

Registration number NI072222

Youthlife Limited

Financial Statements & Trustees' Report

for the year Ended 31 March 2023

Youthlife Limited
Company limited by guarantee

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Youthlife Limited
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Legal and Administrative Information

Status :

The organisation is a charitable company limited by guarantee, incorporated in Northern Ireland on 31 March 2009 and is recognised as a charity by the Inland Revenue. The governing document is a Memorandum and Articles of Association.

Directors :

Ms Dorothy Hutchinson (Chairperson)
Ms Paula Cunningham (Vice Chairperson)
Mr Giovanni Doran
Ms Catrina McFeely
Ms Lisa Archibald
Mr Alan McClure
Mrs Tina Fallon

Secretary :

Mr Giovanni Doran

Accountants :

Fergus McAteer & Co.
Chartered Accountants
31/33 Clarendon Street
Derry
BT48 7ER

Main Bankers :

Bank of Ireland
15 Strand Road
Derry
BT48 7BT

Address:

23 Bishop Street
Derry
BT48 6PR

Inland Revenue Charity Reference Number : XR 34422

Company Number : NI072222

Charity Commision for Northern Ireland Number: NIC105568

Youthlife Limited

Trustees' Annual Report for the Year Ended 31 March 2023

The Directors are pleased to present their annual report together with the financial statements of the Charity for the year ended 31 March 2023 which are also prepared to meet the requirements for a Directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act (NI) 2022, Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019.)

The company is governed by a Memorandum and Articles of Association dated 31/03/09. The company number is NI 72222 and the registered office is 23 Bishop Street, Derry/Londonderry, BT48 6PR. The company is a registered Northern Ireland charity - reference NIC 105568.

Directors and trustees

The directors of the charitable company (the Charity) are the trustees for the purpose of Charity Law.

The trustees during the year and at 31 March 2023 were as follows:

Ms Dorothy Hutchinson	Ms Lisa Archibald
Ms Paula Cunningham	Mr Alan McClure
Mr Giovanni Doran	Mrs Tina Fallon
Ms Catrina McFeely	

Chair's report

2022 - 2023 was a successful year for Youthlife realising their ambition of service delivery across the Western Trust with counselling delivered face to face from our Derry City Centre office and outposts active in Limavady, Omagh and Enniskillen on CAMHS behalf, as well as counselling online and over the phone. The small staff team have exceeded targets and reached a much higher number and, wider demographic of young people than expected this year and we hope to maintain this momentum.

We are especially pleased with the performance of the Waypoint and peer mentoring project, providing a wide range of training and therapeutic activity to 250 young people and, producing a theatre performance tackling the difficult topic of suicide. The project has been active in schools and the community offering advice and support during periods of transition and providing a pathway to counselling for those pupils in need. The personal and professional development of Youthlife's Youth Advisory Board continues to ensure a Youth-led organisation, by and for the young people.

I want to sincerely thank each member of staff and the board for their continuing dedication to Youthlife and to express how much I appreciate their input, dedication and support throughout the year.

The board wish to thank the staff, counsellors and volunteers for their continuing support and hard work during the year.

Thanks also to our funders and supporters who have helped sustain Youthlife throughout 2022-2023.

Youthlife Limited

Trustees' Annual Report for the Year Ended 31 March 2023

Our purposes and activities

The purpose of the charity is to support children and young people aged 5-25 years who have experienced bereavement, separation, and loss. Youthlife offer counselling, art, play and music therapies and peer mentor support.

In shaping our objectives for the year and planning our activities, the directors have considered the Charity Commissions guidance on public benefit requirement (PBR1). We endeavour to encourage a wide range of children, young people and their parents and carers to take advantage of our expertise and community signposting services.

Our Volunteers

The Charity is governed by a Board of Directors who are all volunteers; The Board of Directors oversee the financial affairs and administration and ensure the smooth running of the Charity's affairs in accordance with legal obligations, funders requirements and ethical standards. Youthlife promotes Youth-led services and has been establishing a Youth Advisory Board who are participating in training and projects to reinvigorate the Youthlife space. Our Volunteer Peer Mentors are young people aged 16-25 with lived experience of bereavement, separation and loss who undertake OCN qualifications and personal development workshops in order to help others. Thanks to Children In Need funding young people who require additional support upon exiting counselling can avail of Peer Mentor Support.

Thanks to volunteers Jacinta Bradley and Sean Doherty who volunteered their time and expertise offering therapeutic support to children, young people and their families.

Achievements and performance

Our main achievement continues to be the charities timely and effective response to all referrals Youthlife received April 22-March 23. During this period we have maintained our relationship and contract with WHSCT in relation to providing services for approximately 44 children and young people in the Northern sector of the Western Trust and continuing delivery of an additional contract offering services across the Western Trust reach reaching an additional 100 children and young people.

In addition Youthlife are pleased to have secured national Lottery Community Funding to secure a self-referral pathway to our services following bereavement; reducing CAMHS waiting list and ensuring children receive the right support at the right time. This project will last 4 years providing 640 counselling sessions per year. This has developed and strengthened partnerships across the Children and Adolescent Mental Health statutory, community and voluntary sectors. Our Virtual Youthlife service continues to reach geographically and demographically as many teenagers in particular feel more confident attending sessions online or on the phone. Youthlife have an outpost in Limavady and in 2022-23 extended face to face services into Omagh and Enniskillen.

In this period April 22 - March 23 Youthlife have engaged 244 children and young people in 1915 counselling sessions including 115 clients (704 sessions) delivered on CAMHS behalf. In addition,

250 young people engaged through the Waypoint project.

23 young people engaged in peer mentoring OCN training.

6 families enjoyed a day of equine therapy together.

27 young people enjoyed confidence building through dance and football.

15 young people learned healthy eating on a budget.

Youthlife Limited

Trustees' Annual Report for the Year Ended 31 March 2023

Achievements and performance - continued

6 active Youth Advisory Board members.

22 young people from Oakgrove College participated in a Transitions programme.

50 young people from Longtower Primary school participated in a Transitions programme.

More than 100 young people were involved in personal development workshops and the production of Youthlife's Theatre project and performance 'If only they knew.'

5 children availed of un-time-limited Art therapy (48 sessions) through the Looked after Children's services, Children's courts and Youth Justice; our Art Therapy is highly regarded especially where talking therapies are not an option or due to trauma or communication difficulties.

Youthlife have retained a skilled team and our reputation for quality services and meeting mental health need continues to grow.

Youthlife performance is measured through SDQs (Strength and difficulties questionnaires) and Youthlife evaluations. The SDQ responses measure improvements over a range of indicators including emotional and physical symptoms and relationships with friends, family and peers. Response indicated Youthlife is an effective intervention, the majority of clients moving from 'abnormal' or 'borderline' category to 'normal' (SDQ terminology) levels over the range of indicators. Feedback from parents and clients is highly positive with noticeable improvements within the 8-10 week period.

Following 1:1 counselling:

- " 86% of recent participants have reported 'yes, counselling has helped me,' 14% still felt unsure.
- " 94% agree or strongly agree 'I am feeling more in control of my life.'
- " 87% agree 'I value and respect myself more.'
- " 88% 'I feel I can cope more with everyday life.'
- " 78% 'my self esteem has increased.' 79% 'I have made plans for the future.'
- " 86% I am managing my relationships better.

Financial review

Funding of £111,321 was secured during the year and donations and fundraising totalled £2,000. Direct costs including wages and programme costs were £130,939, administration overheads were £34,668 and depreciation of £461 was charged. This resulted in a deficit for the year of £52,747 which was funded from opening reserves of £120,079. At the year end the Charity had reserves of £67,332.

The Directors were pleased with the results for the year. The unrestricted reserves at the year end were £9,229.

Reserves policy and going concern

Reserves are needed to bridge the gap between the spending and receiving of income and to cover unplanned emergency costs. Due to the nature of the activities of the Charity no material unplanned costs are expected. The major costs are wages, programme costs and rent but funding is/will be in place to cover most of these costs. The Directors consider that a satisfactory level of unrestricted reserves to be in the region of £7,000.

The financial review above shows unrestricted reserves at the year end of £9,229. The Directors have reviewed the circumstances of the Charity and consider that these reserves are adequate to fund activities for the foreseeable future. The directors are of the view that the Charity is a going concern.

Youthlife Limited

Trustees' Annual Report for the Year Ended 31 March 2023

Plans for future periods

Youthlife continue to offer counselling services face to face and remotely across Derry and Strabane council and wider Western Trust area. We will focus on delivering the extended CAMHS contract for the remainder of 2023/2024 and promoting our self-referral pathway and peer mentor support to those most in need.

Youthlife is focused on empowering young people have a trained and active Youth Advisory Board; feeding into Board decisions, advising our services and increasing the developments of the Youthlife community in centre and online.

Future plans include an increase in 'alternative therapies' including equine therapy, use of art, sport, dance and music to improve confidence and mental health. And, the reintroduction of our popular WAIN (Where Am I now?) programme delivered in schools and 'Managing grief' workshops offered within the community following a tragedy or loss.

An outline strategy has been developed and this coming year Youthlife board of directors will review again to create a comprehensive 3 year strategy including an action plan.

Statement of Trustees' Responsibilities

The Charity Trustees (who are also the directors of the Youthlife Limited for the purposes of company law) are responsible for preparing a Trustees' Annual Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the profit or loss of the company for that year.

In preparing these the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- observe the methods and principles in the Charities SORP;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

This report was approved by the Board on and signed on its behalf by

Dorothy Hutchinson
Chairperson

Youthlife Limited
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Independent Examiner's report to the Charity Trustees of Youthlife Limited
Year ended 31 March 2023

We report solely to the Charity Trustees on our examination of the accounts for the year ended 31 March 2023. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Youthlife Limited and its Trustees as a body for our work or for this report. As a practising member firm of Chartered Accountants Ireland, we are subject to its ethical and other professional requirements which are detailed at www.charteredaccountants.ie.

Respective responsibilities of charity trustees and examiner

As the Charity Trustees (and also the directors of the company for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 and the Charities Act (Northern Ireland) 2008. Having satisfied ourselves that the charity is not subject to an audit under company law, and is eligible for independent examination, it is our responsibility to:

- examine the accounts under section 65 of the Charities Act.
- follow the procedures laid down in general directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.
- state whether particular matters have come to our attention.

Basis of independent examiner's report

We have examined your Charity accounts as required under section 65 of the Charities Act and our examination was carried out in accordance with the general directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act. The examination included a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Charity Trustees concerning any such matters.

Our role is to state whether any material matters have come to our attention giving us concern to believe:

1. that accounting records were not kept as required by with section 386 of the Companies Act 2006 and section 63 of the Charities Act;
2. that the accounts do not accord with those accounting records;
3. that the accounts do not comply with the accounting requirements of section 396 of the Companies Act 2006, the Charities Act and with methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic Of Ireland.
4. that there is further information needed for a proper understanding of the accounts to be reached.

Independent examiner's statement

We have completed our examination and have no concerns in respect of the matters (1) to (4) above and, in connection with following the directions of the Charity Commission for Northern Ireland, we have found no matters that require drawing to your attention.

Fergus McAteer & Co
Chartered Accountants
31/33 Clarendon Street
Derry
BT48 7ER

Youthlife Limited
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Statement of Financial Activities for the year Ended 31 March 2023

	Notes	Unrestricted Funds £	Restricted Funds £	Totals £	Totals 2022 £
<u>Incoming Resources</u>					
Donations, legacies and similar incoming resources	5	2,000	-	2,000	3,179
Income from activities of furtherance of charitable objects	5	-	111,321	111,321	160,520
Income from activities for generating funds	5	-	-	-	-
Total incoming resources		<u>2,000</u>	<u>111,321</u>	<u>113,321</u>	<u>163,699</u>
<u>Resources Expended</u>					
Charitable expenditure:					
Furtherance of charitable activities	6	3,613	127,326	130,939	97,852
Management and administration	6	244	34,424	34,668	34,225
Depreciation	6	-	461	461	576
Total resources expended		<u>3,857</u>	<u>162,211</u>	<u>166,068</u>	<u>132,653</u>
Net movement in funds in year		(1,857)	(50,890)	(52,747)	31,046
Total funds brought forward at 31 March 2022		<u>11,086</u>	<u>108,993</u>	<u>120,079</u>	<u>89,033</u>
Total funds carried forward at 31 March 2023		<u>9,229</u>	<u>58,103</u>	<u>67,332</u>	<u>120,079</u>

There are no recognised gains or losses other than the profit or loss for the above financial year.

Youthlife Limited
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Balance Sheet as at 31 March 2023

	Notes	Unrestricted Funds £	Restricted Funds £	Totals £	Totals £
<u>Fixed Assets</u>					
Tangible Assets		-	1,842	1,842	2,303
Total fixed assets		-	1,842	1,842	2,303
<u>Current Assets</u>					
Debtors		2,814	-	2,814	3,097
Cash at bank and in hand		6,415	57,193	63,608	115,719
Total current assets		9,229	57,193	66,422	118,816
Creditors: amounts falling due within one year		-	(932)	(932)	1,040
Net current assets		9,229	56,261	65,490	117,776
Total assets less current liabilities		9,229	58,103	67,332	120,079
Net assets		9,229	58,103	67,332	120,079
<u>Financed by:</u>					
Funds		9,229	58,103	67,332	120,079

For the year ended 31 March 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

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These financial statements were approved by the Board of Directors and authorised for issue on , and are signed on behalf of the Board by;

Dorothy Hutchinson
Director

Company Registration Number: NI072222

Youthlife Limited
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Notes to the financial statements
Year ended 31 March 2023

1. General information

The Charity is a charitable private company limited by guarantee, registered in Northern Ireland. The address of the registered office is 23 Bishop Street, Derry, BT48 6PR.

2. Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Youthlife Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Turnover

Turnover represents the total value of grants received and receivable as well as other income arising from other operating and fundraising activities during the year. Grants are recognised in the Profit and Loss account when the conditions for their receipt have been complied with and there is reasonable assurance that the grant will be received.

Tangible assets

Tangible assets are initially recorded at cost, and are subsequently stated at cost less any accumulated depreciation and impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Plant and machinery	- 20%	reducing balance
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Notes to the financial statements (continued)
Year ended 31 March 2023

Financial instruments

A financial asset or a financial liability is recognised only when the company becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the transaction price, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Debt instruments are subsequently measured at amortised cost.

Where investments in non-convertible preference shares and non-puttable ordinary shares or preference shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in profit or loss. All other such investments are subsequently measured at cost less impairment.

Other financial instruments, including derivatives, are initially recognised at fair value, unless payment for an asset is deferred beyond normal business terms or financed at a rate of interest that is not a market rate, in which case the asset is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Other financial instruments are subsequently measured at fair value, with any changes recognised in profit or loss, with the exception of hedging instruments in a designated hedging relationship.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised in profit or loss immediately.

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets are either assessed individually or grouped on the basis of similar credit risk characteristics.

Any reversals of impairment are recognised in profit or loss immediately, to the extent that the reversal does not result in a carrying amount of the financial asset that exceeds what the carrying amount would have been had the impairment not previously been recognised.

3. Funds

Unrestricted Revenue Funds - comprise those revenue funds which the management committee are free to use in accordance with the company objectives.

Restricted Revenue Funds - comprise those revenue funds which have been given for particular purposes and projects.

4. Limited by guarantee

The company is limited by guarantee and a registered charity by Revenue & Customs.

HMRC Charity Reference: XR 34422

Charity Commission of Northern Ireland Number: NIC105568

Youthlife Limited
Company limited by guarantee

Notes to the financial statements (continued)
Year ended 31 March 2023

5. Incoming Resources

	Unrestricted Funds £	Restricted Funds £	Totals 2023 £	Totals 2022 £
<u>Donations, legacies and similar incoming resources</u>				
Donations and fundraising	2,000	-	2,000	3,179
	2,000	-	2,000	3,179
<u>Income from activities of furtherance of charitable objects</u>				
CAMHS	-	26,920	26,920	86,400
Children In Need	-	41,741	41,741	30,850
Big Lottery Community Fund	-	30,050	30,050	14,400
LFT	-	4,980	4,980	-
B & Q	-	5,000	5,000	-
WH SCT	-	1,655	1,655	7,930
Youth Justice	-	975	975	-
Places Called Home	-	-	-	5,000
John Moore	-	-	-	5,000
Nationwide	-	-	-	5,000
Safe Return Fund	-	-	-	2,440
CYPSP	-	-	-	2,000
Youth Action	-	-	-	1,500
	-	111,321	111,321	160,520
<u>Income from activities generating funds</u>				
Other	-	-	-	-
Total	-	-	-	-
<u>Investment and other income</u>				
Interest received	-	-	-	-
	-	-	-	-
Total incoming resources	2,000	111,321	113,321	163,699

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Notes to the financial statements (continued)
Year ended 31 March 2023

6. Resources expended	Unrestricted Funds £	Restricted Funds £	Totals 2023 £	Totals 2022 £
<u>Furtherance of charitable activities</u>				
Wages and salaries	2,507	49,974	52,481	45,650
Programme costs	986	75,595	76,581	49,281
Travel expenses	-	918	918	2,179
Hospitality expenses	120	839	959	742
Total	<u>3,613</u>	<u>127,326</u>	<u>130,939</u>	<u>97,852</u>
<u>Management and administration costs</u>				
Training	125	1,209	1,334	1,414
Rent	-	21,250	21,250	20,500
Insurance & subscriptions	-	2,850	2,850	2,416
Light and heat	-	1,024	1,024	1,299
Repairs and maintenance	-	968	968	172
Printing, postage and stationery	19	1,084	1,103	1,236
Publicity	-	85	85	85
Telephone & internet	-	1,981	1,981	2,078
Computer & equipment costs	-	773	773	1,959
Consultancy fees	-	2,167	2,167	2,167
Accountancy fees	-	920	920	756
Bank charges	-	86	86	122
General expenses	100	27	127	21
Total	<u>244</u>	<u>34,424</u>	<u>34,668</u>	<u>34,225</u>
<u>Depreciation</u>				
Depreciation of tangible assets	-	461	461	576
	<u>-</u>	<u>461</u>	<u>461</u>	<u>576</u>
Total resources expended	<u>3,857</u>	<u>162,211</u>	<u>166,068</u>	<u>132,653</u>

Youthlife Limited
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Notes to the financial statements (continued)
Year ended 31 March 2023

7. Tangible assets

	Plant and machinery	Total
	£	£
Cost		
At 1 April 2022 and 31 March 2023	11,494	11,494
Depreciation		
At 1 April 2022	9,191	9,191
Charge for the year	461	461
At 31 March 2023	9,652	9,652
Carrying amount		
At 31 March 2023	1,842	1,842
At 31 March 2022	2,303	2,303

8. Debtors

	2023	2022
	£	£
Other debtors	2,814	3,097

9. Creditors: amounts falling due within one year

	2023	2022
	£	£
Other creditors	932	1,040

10. Contingent assets and liabilities

Youthlife Limited has received grant assistance from government, public and other bodies. The payment of these grants is made subject to certain conditions being fulfilled by the company. The directors consider these conditions will be satisfactorily fulfilled and the likelihood of the company having to repay any grant is remote.

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Notes to the financial statements (continued)
Year ended 31 March 2023

11. Analysis of charitable funds

Analysis of movements in unrestricted funds

	Balance at 1 April 2022	Incoming Resources	Resources Expended	Transfers	Funds at 31 March 2023
	£	£	£	£	£
General Fund	11,086	2,000	(3,857)	-	9,229
	<u>11,086</u>	<u>2,000</u>	<u>(3,857)</u>	<u>-</u>	<u>9,229</u>

Name of unrestricted fund Description of the Fund

General Funds Funds which the Charity is able to apply freely in pursuit of its own charitable objectives and related purposes.

Analysis of movements in restricted funds

	Balance at 1 April 2022	Incoming Resources	Resources Expended	Transfers	Funds at 31 March 2023
	£	£	£	£	£
Restricted Fund	108,993	111,321	(162,211)	-	58,103
	<u>108,993</u>	<u>111,321</u>	<u>(162,211)</u>	<u>-</u>	<u>58,103</u>

Name of restricted fund Description of the Fund

Restricted Fund Funds which the Charity applies for particular purposes and projects in pursuit of its charitable objectives.

Analysis of net assets between funds

	General Fund	Restricted Fund	Total
Fixed Assets	-	1,842	1,842
Debtors	2,814	-	2,814
Cash at bank and in hand	6,415	57,193	63,608
Creditors	-	(932)	(932)
Total	<u>9,229</u>	<u>58,103</u>	<u>67,332</u>