



## Trustee Annual Report Form – Template

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

**All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.**

**The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.**

**Name of Charity as it appears on the Register and any other names it may be known by**

1<sup>st</sup> Kircubbin Guides

**NI Charity Commission Number**

105915

**The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission**

The Guide Association  
30 Station Road, Holywood, Co Down

**The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year**

Ann Taggart  
Janice McMaster  
Deborah Toner

**The financial year the report relates to – for example, 1<sup>st</sup> April 2016 to 31<sup>st</sup> March 2017**

1<sup>st</sup> July 2022 – 30 June 2023



**A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year**

We continued to meet weekly in Kircubbin Community Centre on a Tuesday Evening from 7.30 – 8.45pm.

Badges completed within the unit meetings by the girls were as follows : Community Spirit Badge, The Four elements Challenge Badge,

We attended the County Cinema Trip to see Matilda.

We visited W5.

We learned how to make St Bridgets crosses and Oragami models.

We celebrated The Kings Coronation with a sports day and BBQ.

Undertook a Litter pick in Kircubbin

We attended Camp in Lorne.

**A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance**

All Trustees of 1<sup>st</sup> Kircubbin Guides are aware of the Commission's Public Benefit requirement statutory guidance.

**A review of the Charity's financial position at the end of the year**

The unit started on 1 July 2022 with Cash and bank balance of £773.74, enabling the unit to open.

The group has assets in the form of Tents and Camp equipment of the value of circa £600.



**Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit**

None

**One or more of the Charity Trustees must sign and date the box below.**