



Trustee Annual Report Form – Template

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.

The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.

Name of Charity as it appears on the Register and any other names it may be known by

1st Castlecaulfield Brownie Unit

NI Charity Commission Number

105772

The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission

The Guide Association, 30 Station Road, Holywood, BT18 0BP

The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year

Noeleen Robinson

Michaela Tener

Maureen Hawe

Claire Boyd



The financial year the report relates to – for example, 1st April 2016 to 31st March 2017

1st January 2024 – 31st December 2024

A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year

5 girls took part in the unit. The girls took part in a range of badges including baking, performing at our carol service, both poems and singing carols. Girls attended a district event during the summer to celebrate the new girl guiding boundaries. There was no harm flowing from the Charities purposes and there was no private benefit.

A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance

We confirm that all Trustees are aware of the Commission's Public Benefit requirement statutory guidance.

A review of the Charity's financial position at the end of the year

The Charity has £614.78 in the bank (current account) and £14.57 (deposit account) at the end of the year.



Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit

None of the funds are materially in deficit.

One or more of the Charity Trustees must sign and date the box below.

Noeleen Robinson 28/10/2025