



## Trustee Annual Report Form – Template

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

**All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.**

**The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.**

**Name of Charity as it appears on the Register and any other names it may be known by**

2<sup>nd</sup> Moira Guides

**NI Charity Commission Number**

106303

**The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission**

29 Limestone Meadows, Moira, Co. Armagh BT67 0UU

**The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year**

Jemma Todd

Sarah McClay

Kerry Frizzell

Lucy La Marche

**The financial year the report relates to – for example, 1<sup>st</sup> April 2016 to 31<sup>st</sup> March 2017**

1<sup>st</sup> January 2018 to 31<sup>st</sup> December 2018

**A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year**

There are 24 Guides in the unit. During last year senior guides completed their Baden Powell challenge – a two year challenge culminating in an activity weekend where they receive their badge and certificate. The remainder of the unit completed their yearly challenge badge. Challenges included competing their Green Go For It that included group activities where we explored ways of reducing our carbon footprint and explored world issues (global warming and reducing single use plastic). The guides commenced the new guiding programme in September; they worked towards the Live Smart Skills builder which included learning how to maintain and fix a bicycle, fix clothes and explored home maintenance. We also celebrated Parliament week by inviting a local female MLA to discuss women in politics. The leaders took part in training for first aid and safe space; this was to ensure the safety of all the members of the unit. Guides were involved in the running and organisation of all activities as it is a girl led organisation. There was no private benefit or harm flowing from the charities purposes.

**A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance**

In planning the activities for the year, the trustees of 2<sup>nd</sup> Moira Guide Unit have regards to the commission's public benefit requirement statutory guidance. This enables us to achieve our purposes and provide a benefit to the girls in the unit.

**A review of the Charity's financial position at the end of the year**

The income for 2<sup>nd</sup> Moira Guides Unit in 2018 was £3362.25. Included in this amount was the grant from the Education Authority. The expenditure for the year was £3979.49.

**Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit**

Monies were carried over from the year before at £2054.82 so Unit was not in arrears at end of year.

There were no funds held in deficit at the end of the year

**One or more of the Charity Trustees must sign and date the box below.**