

# Hospitalite of Our Lady of Lourdes - Diocese of Dromore

Northern Ireland · Charity number 105803

## Details

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**Known as** Dromore Diocesan Lourdes Executive

**Status** Received

**Registered** 2017-07-27

**Register** [View on the Charity Commission for Northern Ireland register](#)

## Contact

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**Address** 29 Hunters Lodge  
Lurgan  
Craigavon  
BT66 6nb  
BT66 6NB

**Phone** 07796310214

**Email** [dromorediocesanlourdes@outlook.com](mailto:dromorediocesanlourdes@outlook.com)

## Activities

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**Purposes:** Objects of Association:- a. To promote devotion to Our Lady of Lourdes b. To facilitate the sick of the Diocese of Dromore to make a pilgrimage to Lourdes

**What the charity does:** The advancement of religion

**How the charity works:** Medical/health/sickness,Religious activities

**Who the charity helps:** General public

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-12-31	£212,978	£238,198	£0	0

## Trustees

Name	Role	Appointed
Carmel Mcanuff		
Conor Mcdonald		
Daniel Cunningham		
Dr Peter Farnon		
Fr Brian Fitzpatrick		
John Downey		
Joseph Doyle		
Kathy Fitzpatrick		
Leo Mcgreevy		
Mrs Jennifer Grant		
Mrs Mairead Ita Breen		
Mrs Rosemary Mcguinness		
Patricia Thompson		
Seamus Mcguinness		
Sean Mcgreevy		

**Hospitalite of Our Lady of Lourdes - Diocese of Dromore**

Northern Ireland - Charity number 105803

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# Accounts

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**Hospitalite of Our Lady Of Lourdes - Diocese of Dromore**

**Annual Report and Financial Statements**

**For the Year Ended 31 December 2024**

**Charities Number NIC 105803**

# **Annual Report and Financial Statements for the year ended 31 December 2024**

## **Hospitalite Of Our Lady of Lourdes - Diocese of Dromore**

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**Annual Report and Financial Statements for the year ended 31 December 2024**

**Hospitalite Of Our Lady of Lourdes - Diocese of Dromore**

<b>Charity Registration Number</b>	NIC 105803
<b>Charity Address</b>	29 Hunters Lodge Lurgan Craigavon BT66 6NB
<b>Trustees</b>	Mr Joseph Doyle Miss Kathryn Roisin Fitzpatrick Mr John Downey Mr Seamus McGuinness Mrs Carmel McAnuff Mr Sean McGreevy Fr Brian Fitzpatrick Mr Conor McDonald Ms Patricia Thompson Mr Leo McGreevy Daniel Cunningham Mrs Rosemary McGuinness Dr Peter Farnon Mrs Mairead Ita Breen Mrs Jennifer Grant
<b>Bankers</b>	First Trust 92 Ann Street Belfast BT1 3HH

## **Annual Report and Financial Statements for the year ended 31 December 2024**

### **Hospitalite Of Our Lady of Lourdes - Diocese of Dromore**

#### **Trustees' Annual Report for the year ended 31 December 2024**

##### **Objectives and Activities**

The charitable purpose of the Hospitalite of Our Lady of Lourdes - Diocese of Dromore is to promote devotion to Our Lady of Lourdes and facilitate the sick of the Diocese of Dromore to make a pilgrimage to Lourdes.

The principal function of the Hospitalite of Our Lady of Lourdes - Diocese of Dromore is to support the advancement of the Catholic religion by promoting devotion to Our Lady of Lourdes and the wider mission of the church at parish level and at the shrine in Lourdes. This is pursued through pastoral, evangelistic, social or ecumenical means, being open to and engaging with society as a whole and offering support for those wishing to travel to the shrine at Lourdes.

##### **Achievements, Performance and Public Benefit**

Hospitalite of Our Lady of Lourdes - Diocese of Dromore is an association of volunteers who work under the auspices of the Catholic Church and meet across the Diocese of Dromore at Parish level. We spend time together and go out in the community to promote the faith, particularly devotion to Our Lady of Lourdes, and to organise various fund raising activities in order to facilitate our Assisted Pilgrims and Workers to travel to the international shrine at Lourdes, France. The Hospitalite has also considered the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities entered during the year have helped to achieve the Hospitalite's objectives and activities, as well as providing public benefit.

##### **Worship and Prayer**

The Executive Committee led by our Spiritual Director Fr. Brian Fitzpatrick organise participation in Masses, processions and liturgies throughout our time at the shrine in Lourdes that are beneficial and spiritually fulfilling for all pilgrims and for those who follow from home via the shrine webcam. Our community meets in the month of April for volunteer preparation before travel, we make the annual pilgrimage to Lourdes in May and we invite all who made the pilgrimage together again in the month of October for our annual reunion Mass. Some parish committees also organise events at a local level for the wider parish community in February, marking the anniversary of the first apparitions in Lourdes.

##### **Pastoral Care**

Pastoral care is central to the life and witness of the Hospitalite of Our Lady of Lourdes - Diocese of Dromore. We engage with aspiring pilgrims early in the new year in preparation for the journey to Lourdes in May. We carry out medical and nursing assessment of those who wish to travel as assisted (sick) pilgrims, including sick children and their parents, and put arrangements in place for those with life-limiting conditions and those who require assistance with mobility. In Lourdes we arrange accommodation for sick pilgrims in a dedicated care facility and take care of all their needs as pilgrims

## **Annual Report and Financial Statements for the year ended 31 December 2024**

### **Hospitalite Of Our Lady of Lourdes - Diocese of Dromore**

#### **Trustees' Annual Report for the year ended 31 December 2024**

until they return home. We are available at parish level throughout the year to offer practical assistance when possible.

#### **Parish Groups and Facilities**

Hospitalite of Our Lady of Lourdes - Diocese of Dromore is made up of an Executive Committee and 19 Parish Committees who operate across the diocese. All committees operate under the Diocesan Safeguarding Policy. The various parishes plan events throughout the year to raise funds to help send their sick parishioners and workers on the annual pilgrimage during the month of May. Such events include raffles, fashion shows, sponsored walks, dances, concerts and many more. Friendship outings are organised regularly between the various committees to promote well-being and a sense of community.

#### **Mission and Evangelism**

Hospitalite of Our Lady of Lourdes - Diocese of Dromore strives to put Our Lady and the message of Lourdes at the centre of everything we do. We have introduced Financial Policies and Procedures to help strengthen our position in Parish life. We are updating our constitution to ensure clear guidance and we adhere to the Diocesan Child and Adult Safeguarding policies.

#### **Reserve Policy**

The reserves policy of the charity is dictated by its two-year operational cycle. The opening reserves for the year dictate the capacity of the charity to organise the pilgrimages during the year which take place the following year. For this reason, the parishes are expected to hold reserves of approximately two years pilgrimage programme funding and the executive to have sufficient funds to cover the advanced booking deposits.

#### **Financial Review**

The 2024 year was the first pilgrimage since Covid-19 that assisted pilgrims joined the pilgrimage to Lourdes due to the continued associated risks. There was a significant increase in income and expenditure from 2023 which reflects the higher number participating on the pilgrimage.

Total income in 2024 was £212,978.89 and expenditure in the year of £238,198.74, which resulted in an overall deficit of £25,219.85.

The charity has total reserves of £639,189.78. The restricted amount is £514,970.98 and the unrestricted amount is £124,218.80 which are adequate.

## **Annual Report and Financial Statements for the year ended 31 December 2024**

### **Hospitalite Of Our Lady of Lourdes - Diocese of Dromore**

#### **Trustees' Annual Report for the year ended 31 December 2024**

##### **Structure, Governance and Management**

Hospitalite of Our Lady of Lourdes - Diocese of Dromore are governed by a Governing Document and Constitution which outlines the structure and management of the charity.

As well as constitutional requirements, the Executive and parishes committees are obliged to implement regulations of the Diocese of Dromore. The diocesan regulations require adherence to Access NI regulations, the Child and Adult Safeguarding Policy, to file a pilgrimage report with the diocesan office within a reasonable period of time on our return from Lourdes, to remain registered with the Charity Commission of Northern Ireland, and to submit a copy of our accounts on an annual basis to the diocesan office.

##### **Recruitment and Appointment of Trustees**

Trustees act on a voluntary capacity. They are nominated by the Parish committees and a vote is taken at a Parish representatives meeting. The trustees hold a term of 3 years after which they can be elected for reappointment.

##### **Pay and Remuneration**

All members are volunteers. There are no paid employees.

##### **Organisational Structure**

Hospitalite of Our Lady of Lourdes - Diocese of Dromore - Executive is made up of 15 parish representatives who organise the annual Diocesan Pilgrimage to Lourdes. There are 19 Parish Committees who fund raise to send their Assisted Pilgrims/Workers to Lourdes.

##### **Compliance with the sector-wide Legislation and Standards**

The charity engages pro-actively with the legislation, standards and codes which are developed for the sector. Hospitalite of Our Lady of Lourdes - Diocese of Dromore subscribes to and is compliant with the following : The Charities SORP (FRS 102).

##### **Public Benefit**

The Hospitalite of Our Lady of Lourdes - Diocese of Dromore has given consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities entered into during the year have helped to achieve the Hospitalite's objectives and activities, thus providing public benefit.

## Annual Report and Financial Statements for the year ended 31 December 2024

### Hospitalite Of Our Lady of Lourdes - Diocese of Dromore

#### Trustees' Annual Report for the year ended 31 December 2024

##### Going Concern

The trustees have reviewed the budgets for the year ahead and are satisfied that there are adequate funds in place to ensure that the Hospitalite can continue its activities. The trustees are also satisfied the financial statements for the year end 31st December 2024 can be signed off as a going concern.

##### Future Developments

The Trustees aim to maintain the charities current stable financial structure.

##### Statements of the Trustees responsibilities

The trustees are responsible for preparing the financial statements in accordance with applicable law and regulations:

Charity law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practise (United Kingdom Accounting Standards and applicable law). Under charity law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the financial activities of the charity for that period.

In preparing these financial statements, the trustees are required to follow best practise and:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- State whether the Charities SORP (effective January 2015) in accordance with FRS 102 has been followed;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees confirm that they have complied with the above requirements in preparing the financial statements.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with applicable law. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board of Trustees on 21st September 2025 and signed of its behalf by:

  
Leo McGreevy

  
Sean McGreevy

## **Independent Examiner's Report to the Trustees of Hospitalite of Our Lady of Lourdes - Diocese Of Dromore**

I report on the accounts of Hospitalite of Our Lady of Lourdes - Diocese of Dromore for the year ended 31st December 2024 which are set out on pages 9 to 15

### **Respective responsibilities of trustees and examiner**

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act (Northern Ireland) 2008. It is my responsibility to:

- Examine the accounts under section 65 of the Charities Act (Northern Ireland) 2008;
- Follow the procedures laid down in the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act; and
- State whether particular matters have come to my attention

### **Basis of independent examiners report**

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general directors given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act. The examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

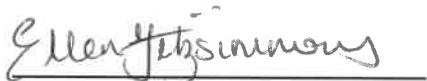
- 1 That accounting records were not kept in accordance with section 63 of the Charities Act (Northern Ireland) 2008
- 2 That the accounts do not accord with those accounting records
- 3 That the accounts do not comply with the accounting requirements of the Charities Act
- 4 That there is further information needed for a proper understanding of the accounts to be reached

### **Independent Examiner's Statement**

Since your charity's gross income ordinarily exceeds £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Chartered Accountants Ireland which is one of the listed bodies.

**Independent Examiner's Report to the Trustees of Hospitalite of Our Lady of Lourdes - Diocese Of Dromore continued...**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing your attention.



Ellen Fitzsimmons ACA  
Independent Examiner  
40 Charlotte Street  
Warrenpoint  
Co Down  
BT34 3LF

21/09/25

Date

**Statement of Financial Activities for the year ended 31 December 2024**

	Note	Unrestricted Funds 2024	Restricted Funds 2024	Total 2024	Total 2023
<b>Income</b>					
Donations and Legacies	3	6,205.00	65,535.94	71,740.94	12,654.95
Other Trading Activities	4	-	-	-	-
Investments	5	2,171.31	5,184.91	7,356.22	1,946.69
Charitable Activities	6		121,837.50	121,837.50	114,559.00
Other Income	7	12,044.23	-	12,044.23	7,636.45
<b>Total Income</b>		<u>20,420.54</u>	<u>192,558.35</u>	<u>212,978.89</u>	<u>136,797.09</u>
<b>Expenditure</b>					
Generating Funds	8		551.28	551.28	3,310.04
Charitable Activities	8		212,995.00	212,995.00	113,007.00
Other	8	24,134.30	518.16	24,652.46	21,015.14
<b>Total Expenditure</b>		<u>24,134.30</u>	<u>214,064.44</u>	<u>238,198.74</u>	<u>137,332.18</u>
Net Income / (Expenditure) before transfers	-	3,713.76	- 21,506.09	- 25,219.85	- 535.09
Transfers between funds					
Net Income / (Expenditure) before other recognised gains / losses	-	3,713.76	- 21,506.09	- 25,219.85	- 535.09
Unrealised Gain / (Loss) on investment		-	-	-	
<b>Net movement in funds</b>	-	<u>3,713.76</u>	<u>- 21,506.09</u>	<u>- 25,219.85</u>	<u>- 535.09</u>
Reconciliation of funds					
Total funds brought forward		127,932.56	536,477.07	664,409.63	664,944.72
Net movement in funds	-	3,713.76	- 21,506.09	- 25,219.85	- 535.09
<b>Total funds carried forward</b>		<u>124,218.80</u>	<u>514,970.98</u>	<u>639,189.78</u>	<u>664,409.63</u>

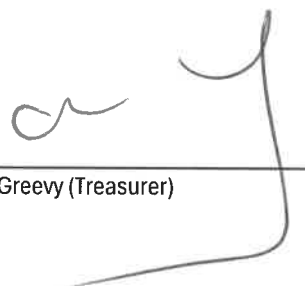
**Statement of Financial Position as at 31 December 2024**

	Notes	2024		2023	
		£	£	£	£
<b>FIXED ASSETS</b>				-	
<b>CURRENT ASSETS</b>					
Debtors and Prepayments	11	-		-	
Cash at bank - Unrestricted	12	124,218.80		127,932.56	
Cash at bank - Restricted	12	514,970.98		536,477.07	
		<u>639,189.78</u>		<u>664,409.63</u>	
<b>CURRENT LIABILITIES</b>					
Other Creditors	13	-		-	
		<u>-</u>		<u>-</u>	
<b>NET CURRENT ASSETS</b>			<u>639,189.78</u>		<u>664,409.63</u>
<b>LONG TERM LIABILITIES</b>	14		-		-
<b>NET ASSETS</b>	15		<u><u>639,189.78</u></u>		<u><u>664,409.63</u></u>
<b>FINANCED BY</b>					
Restricted Funds			514,970.98		546,346.15
Unrestricted Funds			124,218.80		118,598.57
			<u>639,189.78</u>		<u>664,944.72</u>

The notes on pages 11 to 15 are an integral part of these financial statements.

The financial statements on pages 9 to 15 were approved by the Committee on 21st September 2025 and signed on its behalf by:

  
 Leo McGreevy (Chairperson)

  
 Sean McGreevy (Treasurer)

## **Notes to the Financial Statements for the year ended 31 December 2024**

### **1. Accounting Policies**

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

#### **a) Basis of preparation**

The financial statements have been prepared on a going concern basis in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - (Charities SORP (FRS 102)).

The Hospitalite of Our Lady of Lourdes meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost and transaction value unless otherwise stated in the relevant accounting policy note(s).

#### **b) Preparation of accounts on a going concern basis**

The Hospitalite of Our Lady of Lourdes generally meets its day to day working capital requirements from its annual income. The Trustees have obtained and reviewed cash flow forecasts for the coming year and based on these are satisfied that the Parish has resources to provide a reasonable expectation that it can continue to meet its financial obligations as they fall due for the foreseeable future. Therefore these financial statements have been prepared under the going concern basis.

#### **c) Income**

Fares, fundraising and donation income are accounted for on a cash receipts basis as the amount is collected.

#### **d) Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

#### **e) Cash and cash equivalents**

Cash and cash equivalents includes cash in hand and deposits held with banks

## **Notes to the Financial Statements for the year ended 31 December 2023 continued...**

### **f) Funds**

Funds are classified as either restricted or unrestricted funds, defined as follows:

Restricted funds are funds subject to specific requirements as to their use which may be declared by the donor or with their authority or created through legal processes, but still within the wider objects of the Parishes.

Unrestricted funds are expendable at the discretion of the trustees in furtherance of the objects of the charity. If parts of the unrestricted funds are earmarked at the discretion of the trustees for a particular purpose, they are designated as a separate fund. This designation has an administrative purpose only and does not legally restrict the trustees' discretion to apply the fund.

### **2. Critical accounting judgements and estimation uncertainty**

Estimates and judgments made in the process of preparing the financial statements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. The Trustees do not consider that there are any critical judgements made in applying the Parish's accounting policies or that there are any critical accounting estimates or assumptions which may have a significant risk of causing a material adjustment to carrying amounts of assets and liabilities within the next financial year.

**Notes to the Financial Statements for the year ended 31 December 2024**

**Income**

**3. Donations and Legacies**

	<b>Unrestricted Funds 2024</b>	<b>Restricted Funds 2024</b>	<b>Total 2024</b>	<b>Total 2023</b>
Donations	6,205.00	16,793.51	22,998.51	7,740.45
Fundraising activities		48,742.43	48,742.43	4,914.50
	<u>6,205.00</u>	<u>65,535.94</u>	<u>71,740.94</u>	<u>12,654.95</u>

**4. Other Trading Activities**

	<b>Unrestricted Funds 2024</b>	<b>Restricted Funds 2024</b>	<b>Total 2024</b>	<b>Total 2023</b>
	-	-	-	-

**5. Investments**

	<b>Unrestricted Funds 2024</b>	<b>Restricted Funds 2024</b>	<b>Total 2024</b>	<b>Total 2023</b>
Bank Interest Received	2,171.31	5,184.91	7,356.22	1,946.69
	<u>2,171.31</u>	<u>5,184.91</u>	<u>7,356.22</u>	<u>1,946.69</u>

**6. Charitable Activities**

	<b>Unrestricted Funds 2024</b>	<b>Restricted Funds 2024</b>	<b>Total 2024</b>	<b>Total 2023</b>
Fares		121,837.50	121,837.50	114,559.00
	-	<u>121,837.50</u>	<u>121,837.50</u>	<u>114,559.00</u>

**7. Other**

	<b>Unrestricted Funds 2024</b>	<b>Restricted Funds 2024</b>	<b>Total 2024</b>	<b>Total 2023</b>
50th Anniversary Dinner Dance	595.00		595.00	6,800.00
Sundry	1,801.00		1,801.00	836.45
Mass Cards	8,674.56		8,674.56	-
Candles & Donations	973.67		973.67	-
	<u>12,044.23</u>	-	<u>12,044.23</u>	<u>836.45</u>

## Notes to the Financial Statements for the year ended 31 December 2024

### 8. Analysis of expenditure

	Unrestricted Funds 2024	Restricted Funds 2024	Total 2024	Total 2023
<b>Generating Funds</b>				
Fundraising Costs		551.28	551.28	3,310.04
	-	551.28	551.28	-
<b>Charitable Activities</b>				
Fares, transport and other Administration Costs		212,995.00	212,995.00	113,007.00
	-	212,995.00	212,995.00	-
<b>Other Costs</b>				
Bank Interest/Charges	124.81		124.81	1,123.50
Sundry Expenses	21,834.10		21,834.10	11,622.34
PSA	2,175.39		2,175.39	306.60
50th Dinner Dance			-	7,043.00
Other		518.16	518.16	919.70
	24,134.30	518.16	24,652.46	21,015.14

### 9. Taxation

Hospitalite of Our Lady of Lourdes - Diocese of Dromore is a charity for the purposes of applicable taxation legislation and is therefore not subject to taxation on its charitable activities.

### 10. Analysis of staff costs, trustees remuneration and expenses and the cost of management

This charity has no personnel with formal employment contracts, and relies on voluntary activity by Parishioners.

### 11. Debtors and Prepayment

	2024	2023
Prepayments	-	-
	-	-

**Notes to the Financial Statements for the year ended 31 December 2024**

**12. Bank and Cash**

	<b>2024</b>	<b>2023</b>
Cash and Cash Equivalents - Restricted	514,970.98	536,477.07
Cash and Cash Equivalents - Unrestricted	124,218.80	127,932.56
	<u>639,189.78</u>	<u>664,409.63</u>

**13. Other Creditors**

	<b>2024</b>	<b>2023</b>
Accounts	-	-
Deferred Income	-	-
	<u>-</u>	<u>-</u>

**14. Long Term Liabilities**

<b>2024</b>	<b>2023</b>
<u>-</u>	<u>-</u>

**15. Analysis of Net Assets amongst Funds**

	<b>Restricted</b>	<b>Unrestricted</b>	<b>Total</b>
Current Assets	514,970.98	124,218.80	639,189.78
Current Liabilities	-	-	-
Net Assets 31 December 2024	<u>514,970.98</u>	<u>124,218.80</u>	<u>639,189.78</u>

**Hospitalite of Our Lady of Lourdes - Diocese of Dromore**

Northern Ireland - Charity number 105803

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# Accounts

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**Hospitalite of Our Lady Of Lourdes - Diocese of Dromore**

**Annual Report and Financial Statements**

**For the Year Ended 31 December 2023**

**Charities Number NIC 105803**

# **Annual Report and Financial Statements for the year ended 31 December 2023**

## **Hospitalite Of Our Lady of Lourdes - Diocese of Dromore**

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## **Annual Report and Financial Statements for the year ended 31 December 2023**

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<b>Charity Registration Number</b>	NIC 105803
<b>Charity Address</b>	29 Hunters Lodge Lurgan Craigavon BT66 6NB
<b>Trustees</b>	Mr Joseph Doyle Miss Kathryn Roisin Fitzpatrick Mr John Downey Mr Seamus McGuinness Mrs Carmel McAnuff Mr Sean McGreevy Fr Brian Fitzpatrick Mr Conor McDonald Ms Patricia Thompson Mr Leo McGreevy Daniel Cunningham Mrs Rosemary McGuinness Dr Peter Farnon Mrs Mairead Ita Breen Mrs Jennifer Grant
<b>Bankers</b>	First Trust 92 Ann Street Belfast BT1 3HH

## **Annual Report and Financial Statements for the year ended 31 December 2023**

### **Hospitalite Of Our Lady of Lourdes - Diocese of Dromore**

#### **Trustees' Annual Report for the year ended 31 December 2023**

##### **Objectives and Activities**

The charitable purpose of the Hospitalite of Our Lady of Lourdes - Diocese of Dromore is to promote devotion to Our Lady of Lourdes and facilitate the sick of the Diocese of Dromore to make a pilgrimage to Lourdes.

The principal function of the Hospitalite of Our Lady of Lourdes - Diocese of Dromore is to support the advancement of the Catholic religion by promoting devotion to Our Lady of Lourdes and the wider mission of the church at parish level and at the shrine in Lourdes. This is pursued through pastoral, evangelistic, social or ecumenical means, being open to and engaging with society as a whole and offering support for those wishing to travel to the shrine at Lourdes.

##### **Achievements, Performance and Public Benefit**

Hospitalite of Our Lady of Lourdes - Diocese of Dromore is an association of volunteers who work under the auspices of the Catholic Church and meet across the Diocese of Dromore at Parish level. We spend time together and go out in the community to promote the faith, particularly devotion to Our Lady of Lourdes, and to organise various fund raising activities in order to facilitate our Assisted Pilgrims and Workers to travel to the international shrine at Lourdes, France. The Hospitalite has also considered the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities entered during the year have helped to achieve the Hospitalite's objectives and activities, as well as providing public benefit.

##### **Worship and Prayer**

The Executive Committee led by our Spiritual Director Fr. Brian Fitzpatrick organise participation in Masses, processions and liturgies throughout our time at the shrine in Lourdes that are beneficial and spiritually fulfilling for all pilgrims and for those who follow from home via the shrine webcam. Our community meets in the month of April for volunteer preparation before travel, we make the annual pilgrimage to Lourdes in May and we invite all who made the pilgrimage together again in the month of October for our annual reunion Mass. Some parish committees also organise events at a local level for the wider parish community in February, making the anniversary of the first apparitions in Lourdes.

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## **Annual Report and Financial Statements for the year ended 31 December 2023**

### **Hospitalite Of Our Lady of Lourdes - Diocese of Dromore**

#### **Trustees' Annual Report for the year ended 31 December 2023**

until they return home. We are available at parish level throughout the year to offer practical assistance when possible.

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Hospitalite of Our Lady of Lourdes - Diocese of Dromore strives to put Our Lady and the message of Lourdes at the centre of everything we do. We have recently introduced our Financial Policies and Procedures document to help strengthen our position in Parish life. We are updating our constitution to ensure clear guidance and we adhere to the Diocesan Child and Adult Safeguarding policies.

#### **Reserve Policy**

The reserves policy of the charity is dictated by its two-year operational cycle. The opening reserves for the year dictate the capacity of the charity to organise the pilgrimages during the year which take place the following year. For this reason, the parishes are expected to hold reserves of approximately two years pilgrimage programme funding and the executive to have sufficient funds to cover the advanced booking deposits.

#### **Financial Review**

The 2023 year was the first pilgrimage to run since the Covid-19 pandemic. For this reason and continued associated risks there were no assisted pilgrims on the 2023 pilgrimage to Lourdes. There was a significant increase in income and expenditure from 2022 which reflects the pilgrimage in the year. Total income is £136,797.09 and expenditure in the year of £137,332.18, which resulted in an overall deficit of £535.09.

The 2023 accounts include three adjustments which have been carrying forward numerous years to include un-presented cheques and double counted donations which had net effect of (£4,069.28).

The charity has total reserves of £664,409.63. The restricted amount is £536,477.07 and the unrestricted amount is £127,932.56 which are adequate.

## **Annual Report and Financial Statements for the year ended 31 December 2023**

### **Hospitalite Of Our Lady of Lourdes - Diocese of Dromore**

#### **Trustees' Annual Report for the year ended 31 December 2023**

#### **Structure, Governance and Management**

Hospitalite of Our Lady of Lourdes - Diocese of Dromore are governed by a Governing Document and Constitution which outlines the structure and management of the charity.

#### **Recruitment and Appointment of Trustees**

As well as constitutional requirements, the Executive and parishes committees are obliged to implement regulations of the Diocese of Dromore. The diocesan regulations require adherence to the Child and Adult Safeguarding Policy, to file and pilgrimage report with the diocesan office within a reasonable period of time on our return from Lourdes, to remain registered with the Charity Commission of Northern Ireland, and to submit a copy of our accounts on an annual basis to the diocesan office.

#### **Pay and Remuneration**

All members are volunteers. There are no paid employees.

#### **Organisational Structure**

Hospitalite of Our Lady of Lourdes - Diocese of Dromore - Executive is made up of 15 parish representatives who organise the annual Diocesan Pilgrimage to Lourdes. There are 19 Parish Committees who fund raise to send their Parishioners/Workers to Lourdes

#### **Compliance with the sector-wide Legislation and Standards**

The charity engages pro-actively with the legislation, standards and codes which are developed for the sector. Hospitalite of Our Lady of Lourdes - Diocese of Dromore subscribes to and is compliant with the following : The Charities SORP (FRS 102).

#### **Public Benefit**

The Hospitalite of Our Lady of Lourdes - Diocese of Dromore has given consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities entered into during the year have helped to achieve the Hospitalite's objectives and activities, thus providing public benefit.

## Annual Report and Financial Statements for the year ended 31 December 2023

### Hospitalite Of Our Lady of Lourdes - Diocese of Dromore

#### Trustees' Annual Report for the year ended 31 December 2023

##### Going Concern

The trustees have reviewed the budgets for the year ahead and are satisfied that there are adequate funds in place to ensure that the Hospitalite can continue its activities. The trustees are also satisfied the financial statements for the year end 31st December 2023 can be signed off as a going concern.

##### Future Developments

The Trustees aim to maintain the charities current stable financial structure.

##### Statements of the Trustees responsibilities

The trustees are responsible for preparing the financial statements in accordance with applicable law and regulations:

Charity law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practise (United Kingdom Accounting Standards and applicable law). Under charity law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the financial activities of the charity for that period.

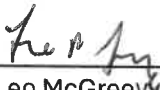
In preparing these financial statements, the trustees are required to follow best practise and:

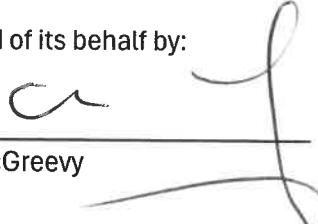
- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- State whether the Charities SORP (effective January 2015) in accordance with FRS 102 has been followed;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees confirm that they have complied with the above requirements in preparing the financial statements.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with applicable law. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board of Trustees on 14th October 2024 and signed of its behalf by:

  
\_\_\_\_\_  
Leo McGreevy

  
\_\_\_\_\_  
Sean McGreevy

## **Independent Examiner's Report to the Trustees of Hospitalite of Our Lady of Lourdes - Diocese Of Dromore**

I report on the accounts of Hospitalite of Our Lady of Lourdes - Diocese of Dromore for the year ended 31st December 2023 which are set out on pages 9 to 15

### **Respective responsibilities of trustees and examiner**

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act (Northern Ireland) 2008. It is my responsibility to:

- Examine the accounts under section 65 of the Charities Act (Northern Ireland) 2008;
- Follow the procedures laid down in the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act; and
- State whether particular matters have come to my attention

### **Basis of independent examiners report**

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act. The examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

- 1 That accounting records were not kept in accordance with section 63 of the Charities Act (Northern Ireland) 2008
- 2 That the accounts do not accord with those accounting records
- 3 That the accounts do not comply with the accounting requirements of the Charities Act
- 4 That there is further information needed for a proper understanding of the accounts to be reached

### **Independent Examiner's Statement**

Since your charity's gross income ordinarily exceeds £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Chartered Accountants Ireland which is one of the listed bodies.

**Independent Examiner's Report to the Trustees of Hospitalite of Our Lady of Lourdes - Diocese Of  
Dromore continued...**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing your attention.

Ellen Fitzsimmons

Ellen Fitzsimmons ACA  
Independent Examiner  
40 Charlotte Street  
Warrenpoint  
Co Down  
BT34 3LF

14/10/2024

Date

**Statement of Financial Activities for the year ended 31 December 2023**

	Note	Unrestricted Funds 2023	Restricted Funds 2023	Total 2023	Total 2022
<b>Income</b>					
Donations and Legacies	3	1,713.85	10,941.10	12,654.95	3,527.30
Other Trading Activities	4	-	-	-	-
Investments	5	1,755.15	191.54	1,946.69	998.84
Charitable Activities	6	10,715.00	103,844.00	114,559.00	-
Other Income	7	6,800.00	836.45	7,636.45	10.00
<b>Total Income</b>		<b>20,984.00</b>	<b>115,813.09</b>	<b>136,797.09</b>	<b>4,536.14</b>
<b>Expenditure</b>					
Generating Funds	8	-	3,310.04	3,310.04	-
Charitable Activities	8	-	113,007.00	113,007.00	6,585.00
Other	8	11,650.01	9,365.13	21,015.14	2,110.56
<b>Total Expenditure</b>		<b>11,650.01</b>	<b>125,682.17</b>	<b>137,332.18</b>	<b>8,695.56</b>
Net Income / (Expenditure) before transfers		9,333.99	- 9,869.08	535.09	- 4,159.42
Transfers between funds					
Net Income / (Expenditure) before other recognised gains / losses		9,333.99	- 9,869.08	535.09	- 4,159.42
Unrealised Gain / (Loss) on investment		-	-	-	
<b>Net movement in funds</b>		<b>9,333.99</b>	<b>- 9,869.08</b>	<b>535.09</b>	<b>- 4,159.42</b>
Reconciliation of funds					
Total funds brought forward		118,598.57	546,346.15	664,944.72	669,104.14
Net movement in funds		9,333.99	- 9,869.08	535.09	- 4,159.42
<b>Total funds carried forward</b>		<b>127,932.56</b>	<b>536,477.07</b>	<b>664,409.63</b>	<b>664,944.72</b>

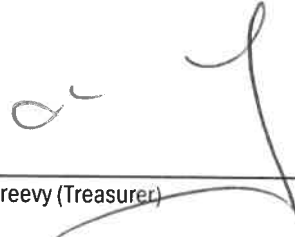
**Statement of Financial Position as at 31 December 2023**

	Notes	2023		2022	
		£	£	£	£
<b>FIXED ASSETS</b>					
<b>CURRENT ASSETS</b>					
Debtors and Prepayments	11	-		-	
Cash at bank - Unrestricted	12	127,932.56		120,998.57	
Cash at bank - Restricted	12	536,477.07		546,346.15	
		<u>664,409.63</u>		<u>667,344.72</u>	
<b>CURRENT LIABILITIES</b>					
Other Creditors	13	-		2,400.00	
		<u>-</u>		<u>2,400.00</u>	
<b>NET CURRENT ASSETS</b>			<u>664,409.63</u>		<u>664,944.72</u>
<b>LONG TERM LIABILITIES</b>	14		-		-
<b>NET ASSETS</b>	15		<u><u>664,409.63</u></u>		<u><u>664,944.72</u></u>
<b>FINANCED BY</b>					
Restricted Funds			536,477.07		546,346.15
Unrestricted Funds			<u>127,932.56</u>		<u>118,598.57</u>
			<u><u>664,409.63</u></u>		<u><u>664,944.72</u></u>

The notes on pages 11 to 15 are an integral part of these financial statements.

The financial statements on pages 9 to 15 were approved by the Committee on 14th October 2024 and signed on its behalf by:

  
 Leo McGreevy (Chairperson)

  
 Sean McGreevy (Treasurer)

## **Notes to the Financial Statements for the year ended 31 December 2023**

### **1. Accounting Policies**

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

#### **a) Basis of preparation**

The financial statements have been prepared on a going concern basis in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - (Charities SORP (FRS 102)).

The Parish meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost and transaction value unless otherwise stated in the relevant accounting policy note(s).

#### **b) Preparation of accounts on a going concern basis**

The Parish generally meets its day to day working capital requirements from its annual income. The Trustees have obtained and reviewed cash flow forecasts for the coming year and based on these are satisfied that the Parish has resources to provide a reasonable expectation that it can continue to meet its financial obligations as they fall due for the foreseeable future. Therefore these financial statements have been prepared under the going concern basis.

#### **c) Income**

Fares, fundraising and donation income are accounted for on a cash receipts basis as the amount is collected.

#### **d) Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

#### **e) Cash and cash equivalents**

Cash and cash equivalents includes cash in hand and deposits held with banks

## **Notes to the Financial Statements for the year ended 31 December 2023 continued...**

### **f) Funds**

Funds are classified as either restricted or unrestricted funds, defined as follows:

Restricted funds are funds subject to specific requirements as to their use which may be declared by the donor or with their authority or created through legal processes, but still within the wider objects of the Parish.

Unrestricted funds are expendable at the discretion of the trustees in furtherance of the objects of the charity. If parts of the unrestricted funds are earmarked at the discretion of the trustees for a particular purpose, they are designated as a separate fund. This designation has an administrative purpose only and does not legally restrict the trustees' discretion to apply the fund.

### **2. Critical accounting judgements and estimation uncertainty**

Estimates and judgments made in the process of preparing the financial statements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. The Trustees do not consider that there are any critical judgements made in applying the Parish's accounting policies or that there are any critical accounting estimates or assumptions which may have a significant risk of causing a material adjustment to carrying amounts of assets and liabilities within the next financial year.

## Notes to the Financial Statements for the year ended 31 December 2023

### Income

#### 3. Donations and Legacies

	Unrestricted Funds 2023	Restricted Funds 2023	Total 2023	Total 2022
Donations	1,713.85	6,026.60	7,740.45	2,027.30
Fundraising activities		4,914.50	4,914.50	1,500.00
	<u>1,713.85</u>	<u>10,941.10</u>	<u>12,654.95</u>	<u>3,527.30</u>

#### 4. Other Trading Activities

	Unrestricted Funds 2023	Restricted Funds 2023	Total 2023	Total 2022
	-	-	-	-

#### 5. Investments

	Unrestricted Funds 2023	Restricted Funds 2023	Total 2023	Total 2022
Bank Interest Received	1,755.15	191.54	1,946.69	998.84
	<u>1,755.15</u>	<u>191.54</u>	<u>1,946.69</u>	<u>998.84</u>

#### 6. Charitable Activities

	Unrestricted Funds 2023	Restricted Funds 2023	Total 2023	Total 2022
Fares	10,715.00	103,844.00	114,559.00	2,027.30
	<u>10,715.00</u>	<u>103,844.00</u>	<u>114,559.00</u>	<u>2,027.30</u>

#### 7. Other

	Unrestricted Funds 2023	Restricted Funds 2023	Total 2023	Total 2022
50th Anniversary Dinner Dance	6,800.00	-	6,800.00	
Sundry	-	836.45	836.45	2,027.30
	<u>6,800.00</u>	<u>836.45</u>	<u>7,636.45</u>	<u>2,027.30</u>

## Notes to the Financial Statements for the year ended 31 December 2023

### 8. Analysis of expenditure

	Unrestricted Funds 2023	Restricted Funds 2023	Total 2023	Total 2022
<b>Generating Funds</b>				
Fundraising Costs		3,310.04	3,310.04	
	-	3,310.04	3,310.04	-
<b>Charitable Activities</b>				
Fares, transport and other		113,007.00	113,007.00	4,185.00
Administration Costs				2,400.00
	-	113,007.00	113,007.00	6,585.00
<b>Other Costs</b>				
Bank Interest/Charges	142.57	980.93	1,123.50	227.36
Sundry Expenses	4,157.84	7,464.50	11,622.34	1,186.62
PSA	306.60	-	306.60	-
50th Dinner Dance	7,043.00	-	7,043.00	-
Other	-	919.70	919.70	696.58
	11,650.01	9,365.13	21,015.14	2,110.56

### 9. Taxation

Hospitalite of Our Lady of Lourdes - Diocese of Dromore is a charity for the purposes of applicable taxation legislation and is therefore not subject to taxation on its charitable activities.

### 10. Analysis of staff costs, trustees remuneration and expenses and the cost of management

This charity has no personnel with formal employment contracts, and relies on voluntary activity by Parishioners.

### 11. Debtors and Prepayment

	2023	2022
Prepayments	-	-
	-	-

## Notes to the Financial Statements for the year ended 31 December 2023

### 12. Bank and Cash

	2023	2022
Cash and Cash Equivalents - Restricted	536,477.07	546,346.15
Cash and Cash Equivalents - Unrestricted	127,932.56	120,998.57
	<u>664,409.63</u>	<u>667,344.72</u>

### 13. Other Creditors

	2023	2022
Accounts	-	2,400.00
Deferred Income	-	-
	<u>-</u>	<u>2,400.00</u>

### 14. Long Term Liabilities

	2023	2022
	<u>-</u>	<u>-</u>

### 15. Analysis of Net Assets amongst Funds

	Restricted	Unrestricted	Total
Current Assets	536,477.07	127,932.56	664,409.63
Current Liabilities	-	-	-
Net Assets 31 December 2023	<u>536,477.07</u>	<u>127,932.56</u>	<u>664,409.63</u>

**Hospitalite of Our Lady of Lourdes - Diocese of Dromore**

Northern Ireland - Charity number 105803

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# Annual report

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## **Annual Report and Financial Statements for the year ended 31 December 2023**

### **Hospitalite Of Our Lady of Lourdes - Diocese of Dromore**

#### **Trustees' Annual Report for the year ended 31 December 2023**

##### **Objectives and Activities**

The charitable purpose of the Hospitalite of Our Lady of Lourdes - Diocese of Dromore is to promote devotion to Our Lady of Lourdes and facilitate the sick of the Diocese of Dromore to make a pilgrimage to Lourdes.

The principal function of the Hospitalite of Our Lady of Lourdes - Diocese of Dromore is to support the advancement of the Catholic religion by promoting devotion to Our Lady of Lourdes and the wider mission of the church at parish level and at the shrine in Lourdes. This is pursued through pastoral, evangelistic, social or ecumenical means, being open to and engaging with society as a whole and offering support for those wishing to travel to the shrine at Lourdes.

##### **Achievements, Performance and Public Benefit**

Hospitalite of Our Lady of Lourdes - Diocese of Dromore is an association of volunteers who work under the auspices of the Catholic Church and meet across the Diocese of Dromore at Parish level. We spend time together and go out in the community to promote the faith, particularly devotion to Our Lady of Lourdes, and to organise various fund raising activities in order to facilitate our Assisted Pilgrims and Workers to travel to the international shrine at Lourdes, France. The Hospitalite has also considered the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities entered during the year have helped to achieve the Hospitalite's objectives and activities, as well as providing public benefit.

##### **Worship and Prayer**

The Executive Committee led by our Spiritual Director Fr. Brian Fitzpatrick organise participation in Masses, processions and liturgies throughout our time at the shrine in Lourdes that are beneficial and spiritually fulfilling for all pilgrims and for those who follow from home via the shrine webcam. Our community meets in the month of April for volunteer preparation before travel, we make the annual pilgrimage to Lourdes in May and we invite all who made the pilgrimage together again in the month of October for our annual reunion Mass. Some parish committees also organise events at a local level for the wider parish community in February, making the anniversary of the first apparitions in Lourdes.

##### **Pastoral Care**

Pastoral care is central to the life and witness of the Hospitalite of Our Lady of Lourdes - Diocese of Dromore. We engage with aspiring pilgrims early in the new year in preparation for the journey to Lourdes in May. We carry out medical and nursing assessment of those who wish to travel as assisted (sick) pilgrims, including sick children and their parents, and put arrangements in place for those with life-limiting conditions and those who require assistance with mobility. In Lourdes we arrange accommodation for sick pilgrims in a dedicated care facility and take care of all their needs as pilgrims

## **Annual Report and Financial Statements for the year ended 31 December 2023**

### **Hospitalite Of Our Lady of Lourdes - Diocese of Dromore**

#### **Trustees' Annual Report for the year ended 31 December 2023**

until they return home. We are available at parish level throughout the year to offer practical assistance when possible.

#### **Parish Groups and Facilities**

Hospitalite of Our Lady of Lourdes - Diocese of Dromore is made up of an Executive Committee and 19 Parish Committees who operate across the diocese. All committees operate under the Diocesan Safeguarding Policy. The various parishes plan events throughout the year to raise funds to help send their sick parishioners and workers on the annual pilgrimage during the month of May. Such events include raffles, fashion shows, sponsored walks, dances, concerts and many more. Friendship outings are organised regularly between the various committees to promote well-being and a sense of community.

#### **Mission and Evangelism**

Hospitalite of Our Lady of Lourdes - Diocese of Dromore strives to put Our Lady and the message of Lourdes at the centre of everything we do. We have recently introduced our Financial Policies and Procedures document to help strengthen our position in Parish life. We are updating our constitution to ensure clear guidance and we adhere to the Diocesan Child and Adult Safeguarding policies.

#### **Reserve Policy**

The reserves policy of the charity is dictated by its two-year operational cycle. The opening reserves for the year dictate the capacity of the charity to organise the pilgrimages during the year which take place the following year. For this reason, the parishes are expected to hold reserves of approximately two years pilgrimage programme funding and the executive to have sufficient funds to cover the advanced booking deposits.

#### **Financial Review**

The 2023 year was the first pilgrimage to run since the Covid-19 pandemic. For this reason and continued associated risks there were no assisted pilgrims on the 2023 pilgrimage to Lourdes. There was a significant increase in income and expenditure from 2022 which reflects the pilgrimage in the year. Total income is £136,797.09 and expenditure in the year of £137,332.18, which resulted in an overall deficit of £535.09.

The 2023 accounts include three adjustments which have been carrying forward numerous years to include un-presented cheques and double counted donations which had net effect of (£4,069.28).

The charity has total reserves of £664,409.63. The restricted amount is £536,477.07 and the unrestricted amount is £127,932.56 which are adequate.

## **Annual Report and Financial Statements for the year ended 31 December 2023**

### **Hospitalite Of Our Lady of Lourdes - Diocese of Dromore**

#### **Trustees' Annual Report for the year ended 31 December 2023**

#### **Structure, Governance and Management**

Hospitalite of Our Lady of Lourdes - Diocese of Dromore are governed by a Governing Document and Constitution which outlines the structure and management of the charity.

#### **Recruitment and Appointment of Trustees**

As well as constitutional requirements, the Executive and parishes committees are obliged to implement regulations of the Diocese of Dromore. The diocesan regulations require adherence to the Child and Adult Safeguarding Policy, to file and pilgrimage report with the diocesan office within a reasonable period of time on our return from Lourdes, to remain registered with the Charity Commission of Northern Ireland, and to submit a copy of our accounts on an annual basis to the diocesan office.

#### **Pay and Remuneration**

All members are volunteers. There are no paid employees.

#### **Organisational Structure**

Hospitalite of Our Lady of Lourdes - Diocese of Dromore - Executive is made up of 15 parish representatives who organise the annual Diocesan Pilgrimage to Lourdes. There are 19 Parish Committees who fund raise to send their Parishioners/Workers to Lourdes

#### **Compliance with the sector-wide Legislation and Standards**

The charity engages pro-actively with the legislation, standards and codes which are developed for the sector. Hospitalite of Our Lady of Lourdes - Diocese of Dromore subscribes to and is compliant with the following : The Charities SORP (FRS 102).

#### **Public Benefit**

The Hospitalite of Our Lady of Lourdes - Diocese of Dromore has given consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities entered into during the year have helped to achieve the Hospitalite's objectives and activities, thus providing public benefit.

## Annual Report and Financial Statements for the year ended 31 December 2023

### Hospitalite Of Our Lady of Lourdes - Diocese of Dromore

#### Trustees' Annual Report for the year ended 31 December 2023

##### Going Concern

The trustees have reviewed the budgets for the year ahead and are satisfied that there are adequate funds in place to ensure that the Hospitalite can continue its activities. The trustees are also satisfied the financial statements for the year end 31st December 2023 can be signed off as a going concern.

##### Future Developments

The Trustees aim to maintain the charities current stable financial structure.

##### Statements of the Trustees responsibilities

The trustees are responsible for preparing the financial statements in accordance with applicable law and regulations:

Charity law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practise (United Kingdom Accounting Standards and applicable law). Under charity law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the financial activities of the charity for that period.


In preparing these financial statements, the trustees are required to follow best practise and:

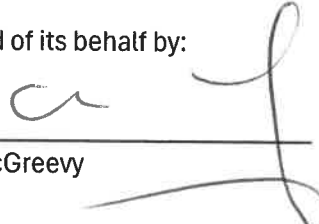
- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- State whether the Charities SORP (effective January 2015) in accordance with FRS 102 has been followed;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees confirm that they have complied with the above requirements in preparing the financial statements.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with applicable law. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board of Trustees on 14th October 2024 and signed of its behalf by:

  
\_\_\_\_\_  
Leo McGreevy

  
\_\_\_\_\_  
Sean McGreevy

**Hospitalite of Our Lady of Lourdes - Diocese of Dromore**

Northern Ireland - Charity number 105803

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# Annual return

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## **Independent Examiner's Report to the Trustees of Hospitalite of Our Lady of Lourdes - Diocese Of Dromore**

I report on the accounts of Hospitalite of Our Lady of Lourdes - Diocese of Dromore for the year ended 31st December 2023 which are set out on pages 9 to 15

### **Respective responsibilities of trustees and examiner**

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act (Northern Ireland) 2008. It is my responsibility to:

- Examine the accounts under section 65 of the Charities Act (Northern Ireland) 2008;
- Follow the procedures laid down in the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act; and
- State whether particular matters have come to my attention

### **Basis of independent examiners report**

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act. The examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

- 1 That accounting records were not kept in accordance with section 63 of the Charities Act (Northern Ireland) 2008
- 2 That the accounts do not accord with those accounting records
- 3 That the accounts do not comply with the accounting requirements of the Charities Act
- 4 That there is further information needed for a proper understanding of the accounts to be reached

### **Independent Examiner's Statement**

Since your charity's gross income ordinarily exceeds £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Chartered Accountants Ireland which is one of the listed bodies.

**Independent Examiner's Report to the Trustees of Hospitalite of Our Lady of Lourdes - Diocese Of Dromore continued...**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing your attention.

Ellen Fitzsimmons

Ellen Fitzsimmons ACA  
Independent Examiner  
40 Charlotte Street  
Warrenpoint  
Co Down  
BT34 3LF

14/10/2024

Date

**Hospitalite of Our Lady of Lourdes - Diocese of Dromore**

Northern Ireland - Charity number 105803

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# Accounts

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Hospitalite Of Our Lady Of Lourdes - Diocese Of Dromore

Annual Report and Financial Statements

For the Year ended 31 December 2022

Charities Number NIC 105803

**Annual Report and Financial Statements for the year ended 31 December 2022**

**Hospitalite Of Our Lady Of Lourdes - Diocese Of Dromore**

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**Annual Report and Financial Statements for the year ended 31 December 2022**

**Hospitalite Of Our Lady Of Lourdes - Diocese Of Dromore**

**Charity Registration Number** NIC 105803

**Charity Address** 6 Ballydowan Meadows  
Banbridge  
BT32 4QX

**Trustees** Mr John Joseph Gorman  
Mr Joseph Doyle  
Mr Martin Hayes  
Dr James McGlew  
Mr Enda Brady  
Miss Kathryn Roisin Fitzpatrick  
Mr John Downey  
Mr Seamus Mc Guinness  
Mrs Carmel McAnuff  
Mr Sean McGreevy  
Fr Brian Fitzpatrick  
Conor McDonald  
Patricia Thompson  
Leo McGreevy  
Daniel Cunningham

**Accountants** Henry Murray & Co Ltd  
Chartered Accountants  
23 Church Place  
Lurgan  
Co Armagh  
BT66 6EY

**Bankers** First Trust  
92 Ann Street,  
Belfast,  
BT1 3HH

## **Annual Report and Financial Statements for the year ended 31 December 2022**

### **Hospitalite Of Our Lady Of Lourdes - Diocese Of Dromore**

#### **Trustees' Annual Report for the year ended 31 December 2022**

##### **Objectives and Activities**

The charitable purpose of the Hospitalite of Our Lady of Lourdes – Diocese of Dromore is to promote devotion to Our Lady of Lourdes and facilitate the sick of the Diocese of Dromore to make a pilgrimage to Lourdes.

The principal function of the Hospitalite of Our Lady of Lourdes – Diocese of Dromore is to support the advancement of the Catholic religion by promoting devotion to Our Lady of Lourdes and the wider mission of the church at parish level and at the shrine in Lourdes. This is pursued through pastoral, evangelistic, social or ecumenical means, being open to and engaging with society as a whole and offering support for those wishing to travel to the shrine at Lourdes.

##### **Achievements, Performance and Public Benefit**

Hospitalite of Our Lady of Lourdes – Diocese of Dromore is an association of volunteers who work under the auspices of the Catholic Church and meet across the Diocese of Dromore at Parish level. We spend time together and go out into the community to promote the faith, particularly devotion to Our Lady of Lourdes, and to organise various fund raising activities in order to facilitate our Assisted Pilgrims and Workers to travel to the international shrine at Lourdes, France. The Hospitalite has also considered the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities entered during the year have helped to achieve the Hospitalite's objectives and activities, as well as providing public benefit.

##### **Worship and Prayer**

The Executive Committee led by our Spiritual Director Fr. Brian Fitzpatrick organise participation in Masses, processions and liturgies throughout our time at the shrine in Lourdes that are beneficial and spiritually fulfilling for all pilgrims and for those who follow from home via the shrine webcam. Our community meets in the month of April for volunteer preparation before travel, we make the annual pilgrimage to Lourdes in May and we invite all who made the pilgrimage together again in the month of October for our annual reunion Mass. Some parish committees also organise events at a local level for the wider parish community in February, marking the anniversary of the first apparitions in Lourdes.

##### **Pastoral Care**

Pastoral care is central to the life and witness of the Hospitalite of Our Lady of Lourdes – Diocese of Dromore. We engage with aspiring pilgrims early in the new year in preparation for the journey to Lourdes in May. We carry out medical and nursing assessment of those who wish to travel as assisted (sick) pilgrims, including sick children and their parents, and put arrangements in place for those with life-limiting conditions and those who require assistance with mobility. In Lourdes we arrange accommodation for sick pilgrims in a dedicated care facility and take care of all their needs as pilgrims until they return home. We are available at parish level throughout the year to offer practical assistance when possible.

## **Annual Report and Financial Statements for the year ended 31 December 2022**

### **Hospitalite Of Our Lady Of Lourdes - Diocese Of Dromore**

#### **Trustees' Annual Report for the year ended 31 December 2022**

##### **Parish Groups and Facilities**

Hospitalite of Our Lady of Lourdes – Diocese of Dromore is made up of an Executive Committee and 19 Parish Committees who operate across the diocese. All committees operate under the Diocesan Safeguarding Policy. The various parishes plan events throughout the year to raise funds to help send their sick parishioners and workers on the annual pilgrimage during the month of May. Such events include raffles, fashion shows, sponsored walks, dances, concerts and many more. Friendship outings are organised regularly between the various committees to promote well-being and a sense of community.

##### **Mission and Evangelism**

Hospitalite of Our Lady of Lourdes – Diocese of Dromore strives to put Our Lady and the message of Lourdes at the centre of everything we do. We have recently introduced our Financial Policies and Procedures document to help strengthen our position in Parish life. We are updating our constitution to ensure clear guidance and we adhere to the Diocesan Child and Adult Safeguarding policies.

##### **Reserve Policy**

The reserves policy of the charity is dictated by its two-year operational cycle. The opening reserves for the year dictate the capacity of the charity to organise the pilgrimages during the year which take place the following year. For this reason, the parishes are expected to hold reserves of approximately two years pilgrimage programme funding and the executive to have sufficient funds to cover the advanced booking deposits

##### **Financial Review**

The financial statements confirm a drop in income and expenditure due to the continued Covid-19 pandemic and the fact that there was no pilgrimage held in the year due to travel restrictions and associated risks. Total income is £4,536.14 and the deficit for the year is £4,159.42 which is shown in the Statement Of Financial Activity. This result is as anticipated and expected by the trustees. The charity has total reserves of £664,944.72. The restricted amount is £546,346.15 and the unrestricted amount is £118,598.57 which are adequate.

## **Annual Report and Financial Statements for the year ended 31 December 2022**

**Hospitalite Of Our Lady Of Lourdes - Diocese Of Dromore**

**Trustees' Annual Report for the year ended 31 December 2022**

### **Structure, Governance and Management**

Governing Document and Constitution of the Charity.

### **Recruitment and Appointment of Trustees**

As well as Constitutional requirements, the Executive and parishes committees are obliged to implement regulations of the Diocese of Dromore. The diocesan regulations require adherence to the Child and Adult Safeguarding Policy, to file a Pilgrimage report with the diocesan office within a reasonable period of time on our return from Lourdes, to remain registered with the Charity Commission of Northern Ireland, and to submit a copy of our accounts on an annual basis to the diocesan office.

### **Pay and Remuneration**

All members are volunteers. There are no paid employees

### **Organisational Structure**

Hospitalite of Our Lady of Lourdes – Diocese of Dromore – Executive is made up of 15 parish representatives who organise the annual Diocesan Pilgrimage to Lourdes. There are 19 Parish Committees who fund raise to send their Parishioners/Workers to Lourdes

### **Compliance with the sector- wide Legislation and Standards**

The charity engages pro- actively with the legislation, standards and codes which are developed for the sector. Hospitalite of Our Lady Of Lourdes – Diocese of Dromore subscribes to and is compliant with the following: The Charities SORP (FRS 102).

### **Public Benefit**

The Hospitalite of Our Lady of Lourdes – Diocese of Dromore has given consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the actives entered into during the year have helped to achieve the Hospitalité's objectives and activities, thus providing public benefit.

**Annual Report and Financial Statements for the year ended 31 December 2022**

**Hospitalite Of Our Lady Of Lourdes - Diocese Of Dromore**

**Trustees' Annual Report for the year ended 31 December 2022**

**Going Concern**

The trustees have reviewed the budgets for the year ahead and are satisfied that there are adequate funds in place to ensure that the Hospitalité can continue its activities. The trustees are also satisfied the financial statement for the year end 31st December 2022 can be signed off as a going concern.

**Future Developments**

The Trustees aim to maintain the charities current stable financial structure

**Statements of Trustees responsibilities**

The trustees are responsible for preparing the financial statements in accordance with applicable law and regulations.

Charity law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under charity law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the financial activities of the charity for that period. In preparing these financial statements, the trustees are required to follow best practice and:

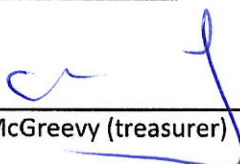
- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- State whether the Charities SORP (effective January 2015) in accordance with FRS 102 has been followed;
- Prepare the financial statements of the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees confirm that they have complied with the above requirements in preparing the financial statements.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with applicable law. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board of Trustees on 11<sup>th</sup> Oct 23 and signed on its behalf by

  
\_\_\_\_\_  
Martin Hayes ( Chairperson)

  
\_\_\_\_\_  
Sean McGreevy (treasurer)

## **Independent Examiner's Report to the Trustees of Hospitalite Of Our Lady Of Lourdes - Diocese Of Dromore**

I report on the accounts of Hospitalite Of Our Lady Of Lourdes - Diocese Of Dromore for the year ended 31<sup>st</sup> December 2022 which are set out on pages 9 to 15

### **Respective responsibilities of trustees and examiner**

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act (Northern Ireland) 2008. It is my responsibility to:

- Examine the accounts under section 65 of the Charities Act (Northern Ireland) 2008;
- Follow the procedures laid down in the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act; and
- State whether particular matters have come to my attention.

### **Basis of independent examiners report**

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act. The examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act (Northern Ireland) 2008
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act.
4. That there is further information needed for a proper understanding of the accounts to be reached.

### **Independent Examiner's Statement**

Since your charity's gross income ordinarily exceeds £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Chartered Accountants Ireland which is one of the listed bodies.

**Independent Examiner's Report to the Trustees of Hospitalite Of Our Lady Of Lourdes - Diocese Of Dromore continued...**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention



Peter Gogarty FCA  
Chartered Accountant  
For and on behalf of Henry Murray & Co Ltd  
Independent examiner  
23 church Place,  
Lurgan,  
BT66 6EY

16<sup>th</sup> October 2023  
Date

**Statement of Financial Activities for the year ended 31 December 2022**

	Note	Unrestricted Funds 2022	Restricted Funds 2022	Total 2022	Total 2021
<b>Income</b>					
Donations and Legacies	3	-	3,527.30	3,527.30	4,296.00
Other Trading Activities	4	-	-	-	-
Investments	5	517.16	481.68	998.84	66.23
Charitable Activities	6	-	-	-	-
Other Income	7	-	10.00	10.00	500.00
<b>Total Income</b>		<b>517.16</b>	<b>4,018.98</b>	<b>4,536.14</b>	<b>4,862.23</b>
<b>Expenditure</b>					
Generating Funds	8	-	-	-	898.00
Charitable Activities	8	2,400.00	4,185.00	6,585.00	1,980.00
Other	8	269.65	1,840.91	2,110.56	1,146.94
<b>Total Expenditure</b>		<b>2,669.65</b>	<b>6,025.91</b>	<b>8,695.56</b>	<b>4,024.94</b>
<b>Net Income / (Expenditure) before transfers</b>	-	<b>2,152.49</b>	<b>2,006.93</b>	<b>4,159.42</b>	<b>837.29</b>
Transfers between funds		-	-	-	-
<b>Net Income / (Expenditure) before other recognised gains / losses</b>	-	<b>2,152.49</b>	<b>2,006.93</b>	<b>4,159.42</b>	<b>837.29</b>
Unrealised Gain / (Loss) on investment		-	-	-	-
<b>Net movement in funds</b>	-	<b>2,152.49</b>	<b>2,006.93</b>	<b>4,159.42</b>	<b>837.29</b>
<b>Reconciliation of funds</b>					
<b>Total funds brought forward</b>		<b>120,751.06</b>	<b>548,353.08</b>	<b>669,104.14</b>	<b>668,266.85</b>
<b>Net movement in funds</b>	-	<b>2,152.49</b>	<b>2,006.93</b>	<b>4,159.42</b>	<b>837.29</b>
<b>Total funds carried forward</b>		<b>118,598.57</b>	<b>546,346.15</b>	<b>664,944.72</b>	<b>669,104.14</b>

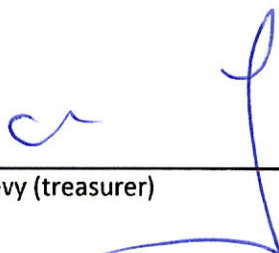
**Statement of Financial Position as at 31 December 2022**

	Notes	£	2022 £	£	2021 £
<b>FIXED ASSETS</b>					
<b>CURRENT ASSETS</b>					
Debtors and Prepayments	11	-		23,310.00	
Cash at bank- Unrestricted	12	120,998.57		146,461.06	
Cash at bank- Restricted	12	546,346.15		525,043.08	
		<u>667,344.72</u>		<u>694,814.14</u>	
<b>CURRENT LIABILITIES</b>					
Other Creditors	13	2,400.00		25,710.00	
		<u>2,400.00</u>		<u>25,710.00</u>	
<b>NET CURRENT ASSETS</b>			<u>664,944.72</u>		<u>669,104.14</u>
<b>LONG TERM LIABILITIES</b>			<u>-</u>		<u>-</u>
<b>NET ASSETS</b>	15		<u><u>664,944.72</u></u>		<u><u>669,104.14</u></u>
<b>FINANCED BY</b>					
Restricted Funds			546,346.15		548,353.08
Unrestricted Funds			118,598.57		120,751.06
			<u>664,944.72</u>		<u>669,104.14</u>

The notes on pages 11 to 15 are an integral part of these financial statements.

The financial statements on pages 9 to 15 were approved by the Committee on 11th October 2023 and signed on its behalf by :

  
 \_\_\_\_\_  
 Martin Hayes ( Chairperson)

  
 \_\_\_\_\_  
 Sean McGreevy (treasurer)

## Notes to the Financial Statements for the year ended 31 December 2022

### 1. Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows

#### a) Basis of preparation

The financial statements have been prepared on a going concern basis in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) – (Charities SORP (FRS 102)).

The Parish meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost and transaction value unless otherwise stated in the relevant accounting policy note(s).

#### b) Preparation of accounts on a going concern basis

The Parish generally meets its day to day working capital requirements from its annual income. The Trustees have obtained and reviewed cash flow forecasts for the coming year and based on these are satisfied that the Parish has resources to provide a reasonable expectation that it can continue to meet its financial obligations as they fall due for the foreseeable future. Therefore these financial statements have been prepared on a going concern basis.

#### c) Income

Fares, fundraising and donation income are accounted for on a cash receipts basis as the amount is collected.

#### d) Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

#### e) Cash and cash equivalents

Cash and cash equivalents includes cash in hand, deposits held at call with banks.

## **Notes to the Financial Statements for the year ended 31 December 2022**

### **1. Accounting Policies (continued)**

#### **f) Funds**

Funds are classified as either restricted funds or unrestricted funds, defined as follows:

Restricted funds are funds subject to specific requirements as to their use which may be declared by the donor or with their authority or created through legal processes, but still within the wider objects of the Parish.

Unrestricted funds are expendable at the discretion of the trustees in furtherance of the objects of the charity. If parts of the unrestricted funds are earmarked at the discretion of the trustees for a particular purpose, they are designated as a separate fund. This designation has an administrative purpose only and does not legally restrict the trustees' discretion to apply the fund.

### **2. Critical accounting judgements and estimation uncertainty**

Estimates and judgments made in the process of preparing the financial statements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. The Trustees do not consider that there are any critical judgments made in applying the Parish's accounting policies or that there are any critical accounting estimates or assumptions which may have a significant risk of causing a material adjustment to carrying amounts of assets and liabilities within the next financial year.

Notes to the Financial Statements for the year ended 31 December 2022

Income

3. Donations and Legacies

	Unrestricted Funds 2022	Restricted Funds 2022	Total 2022	Total 2021
Donations	-	2,027.30	2,027.30	2,773.00
Fundraising activities	-	1,500.00	1,500.00	1,523.00
	-	3,527.30	3,527.30	4,296.00

4. Other Trading Activities

	Unrestricted Funds 2022	Restricted Funds 2022	Total 2022	Total 2021
	-	-	-	-

5. Investments

	Unrestricted Funds 2022	Restricted Funds 2022	Total 2022	Total 2021
Bank Interest received	517.16	481.68	998.84	66.23
	517.16	481.68	998.84	66.23

6. Charitable Activities

	Unrestricted Funds 2022	Restricted Funds 2022	Total 2022	Total 2021
Fares	-	-	-	-

7. Other

	Unrestricted Funds 2022	Restricted Funds 2022	Total 2022	Total 2021
Refunds	-	-	-	-
Sundry	-	10.00	10.00	500.00
	-	10.00	10.00	500.00

Notes to the Financial Statements for the year ended 31 December 2022

8. Analysis of Expenditure

	Unrestricted Funds 2022	Restricted Funds 2022	Total 2022	Total 2021
<b>Generating Funds</b>				
Fundraising costs		-	-	898.00
	-	-	-	898.00
<b>Charitable Activities</b>				
Fares, Transport and other		4,185.00	4,185.00	-
Administration Costs	2,400.00		2,400.00	1,980.00
	2,400.00	4,185.00	6,585.00	1,980.00
<b>Other Costs</b>				
Bank Interest/Charges	9.65	217.71	227.36	320.76
Sundry Expenses	260.00	926.62	1,186.62	223.42
PSA			-	-
Other		696.58	696.58	602.76
	269.65	1,840.91	2,110.56	1,146.94

Governance costs of £ 2,400.00 were incurred during the year which relates to fees payable to the independent auditor. Governance costs are included within Administration costs above.

9. Taxation

Hospitalite Of Our Lady Of Lourdes - Diocese Of Dromore as a charity for the purposes of applicable taxation legislation and is therefore not subject to taxation on its charitable activities.

10. Analysis of staff costs, trustees remuneration and expenses and the cost of management

This charity has no personnel with formal employment contracts, and relies on voluntary activity by Parishioners

**Notes to the Financial Statements for the year ended 31 December 2022**

<b>11. Debtors and Prepayments</b>	<b>2022</b>	<b>2021</b>	
Prepayments	-	23,310.00	
	<u>-</u>	<u>23,310.00</u>	
<b>12. Bank and Cash</b>	<b>2022</b>	<b>2021</b>	
Cash and Cash Equivalents- Restricted	546,346.15	525,043.08	
Cash and Cash Equivalents- Unrestricted	120,998.57	146,461.06	
	<u>667,344.72</u>	<u>671,504.14</u>	
<b>13. Other Creditors</b>	<b>2022</b>	<b>2021</b>	
Accounts	2,400.00	2,400.00	
Deferred Income	-	23,310.00	
	<u>2,400.00</u>	<u>25,710.00</u>	
<b>14. Long Term Liabilities</b>	<b>2022</b>	<b>2021</b>	
<b>15. Analysis of Net Assets amongst Funds</b>			
	<b>Restricted</b>	<b>Unrestricted</b>	<b>Total</b>
Current Assets	546,346.15	120,998.57	667,344.72
Current Liabilities	-	-2,400.00	-2,400.00
Net Assets 31 December 2022	<u>546,346.15</u>	<u>118,598.57</u>	<u>664,944.72</u>

**Hospitalite of Our Lady of Lourdes - Diocese of Dromore**

Northern Ireland - Charity number 105803

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# Annual report

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## **Annual Report and Financial Statements for the year ended 31 December 2022**

### **Hospitalite Of Our Lady Of Lourdes - Diocese Of Dromore**

#### **Trustees' Annual Report for the year ended 31 December 2022**

##### **Objectives and Activities**

The charitable purpose of the Hospitalite of Our Lady of Lourdes – Diocese of Dromore is to promote devotion to Our Lady of Lourdes and facilitate the sick of the Diocese of Dromore to make a pilgrimage to Lourdes.

The principal function of the Hospitalite of Our Lady of Lourdes – Diocese of Dromore is to support the advancement of the Catholic religion by promoting devotion to Our Lady of Lourdes and the wider mission of the church at parish level and at the shrine in Lourdes. This is pursued through pastoral, evangelistic, social or ecumenical means, being open to and engaging with society as a whole and offering support for those wishing to travel to the shrine at Lourdes.

##### **Achievements, Performance and Public Benefit**

Hospitalite of Our Lady of Lourdes – Diocese of Dromore is an association of volunteers who work under the auspices of the Catholic Church and meet across the Diocese of Dromore at Parish level. We spend time together and go out into the community to promote the faith, particularly devotion to Our Lady of Lourdes, and to organise various fund raising activities in order to facilitate our Assisted Pilgrims and Workers to travel to the international shrine at Lourdes, France. The Hospitalite has also considered the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities entered during the year have helped to achieve the Hospitalite's objectives and activities, as well as providing public benefit.

##### **Worship and Prayer**

The Executive Committee led by our Spiritual Director Fr. Brian Fitzpatrick organise participation in Masses, processions and liturgies throughout our time at the shrine in Lourdes that are beneficial and spiritually fulfilling for all pilgrims and for those who follow from home via the shrine webcam. Our community meets in the month of April for volunteer preparation before travel, we make the annual pilgrimage to Lourdes in May and we invite all who made the pilgrimage together again in the month of October for our annual reunion Mass. Some parish committees also organise events at a local level for the wider parish community in February, marking the anniversary of the first apparitions in Lourdes.

##### **Pastoral Care**

Pastoral care is central to the life and witness of the Hospitalite of Our Lady of Lourdes – Diocese of Dromore. We engage with aspiring pilgrims early in the new year in preparation for the journey to Lourdes in May. We carry out medical and nursing assessment of those who wish to travel as assisted (sick) pilgrims, including sick children and their parents, and put arrangements in place for those with life-limiting conditions and those who require assistance with mobility. In Lourdes we arrange accommodation for sick pilgrims in a dedicated care facility and take care of all their needs as pilgrims until they return home. We are available at parish level throughout the year to offer practical assistance when possible.

## **Annual Report and Financial Statements for the year ended 31 December 2022**

### **Hospitalite Of Our Lady Of Lourdes - Diocese Of Dromore**

#### **Trustees' Annual Report for the year ended 31 December 2022**

##### **Parish Groups and Facilities**

Hospitalite of Our Lady of Lourdes – Diocese of Dromore is made up of an Executive Committee and 19 Parish Committees who operate across the diocese. All committees operate under the Diocesan Safeguarding Policy. The various parishes plan events throughout the year to raise funds to help send their sick parishioners and workers on the annual pilgrimage during the month of May. Such events include raffles, fashion shows, sponsored walks, dances, concerts and many more. Friendship outings are organised regularly between the various committees to promote well-being and a sense of community.

##### **Mission and Evangelism**

Hospitalite of Our Lady of Lourdes – Diocese of Dromore strives to put Our Lady and the message of Lourdes at the centre of everything we do. We have recently introduced our Financial Policies and Procedures document to help strengthen our position in Parish life. We are updating our constitution to ensure clear guidance and we adhere to the Diocesan Child and Adult Safeguarding policies.

##### **Reserve Policy**

The reserves policy of the charity is dictated by its two-year operational cycle. The opening reserves for the year dictate the capacity of the charity to organise the pilgrimages during the year which take place the following year. For this reason, the parishes are expected to hold reserves of approximately two years pilgrimage programme funding and the executive to have sufficient funds to cover the advanced booking deposits

##### **Financial Review**

The financial statements confirm a drop in income and expenditure due to the continued Covid-19 pandemic and the fact that there was no pilgrimage held in the year due to travel restrictions and associated risks. Total income is £4,536.14 and the deficit for the year is £4,159.42 which is shown in the Statement Of Financial Activity. This result is as anticipated and expected by the trustees. The charity has total reserves of £664,944.72. The restricted amount is £546,346.15 and the unrestricted amount is £118,598.57 which are adequate.

## **Annual Report and Financial Statements for the year ended 31 December 2022**

**Hospitalite Of Our Lady Of Lourdes - Diocese Of Dromore**

**Trustees' Annual Report for the year ended 31 December 2022**

### **Structure, Governance and Management**

Governing Document and Constitution of the Charity.

### **Recruitment and Appointment of Trustees**

As well as Constitutional requirements, the Executive and parishes committees are obliged to implement regulations of the Diocese of Dromore. The diocesan regulations require adherence to the Child and Adult Safeguarding Policy, to file a Pilgrimage report with the diocesan office within a reasonable period of time on our return from Lourdes, to remain registered with the Charity Commission of Northern Ireland, and to submit a copy of our accounts on an annual basis to the diocesan office.

### **Pay and Remuneration**

All members are volunteers. There are no paid employees

### **Organisational Structure**

Hospitalite of Our Lady of Lourdes – Diocese of Dromore – Executive is made up of 15 parish representatives who organise the annual Diocesan Pilgrimage to Lourdes. There are 19 Parish Committees who fund raise to send their Parishioners/Workers to Lourdes

### **Compliance with the sector- wide Legislation and Standards**

The charity engages pro- actively with the legislation, standards and codes which are developed for the sector. Hospitalite of Our Lady Of Lourdes – Diocese of Dromore subscribes to and is compliant with the following: The Charities SORP (FRS 102).

### **Public Benefit**

The Hospitalite of Our Lady of Lourdes – Diocese of Dromore has given consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the actives entered into during the year have helped to achieve the Hospitalité's objectives and activities, thus providing public benefit.

**Annual Report and Financial Statements for the year ended 31 December 2022**

**Hospitalite Of Our Lady Of Lourdes - Diocese Of Dromore**

**Trustees' Annual Report for the year ended 31 December 2022**

**Going Concern**

The trustees have reviewed the budgets for the year ahead and are satisfied that there are adequate funds in place to ensure that the Hospitalité can continue its activities. The trustees are also satisfied the financial statement for the year end 31st December 2022 can be signed off as a going concern.

**Future Developments**

The Trustees aim to maintain the charities current stable financial structure

**Statements of Trustees responsibilities**

The trustees are responsible for preparing the financial statements in accordance with applicable law and regulations.

Charity law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under charity law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the financial activities of the charity for that period. In preparing these financial statements, the trustees are required to follow best practice and:

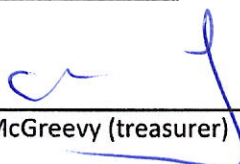
- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- State whether the Charities SORP (effective January 2015) in accordance with FRS 102 has been followed;
- Prepare the financial statements of the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees confirm that they have complied with the above requirements in preparing the financial statements.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with applicable law. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board of Trustees on 11<sup>th</sup> Oct 23 and signed on its behalf by

  
\_\_\_\_\_  
Martin Hayes ( Chairperson)

  
\_\_\_\_\_  
Sean McGreevy (treasurer)

**Hospitalite of Our Lady of Lourdes - Diocese of Dromore**

Northern Ireland - Charity number 105803

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# Annual return

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## **Independent Examiner's Report to the Trustees of Hospitalite Of Our Lady Of Lourdes - Diocese Of Dromore**

I report on the accounts of Hospitalite Of Our Lady Of Lourdes - Diocese Of Dromore for the year ended 31<sup>st</sup> December 2022 which are set out on pages 9 to 15

### **Respective responsibilities of trustees and examiner**

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act (Northern Ireland) 2008. It is my responsibility to:

- Examine the accounts under section 65 of the Charities Act (Northern Ireland) 2008;
- Follow the procedures laid down in the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act; and
- State whether particular matters have come to my attention.

### **Basis of independent examiners report**

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act. The examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act (Northern Ireland) 2008
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act.
4. That there is further information needed for a proper understanding of the accounts to be reached.

### **Independent Examiner's Statement**

Since your charity's gross income ordinarily exceeds £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Chartered Accountants Ireland which is one of the listed bodies.

**Independent Examiner's Report to the Trustees of Hospitalite Of Our Lady Of Lourdes - Diocese Of Dromore continued...**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention



Peter Gogarty FCA  
Chartered Accountant  
For and on behalf of Henry Murray & Co Ltd  
Independent examiner  
23 church Place,  
Lurgan,  
BT66 6EY

16<sup>th</sup> October 2023  
Date