

Trustee Annual Report Form – Template

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.

The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.

Name of Charity as it appears on the Register and any other names it may be known by

1st Cookstown (Derryloran) Brownies

NI Charity Commission Number

NIC106029

The principal address of the Charity– this should be the address that was used

1st Cookstown (Derryloran) Brownies
30, Station Rad
Holywood BT18 0BP

at the time of registration with the Charity Commission

The names of all Charity Trustees on the date the

Mrs Suzanne Sanderson

Mrs Karen Larmour

Miss Ashleigh Larmour

report was approved and all individuals who served as Charity Trustees during the year

The financial year the report relates to – for example, 1st April 2016 to 31st March

1st April 2023 to 31st March 2024

2017

A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year

The Unit had 19 girls aged between 7 – 10 years participating in various unit activities.

Activities included celebrating the units the King's Coronation, trips to the Zoo and the cinema, various themed events and earning interest badges.

There was no harm flowing from the Charities purposes and there was no private benefit.

A statement that the Trustees have had regard to

All Trustees have had regard to the Commission's Public Benefit statutory guidance.

the Commission's Public Benefit requirement statutory guidance

A review of the Charity's financial position at the end of the year

Opening Balance of Accounts (1st Apr 2023) £2,142; Closing Balance (31st Mar 2024) £2,143

Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit

None of our funds were materially deficit at the end of the year.

Funds that are 'materially in deficit' are in shortfall and for e.g. the shortfall in a particular fund may be considered material where it is a substantial amount of total overspend or a substantial amount of overspend relative to the total amount received or likely to have a significant impact on the deliverables of that particular activity.

One or more of the Charity Trustees must sign and date the box below.

S. Sanderson 9/10/2024,