



## Trustee Annual Report Form

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

**All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.**

**The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.**

**Name of Charity as it appears on the Register and any other names it may be known by**

1st Moira Ranger Unit

**NI Charity Commission Number**

106295

**The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission**

The Guide Association  
30 Station Road  
Holywood  
BT18 0BP

**The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year**

Holly Cairns (now Lyness)  
Anna Bell



**The financial year the report relates to – for example, 1<sup>st</sup> April 2016 to 31<sup>st</sup> March 2017**

01 JAN 2023- 31 DEC 2023

**A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year**

This year we had 6 girls attending the unit aged 14 – 18 years old. The unit was supported by two leaders and a Unit Helper who had been a recent member of the unit.

This year the girls engaged in a range of activities following both the Girlguiding Ranger Programme as well as their own interests, developing a range of skills such as teamwork and communication. Particularly, we have sought through the programme to develop our young members confidence expressing their views and thoughts in groups , we have done this activities that encourage discussion and presentation of ideas to the wider group.

The girls earned badges in Prototyping and Cooking this year, creating a 'Chocolate and Pasta' Recipe book as part of their cooking badge. They are also earned their first aid badge this year.

The unit has continued to engage with the local community in a positive way, participating in local Church and Remembrance services.

There was no harm flowing from the Charities purposes and that there was no private benefit.

**A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance**

I confirm that all Trustees are aware of this, as stated in section 4 of the Trustees' Annual Report and Public Benefit reporting document found on the Girlguiding Ulster website.

**A review of the Charity's financial position at the end of the year**

At the end of the year ending 31 DEC 2023, the charity had £30.76 in the bank account and £11.05 in cash as a cash float.

A number of expenses were not reimbursed this year and will be carried over to the year 2024 due to a delay paying cheques into the bank account. These expenses will be reimbursed in the next year, 2024.



**Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit**

No account is currently held in deficit, but re-imburement of expenses has had to be carried over to next year due to a delay paying cheques into the bank account. In the future more effort will be made to promptly pay in cheques and cash into the bank account.

**One or more of the Charity Trustees must sign and date the box below.**

*Anna Bell*

27 SEP 2025