



### Trustee Annual Report Form – Template

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

**All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.**

**The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.**

**Name of Charity as it appears on the Register and any other names it may be known by**

1<sup>st</sup> Kircubbin Guides

**NI Charity Commission Number**

105915

**The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission**

The Guide Association  
30 Station Road, Holywood, Co Down

**The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year**

Ann Taggart  
Janice McMaster  
Deborah Toner

**The financial year the report relates to – for example, 1<sup>st</sup> April 2016 to 31<sup>st</sup> March 2017**

1<sup>st</sup> July 2024 – 30 June 2025



**A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year**

We continued to meet weekly in Kircubbin Community Centre on a Tuesday Evening from 7.30 – 8.45pm.

Badges completed within the unit meetings by the girls were as follows : Civil Engineering Badge, Savings Badge, Circus Skills, Challenge 25 and Lifeboat Challenge Badge.

We went to e are Vertigo

Raised money at a Christmas Sale

We visited Habitat ReStore in Newtownards

We celebrated Remembrance Day and Valentines

We attended Camp at Ganaway

**A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance**

All Trustees of 1<sup>st</sup> Kircubbin Guides are aware of the Commission's Public Benefit requirement statutory guidance.

**A review of the Charity's financial position at the end of the year**

The unit started on 1 July 2024 with Cash and bank balance of £994.90, enabling the unit to open.

The group has assets in the form of Tents and Camp equipment of the value of circa £100.



**Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit**

None

**One or more of the Charity Trustees must sign and date the box below.**

Ann Taggart – 15.01.26