Dunluce Guide House

Northern Ireland · Charity number 105481

Details

Status	Received
Registered	2016-07-18
Register	View on the Charity Commission for Northern Ireland register

Contact

Address	38 Downshire Gardens Carrickfergus Bt38 7ln BT38 7LN
Phone	02893362429
Email	hil.dunluce@btinternet.com
Website	www.dunluceguidehouse.org

Activities

Purposes: Educating girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their community and the wider world.

What the charity does: The advancement of education,The relief of those in need by reason of youth, age, ill-health, disability, financial hardship or other disadvantage

How the charity works: Community development,Education/training,Gender,Sport/recreation,Volunteer development,Youth development

Who the charity helps: Children (5-13 year olds),Voluntary and community sector,Volunteers,Women,Youth (14-25 year olds)

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£31,580	£29,822	£0	0

Downloaded from opencharities.uk/ni/105481

Trustees

Name	Role	Appointed
Miss Laura Johnston		
Miss Miriam Mcilvenna		
Mrs Emily Mcilvenna		
Mrs Hilary Johnstone		
Mrs Jayne Johnston		
Mrs Rhonda Gamble		

Downloaded from opencharities.uk/ni/105481

Dunluce Guide House

Northern Ireland - Charity number 105481

Accounts

WE DISCOVER, WE GROW
Girlguiding

Dunluce Guide House

01 January 2025 to 31 December 2025

	This year	Last year
Income in	£	£
Bookings 2025	19,593.00	0.00
Bookings 2026	600.00	0.00
Bookings 2024	620.00	0.00
Events	1,050.00	0.00
funraising/lorne walk	527.02	0.00
badges	164.00	0.00
refunds	424.82	0.00
golf	1,636.00	0.00
bank interest	9.53	0.00
insurance	339.44	0.00
grant	1,989.00	0.00
friends of dgh	32.00	0.00
subs	2,209.00	0.00
refunds	310.63	0.00
Anon Donations	2,076.25	0.00
2nd bank account (manual)	0.00	0.00
Totals	**31,580.69**	**0.00**
Expenditure out	£	£
Cleaning	3,140.39	0.00
equipment	2,725.47	0.00
Maintenance	7,613.01	0.00
Events	864.98	0.00
Utilities	3,846.76	0.00
tv/internet	720.83	0.00
Volunteer expenses	755.12	0.00
bank fees	74.26	0.00
admin	76.96	0.00
insurance	4,323.06	0.00
project	3,550.00	0.00
refunds	2,132.00	0.00
Details 13	0.00	0.00
Details 14	0.00	0.00
Details 15	0.00	0.00
2nd bank account (manual)	0.00	0.00
Totals	**29,822.84**	**0.00**
Surplus or (deficit) for the year	**1,757.85**	**0.00**
Balances brought forward — Bank 1	10,380.85 ✓	0.00
Bank 2	25,493.81 ✓	0.00
Cash	0.00	0.00
	35,874.66	**0.00**
Balances in hand at year end — Bank 1	12,168.70 ✓	10,380.85
Bank 2	25,463.81 ✓	25,493.81
Cash	0.00	0.00
	37,632.51	**35,874.66**

Assets and liabilities: In addition to the above cash balances the unit has equipment to the value of 0.00 and there are no other assets or liabilities.

Prepared by: (PRINT NAME) Eva Ilvenna **Signature and date:** Eva Ilvenna. 6/1/26.

Reviewer's Certificate: The above statements agree with the records and vouchers of **Dunluce Guide House** for the financial year ended **31 December 2025**

Reviewed by: (PRINT NAME) L Cunningham **Signature and date:** L Cunningham 22/2/26

Notes:

Privacy statement
We collect your personal information in order to process your expense claims and fulfil our legal obligations. For further information on how and why we use your personal data, including how long we keep it, your rights, who we share it with,and how you can contact us, please read our full privacy notice at: girlguiding.org.uk/privacy-policy/

Dunluce Guide House

Northern Ireland - Charity number 105481

Accounts

WE DISCOVER, WE GROW Girlguiding

Dunluce Guide House Day to Dy Account

01 January 2024 to 31 December 2024

		This year	Last year
Income in		£	£
Bookings 2024		22,137.00	0.00
Bookings 2025		700.00	0.00
Fundraising/Donations		758.76	0.00
Events		0.00	0.00
bank interest		11.32	0.00
Insurance		264.44	0.00
County Contributions		413.00	0.00
lorne walk 2024		236.25	0.00
Badges		26.00	0.00
grant		1,989.00	0.00
Gplf Bookings 2025		293.00	0.00
refunds		91.40	0.00
Details 13		0.00	0.00
Details 14		0.00	0.00
Details 15		0.00	0.00
2nd bank account (manual)		0.00	0.00
Totals		**26,920.17**	**0.00**
Expenditure out		£	£
Cleaning		2,960.19	0.00
utilities		4,512.79	0.00
Internet		656.66	0.00
Events		0.00	0.00
Maintenance		6,533.35	0.00
Equipment		1,003.92	0.00
Volunteer expenses		387.08	0.00
Bank Fees		74.61	0.00
Insurance		4,094.33	0.00
Admin		6.00	0.00
Major works		22,130.00	0.00
Badges		348.95	0.00
Golf booking costs		0.00	0.00
Details 14		0.00	0.00
Details 15		0.00	0.00
2nd bank account (manual)		0.00	0.00
Totals		**42,707.88**	**0.00**
Surplus or (deficit) for the year		**-15,787.71**	**0.00**
Balances brought forward	Bank 1	12,338.56	0.00
	Bank 2	39,323.81	0.00
	Cash	0.00	0.00
		51,662.37	**0.00**
Balances in hand at year end	Bank 1	10,380.85	12,338.56
	Bank 2	25,493.81	39,323.81
	Cash	0.00	0.00
		35,874.66	**51,662.37**

Assets and liabilities: In addition to the above cash balances the unit has equipment to the value of 0.00 and there are no other assets or liabilities.

Prepared by: EMILY McILVANNA (PRINT NAME) **Signature and date:** [signature] 20/1/25.

Reviewer's Certificate: The above statements agree with the records and vouchers of **Dunluce Guide House Day to Dy Account** for the financial year ended **31 December 2024**

Reviewed by: LOUISE GLENHOLMES (PRINT NAME) **Signature and date:** [signature] (FCA) 11/2/2025

Notes:

BANK 1
BAL £10380-85
S/S £10380-85

BANK 2
BAL 25493-81
S/S £25493-81

(Reconciled).

Privacy statement
We collect your personal information in order to process your expense claims and fulfil our legal obligations. For further information on how and why we use your personal data, including how long we keep it, your rights, who we share it with,and how you can contact us, please read our full privacy notice at: girlguiding.org.uk/privacy-policy/

© The Guide Association

Dunluce Guide House

Northern Ireland - Charity number 105481

Annual report

Trustee Annual Report Form

All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.

The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.

Name of Charity as it appears on the Register and any other names it may be known by

Dunluce Guide House

NI Charity Commission Number

105481

The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission

38 Downshire Gardens Carrickfergus BT38 7LN

The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year

Mrs Hilary Johnstone	Mrs Donna Lennon
Mrs Emily McIlvenna	Laura Johnston
Mrs Jayne Johnston	Miriam McIlvenna
Mrs Rhonda Gamble	Claire Eakin

The financial year the report relates to – for example, 1st April 2016 to 31st March 2017

1st January 2024 – 31st December 2024

A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year

Dunluce Guide House continues to be a popular venue for girlguiding members and non-members on this beautiful stretch of coast. So as the Open Golf tournament was coming to Royal Portrush in July, we decided to promote the guide house with the tourist board. We had a visit from the tourist board certification office in March, and we are now certified as a Hostel by Tourism Northern Ireland and our profile is on the Discover Northern Ireland website.

The monthly safety checks continue and in 2025 we have incorporate all essential checks and they are carried out by the electrician. Once he has checked the equipment, he then follows up by sorting out any issues found.

Work has been completed on the septic tank. This included a new pump, control panel and pipework.

We have now removed the play park and have replaced this with a simple set of swings for younger members. The swings are situated to the left of the building which means leaders can observe the girls even when in the kitchen.

We have also installed a camp fire area in the grounds, this will be a safe area for families and guiding units to have a camp fire or BBQ. This area has now been used by several groups and we have had very positive feedback. Going forward we will be looking at lighting on the path up to the camp fire area. There are also seating mats in the boot room to enable groups to sit comfortably at the camp fire area. There is a sand bucket for safety, which will be kept in the playhouse until needed by each group.

The house has had its usual update to paintwork, which keeps it fresh and clean.

With the hard work of Miriam we were able to get money from the Awards for all project, this went towards replacement and upgrade of the fire doors in the house. The quote for fire doors was in the region of £7,500, so it was important we looked at ways to get more funding to help cover our costs as cost-of-living crisis in the last year has really affected the running of the house and the decisions we make.

As a committee we continue to promote Dunluce Guide House, and we will ensure it is safe and fit for purpose for use by guiding groups, community groups and families.

There was no harm flowing from the Charities purposes and there was no private benefit.

A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance

In planning the activities for the year, the Trustees of Dunluce Guide House have had regard to the Commissions Public Benefit requirement statutory guidance. This enables us to achieve our purposes and provide a benefit to the girls and volunteers visiting Dunluce Guide House.

A review of the Charity's financial position at the end of the year

The income for Dunluce Guide House in 2024 was £ 26,920

The expenditure was £42,707

Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit

There were no funds in deficit at the end of the year.

One or more of the Charity Trustees must sign and date the box below.

Hilary E Johnston 8th May. 2025.

Dunluce Guide House

Northern Ireland - Charity number 105481

Annual return

Independent examiner's report to the charity trustees of Dunluce Guide House

I report on the accounts of the Trust for the year ended 31 Dec 2024

Respective responsibilities of charity trustees and examiner
As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.
It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

Basis of independent examiner's report
I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.
My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.
My role is to state whether any material matters have come to my attention giving me cause to believe:
1. That accounting records were not kept in accordance with section 63 of the Charities Act

2. That the accounts do not accord with those accounting records

3. That the accounts do not comply with the accounting requirements of the Charities Act

4. That there is further information needed for a proper understanding of the accounts to be reached

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Name: Louise Glenholmes
Relevant professional qualification or body: FCA
Address: 2 Sandhurst Manor, Galgorm
Date: 11th February 2025

Dunluce Guide House

Northern Ireland - Charity number 105481

Accounts

WE DISCOVER, WE GROW
Girlguiding

Dunluce Guide House Accounts 2023 (Master)

01 January 2023 to 31 December 2023

		This year	Last year
Income in		£	£
Bookings 2023		19,622.15	
Booking Deposits 2024		700.00	
County Subs		1,303.00	
Events		270.00	
Utility		600.00	
Insurance		229.00	
Grants		1,495.44	
Bank Interest		14.58	
Badges		120.00	
Fundraising		358.85	
refunds		75.03	
Details 12		0.00	
Details 13		0.00	
Details 14		0.00	
Details 15		0.00	
2nd bank account (manual)		0.00	
Totals		**24,788.05**	**0.00**
Expenditure out		£	£
Equipment		1,117.15	
Utilities		3,741.62	
Maintenance		6,272.32	
Events		101.50	
Volunteer Expenses		557.28	
Cleaning and Materials		2,803.60	
Tv/Internet		443.95	
Bank Fees		79.25	
Insurance		4,018.67	
Grant work		2,412.00	
admin		88.56	
Annual checks		994.80	
transfer of funds		0.00	
Details 14		0.00	
Details 15		0.00	
2nd bank account (manual)		0.00	0.00
Totals		**22,630.70**	**0.00**
Surplus or (deficit) for the year		**2,157.35**	**0.00**
Balances brought forward	Bank 1	18,651.21	0.00
	Bank 2	30,853.81	0.00
	Cash	0.00	0.00
		49,505.02	**0.00**
Balances in hand at year end	Bank 1	12,338.56	18,651.21
	Bank 2	39,323.81	30,853.81
	Cash	0.00	0.00
		51,662.37	**49,505.02**

Assets and liabilities: In addition to the above cash balances the unit has equipment to the value of 0.00 and there are no other assets or liabilities.

Prepared by: EMILY McILVENNA (PRINT NAME) **Signature and date:** E McIlvenna 22/1/24

Reviewer's Certificate: The above statements agree with the records and vouchers of **Dunluce Guide House Accounts 2023 (Master)** for the financial year ended **31 December 2023**

Reviewed by: LOUISE GLENHOLMES (PRINT NAME) **Signature and date:** LGlenholmes 14/2/24

Notes:

A/cs agreed to Bank at 31/12/2023.

Privacy statement
We collect your personal information in order to process your expense claims and fulfil our legal obligations. For further information on how and why we use your personal data, including how long we keep it, your rights, who we share it with,and how you can contact us, please read our full privacy notice at: girlguiding.org.uk/privacy-policy/

© The Guide Association

Dunluce Guide House

Northern Ireland - Charity number 105481

Annual report

WE DISCOVER, WE GROW
Girlguiding
Ulster

Trustee Annual Report Form

All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.

The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.

Name of Charity as it appears on the Register and any other names it may be known by

Dunluce Guide House

NI Charity Commission Number

105481

The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission

38 Downshire Gardens Carrickfergus. BT38 7LN

The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year

Mrs Hilary Johnstone	Mrs Donna Lennon
Mrs Emily McIlvenna	Laura Johnston
Mrs Jayne Johnston	Miriam McIlvenna
Mrs Rhonda Gamble	Claire Eakin

The financial year the report relates to –

1st January 2023 --- 31st December 2023

A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year.

Throughout the last year as a committee, we have worked to keep the house in good condition and fit for purpose. One of the most important aspects of this is the inspections and taking information and direction from the reports.

This year we had an update to our CCTV system. The burglar alarm and fire systems were all checked and updated as required. There were a few recommendations following the fire checks, this was mostly regarding the update of doors in the house. This is one of our projects for 2024 and the committee are in the process of looking into grants available to help with any costs incurred.We have had a change in our internet provider from Plusnet to BT. BT has taken over plusnet customers and it was a straightforward changeover which included a new hub. Hopefully we will see an improvement in the service available. The monthly checks continue and now in 2024 we are looking to incorporate those checks in with the electrical checks which are on going. This will insure an electrician has checked the equipment and will follow up by sorting out any issues found.

The upstairs shower is being repaired and this in turn will safeguard the small bedroom ceiling directly below.The house has had its usual update to paintwork, which keeps it fresh and clean. The committee have given the go ahead for work to begin on the septic tank. This includes a new pump, control panel and pipework at a cost of £1,110 excluding vat.

The play park continued to be a source of problems for Dunluce, the exposed site and weather conditions have affected the structure of the park. We have had several quotes to update and replace the contents, which have turned out to be very expensive (£74,000 as it stands). The committee felt we were unable to justify such a large amount of money being spent on this one item. We have therefore taken the decision to remove the play park and look at replacing this with a simple set of swings for younger members. We also aim to provide a range of games eg. giant jenga, giant snakes & ladders and giant connect four.

We are also looking at the possibility of having a camp fire area installed in the grounds, this will be a safe area for families and guiding units to have a camp fire or BBQ. Miriam has applied to the Lottery Awards for all, to help with this project and we are keeping our fingers crossed for a positive outcome.The Awards for all project also includes the replacement and upgrade of the fire doors in the house. The quote for fire doors is in the region of £7,500, so it is important we look at ways we can get more funding to help cover our costs. The cost of living crisis has affected the running of the house, and we must look at other ways to help fund the changes we need

Finally the committee, after much consideration and discussion have agreed to change the pricing structure for Dunluce Guide House.

Going forward with new bookings we will charge £15 pp per night in total for guiding members and £16pp per night in total for non- guiding members based on a minimum of 15 people staying in the house. Details of the change will be on the website.

There was no harm flowing from the Charities purposes and there was no private benefit.

WE DISCOVER, WE GROW
Girlguiding
Ulster

A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance

In planning the activities for the year, the Trustees of Dunluce Guide House have had regard to the Commissions Public Benefit requirement statutory guidance. This enables us to achieve our purposes and provide a benefit to the girls and volunteers visiting Dunluce Guide House.

A review of the Charity's financial position at the end of the year

The Income for Dunluce Guide House in 2023 was £24,788.05

The expenditure was £22,630.70

Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit

There were no funds in deficit at the end of the year.

One or more of the Charity Trustees must sign and date the box below.

Hilary [illegible] 2nd April 2024.

Dunluce Guide House

Northern Ireland - Charity number 105481

Annual return

Independent examiner's report to the charity trustees of Dunluce Guide House

I report on the accounts of the Trust for the year ended 31 Dec 2023

Respective responsibilities of charity trustees and examiner
As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.
It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

Basis of independent examiner's report
I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.
My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.
My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act

2. That the accounts do not accord with those accounting records

3. That the accounts do not comply with the accounting requirements of the Charities Act

4. That there is further information needed for a proper understanding of the accounts to be reached

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Name: LOUISE GLENHOLMES L Glenholmes
Relevant professional qualification or body: FCA
Address: 2 Sandhurst Manor, Coleraine
Date: 14-2-2024