



## Trustee Annual Report Form – Template

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

**All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.**

**The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.**

**Name of Charity as it appears on the Register and any other names it may be known by**

1<sup>st</sup> Dundonald Guide unit (1<sup>st</sup> Dundonald Guides)

**NI Charity Commission Number**

**The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission**

30 Station Road  
Cultra, Holywood

**The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year**

Heather Livingston  
Julie Mallaghan  
Lena White



**The financial year the report relates to – for example, 1<sup>st</sup> April 2016 to 31<sup>st</sup> March 2017**

1<sup>st</sup> August 2019 to 31<sup>st</sup> July 2020

**A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year**

In 2019/20 Guide year we had 18 Guides aged 10-14 years old

We met weekly during school terms from September to March and did activities including games and badgework. From March to June we met on line due to Covid-19 regulations and the need for social distancing.

Guides completed skills builders in leadership, innovation and first aid. Guides completed 43 interest badges. 2 Guides achieved the new Guide Gold Award

We had a winter camp with 18 Guides and 8 leaders in February.

There was no harm flowing from the Charities purposes and that there was no private benefit.

**A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance**

The Trustees have regard to the Charity Commission's Public Benefit guidance.



**A review of the Charity's financial position at the end of the year**

The year started with £1,313.55. During the year our income was £2,944.50 and expenditure was £3,177.23. We were not able to take part in the annual fund raising Lorne Walk due to Covid-19. The end of year balance was £1,050.29

**Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit**

No funds are materially in deficit.

**One or more of the Charity Trustees must sign and date the box below.**

Heather Livingston

18/10/2020