200	-	-	200	200
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
A3 Sub total	15,522	-	-	15,522	21,303
A4 Asset and investment purchases (see tables 1 and 2 in section 7 of the guidance)					
	-	-	-	-	-
	-	-	-	-	-
A4 Sub total	-	-	-	-	-
Total payments	15,522	-	-	15,522	21,303
Net of receipts/(payments)	910	-	-	910	- 1,800
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	10,949	-	-	10,949	12,749
Cash funds this year end	11,859	-	-	11,859	10,949

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	Total funds to nearest £	Last year to nearest £
B1 Cash funds	Current Account	11,704	-	-	11,704	9,845
	Cash	155	-	-	155	1,104
		-	-	-	-	-
	Total cash funds	11,859	-	-	11,859	10,949
	(agree balances with receipts and payments account)	OK	OK	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	Total funds to nearest £	Last year to nearest £
B2 Other monetary assets		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total	-	-	-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	Last year
B3 Investment assets			-	-	-
			-	-	-
			-	-	-
	Total		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	Last year
B4 Assets retained for the charity's own use			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
	Total		-	-	-

Categories	Details	Fund to which liability relates	When due (optional)	Amount due (optional)	Last year
B5 Liabilities				-	-
				-	-
				-	-
	Total			-	-

Signed by one or two trustees on behalf of all the trustees

Signature


Print Name
ADRIAN GRIEVE
EMMA WILSON

Date of approval
21/01/20
21/01/20

Downshire Primary School PTA

Northern Ireland - Charity number 106318

Annual report

Annual Trustees' Report

Downshire Primary School Parent Teacher Association

for the period 1 September 2018 to 31 July 2019

Downshire Primary School, 7 Ballynahinch Road, Hillsborough, Co Down, BT26 6AR, Northern Ireland
Northern Ireland Charity No.: 106318

Constitution & Governance

Downshire Primary School Parent Teacher Association ("the PTA") is a charity registered in Northern Ireland under charity number 106318 and governed by a constitution adopted by members at an Extraordinary General Meeting on 24 January 2017.

The period under review is 1 September 2018 to 31 July 2019. The period is only eleven months because it was decided at the Annual General Meeting on 10 September 2018 to move each subsequent year end to 31 July. This will not have a material effect on the report for the current period as very few, if any, transactions take place in August. It will however, give more adequate time to proper financial reporting before the Annual General Meeting in September and it will allow the odd transaction at the end of August to be properly grouped with the academic year to which it belongs.

The membership of the PTA consists of the parents, guardians or carers of any pupil currently attending Downshire Primary School, together with teaching and non-teaching staff employed by the school.

Purposes

The purpose of the PTA is to advance the education of pupils in Downshire Primary School by:

- Developing effective relationships between the staff, parents, and others associated with the school; and
- Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

Activities & Achievements

In the year under review the PTA ran the following events in the school and wider community to raise funds for the school:

- Downshire Primary's very successful first Christmas Fair, attracting parents, teachers, children and the general village community in Hillsborough and beyond
- A May Fair, attracting a similar range of people
- A barbecue and treasure hunt.

These activities not only raised money for the school, but provided invaluable opportunities to develop effective relationships between parents, with the staff and with the community at large – generating significant support for the school in the village.

The PTA also ran the following activities and competitions for the school children:

- Five disco evenings
- A colouring competition
- Christmas activities and competitions
- Designing of Christmas cards for professional printing
- An "Odd One Out" competition in shop windows in Hillsborough (allowing Hillsborough traders to contribute to the school while having increased footfall from the school community across their doors)
- A class competition for collecting copper coins.

Again, these activities provided opportunities and amusement for the children, while raising money for the school and developing relationships in the community.

In January 2019 the PTA donated **£9,000** to the school for use at its discretion. All of these funds came from the previous year. However, through the above fund-raising activities, the PTA raised a further **£10,500**, ready for payment early in the 2019-20 financial year.

The PTA also investigated raising funds through commission on shopping sites. Although only £17 was raised in commission in the year under review, there are plans to expand this, using a site called School Angel, which is a charity

which will pay funds raised directly to the school for specified projects. It will be the job of the PTA to raise awareness and encourage the use of the site.

In addition to the money raised for the school, the PTA helped the school by providing the following:

- Free refreshments for the December Open Morning
- Free refreshments for P1 Induction days and the P7 Leavers' assembly
- Free selection boxes (or other appropriate gift) delivered by Santa before Christmas
- A contribution to the P7 Leavers' party.

During the year the PTA also moved on to the Classlist phone app and succeeded in bringing between 60 and 70 per cent of parents on to the app. The aim of this is to improve communication between parents (particularly parents whose children share a class) and to allow the PTA to communicate more effectively with parents and encourage volunteering with the PTA.

Financial Position

At the beginning of the financial year, the PTA had cash funds of **£10,949**. Of that, **£9,000** was donated to the school in January 2019.

Through the fund-raising activities mentioned above, the PTA raised a further **£16,415** at a fund-raising cost of **£5,469**. After the deduction of bank charges and smaller general costs, this left **£11,859** in cash funds on 31 July 2019. Of this, **£10,500** was designated for payment to the school early in the 2018-19 period and the remaining **£1,359** kept back to start off the new year of fund-raising.

For further detail, the full Receipts and Payments Accounts, together with Statement of Assets and Liabilities, are submitted along with this report.

Trustees

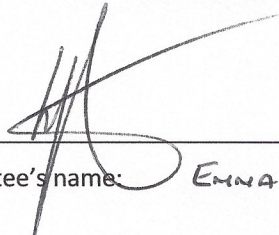
During the course of the year, the following trustees held office:


- Adrian Grieve (chair)
- Kate Anderson (treasurer until February 2019)
- Rebekah Steele (secretary)
- Stuart Finney
- Emma Wilson
- John Knaggs
- Michael Poots

The trustees at the time of signature of this report are:

- Emma Wilson (chair)
- Claire Liddle (secretary)
- Adrian Grieve (treasurer)
- Emer Reid
- John Knaggs
- Michael Poots

Signed on behalf of all the trustees:


Trustee's name: EMMA WILSON


Trustee's name: ADRIAN GRIEVE

Date: 21/01/2020

Date: 21/01/2020

Downshire Primary School PTA

Northern Ireland - Charity number 106318

Annual return

Independent examiner's report to the Charity Trustees of Downshire Primary School Parent Teacher Association.

Downshire Primary School, 7 Ballynahinch Road, Hillsborough, Co Down, BT26 6AR,
Northern Ireland. Northern Ireland Charity No.: 106318

I report on the accounts of the Trust for the 11 months ended 31 July 2019, which are set out in the Receipts and Payments Accounts included with this report.

Respective responsibilities of charity trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65 (9)(b) of the Charities Act
- state whether particular matters have come to my attention.

Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts and explanations from your Treasurer, one of the charity trustees, concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. that accounting records were not kept in accordance with section 63 of the Charities Act
2. that the accounts do not accord with those accounting records
3. that the accounts do not comply with the accounting requirements of the Charities Act
4. that there is further information needed for a proper understanding of the accounts to be reached

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Signed: 

Name: Victoria Hatwell

Relevant professional qualification: ACMA

Address: 83 Dromore Road, Hillsborough, BT26 6HU

Date: 22 January 2020