

Trustee Annual Report Form – Template

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.

The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.

Name of Charity as it appears on the Register and any other names it may be known by

1st Ballygilbert Brownie Unit

NI Charity Commission Number

105967

The principal address of the Charity- this should be the address that was used

The Guide Association, 30 Station Road, Holywood, BT18 0BP

at the time of registration with the Charity Commission

The names of all Charity Trustees on the date the

Trudi Cole
Carol Gibson
Grace Etta McGucken

report was approved and all individuals who served as Charity Trustees during the year

The financial year the report relates to – for example, 1st April 2016 to 31st March

1st September 2023 to 31st August 2024

2017

A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year

On average we had 18 Brownies in the unit during the year. Completed a number of skill builder and interest badges which enabled the girls to complete a number of their Theme Awards. We award a number of Bronze Awards and a Silver Award.

We had a Brownie Thinking Day Sleepover and a "Magical" residential weekend. This was the first time some of the girls had been away without parents.

We attended North Down County's cinema trip and took part in the Lorne walk raising funds for Lorne and also our own unit.

There was no harm flowing from the Charities purposes and that there was no private benefit.

A statement that the Trustees have had regard to

We confirm that all the Trustees are aware of and have regard to the Commission's Public Benefit Requirements.

the Commission's Public Benefit requirement statutory guidance

A review of the Charity's financial position at the end of the year

Starting balance as at 1st September 2023 - £1,395.56

Closing Balance as at 31st August 2024 - £1,726.43

Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit

N/A

One or more of the Charity Trustees must sign and date the box below.

 19/5/2025