

## Trustee Annual Report Form – Template

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.

The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.

Name of Charity as it appears on the Register and any other names it may be known by

5<sup>th</sup> Antrim Brownies

NI Charity Commission Number

105593

The principal address of the Charity– this should be the address that was used

St Patrick's Church

50 Parkhall Road, Antrim, BT41 1BU

at the time of registration with the Charity Commission

**The names of all Charity Trustees on the date the**

Lucy Walker

Holly Ceaser

**report was approved and all individuals who served as Charity Trustees during the year**

**The financial year the report relates to – for example, 1<sup>st</sup> April 2016 to 31<sup>st</sup> March**

1<sup>st</sup> January 2024- 31<sup>st</sup> December 2024

**2017**

**A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year**

We had 10 girls registered this year and focussed on building the unit and badgework. The girls in the unit took an active part in planning the programme and we focussed on their interests of craft and cooking

There was no harm flowing from the Charities purposes and there was no private benefit.

**A statement that the Trustees have had regard to**

All trustees are aware of the requirement

**the Commission's Public Benefit requirement statutory guidance**

**A review of the Charity's financial position at the end of the year**

We had a deficit in this year due to a £1200 having to be repaid to the education authority. This was for a grant that was given during covid times when we were closed which was not able to be spent in the allotted timeframe and had to be repaid

The cash in hand showed a negative balance due to receipts being received from leaders for materials but cheques not issued to reimburse them in the 2024 financial year

**Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit**

None

One or more of the Charity Trustees must sign and

date the box below.