



# Tiny Tots Mother & Toddler Group Derrylin

Minutes of AGM Thursday 23<sup>rd</sup> May 2024

**Present : Theresa Maguire, Donna Cassidy, Catherine Reilly, Sinead McCaffrey, Elise Donaldson, Caroline McManus. Claire Maguire, Aine Martin, Sherrilea Gilbride, Donna McHugh, Edel McGovern, Gemma Freehill and Creea McManus.**

## **1. Welcome**

The Secretary welcomed all to Tiny Tots Parent and Toddler AGM.

## **2. Chairpersons review**

After 6 years I am stepping down from the role as group leader and chairperson. It has been a pleasure. I'm sure you will agree that Sinead, Elise, Caroline and I have done an excellent job in making our group a very special and essential part of the community. In the beginning I took on this role to help the mothers as I knew how important it was to get out of the house and socialise, but I have also come to realise how important it is to these little children. I knew they enjoyed it, but I had no idea how much until I heard so many stories about how much they love it and live for it! Given that I am stepping down as group leader we will no longer have a volunteer without the responsibility of looking after a child whilst at Tiny Tots. We therefore ask you to consider working together to allow us to continue running our wonderful group that means so much to all of us.

## **3. Treasurers Report**

Catherine presented the Tiny Tots Group finances for the year ending 31 July 2023 (see attached Income and Expenditure Accounts for the year ended 31 July 2023). The Groups finances for 2023 show a sterling surplus of £799.38 and €17.00 (2022 Surplus £208.18 and €4.00).

Weekly Parental/Carer contributions totalled £1121.66 and €17 (2022 was £399.30 and €4.00). Additional expenditure of £69.42 incurred by the Group through the purchase of a folding table with toddler chairs and 2 Rolly toy tractors. These items were purchased with a grant from DAERA who paid the remaining £393.38.

The Cash balance of the Group stood at £1968.76 as of 31 July 2023 (2022 at £1169.38) and the Group financial position is acceptable.

## **4. Election of new committee members**

Chairperson: Sherrilea Gilbride

Secretary: Theresa Maguire

Treasurer: Aine Martin

Parent Representatives: Gemma Freehill and Emma McManus

We thank the outgoing committee for their contributions to the group and welcome our new committee members and thank them for offering their assistance.

## **5. Any other business**

- A big round of applause was given to Elise in appreciation of all her help and friendship. We wished her all the best with the next exciting chapter in her life in County Galway.
- A big round of applause was given to Sinead too as she has also decided that she cannot commit to a weekly attendance at Tiny Tots. Sinead has been supporting Tiny Tots for a long time and we owe her a lot of gratitude for her dedication and advice over the years.
- A big thank you was given to Catherine our outgoing Treasurer for her many years of contribution.
- New cups required and we are working on securing money to purchase reusable cups with lids (which is a condition of our insurance).
- New operating structure: Bearing in mind that Insurance conditions do not permit children in the food preparation area.

There was a consensus amongst all attending the AGM that from September all the carers attending each session would accept that the following duties will need to be completed.

1. Setting up the Hall: Sherrilea has volunteered to set up the hall each Thursday morning.
2. Supervision of contributions and enrolment of new members: Sherrilea has also volunteered to take these responsibilities.
3. Purchase of snack groceries: Caroline has kindly volunteered to do this.
4. Food preparation: This role will have to be agreed upon based on who is able to do so on the given day. It is hoped that we will be able to find a new volunteer to fill this role. Theresa plans to advertise the position within the community.
5. Tidying up at the end of the session. Where possible attendees will continue to work together to leave the hall in an acceptable condition.

Theresa agreed to continue with grant applications.

No other business and the AGM was concluded.

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**Theresa Maguire**  
**Chairperson**

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**Donna Reilly**  
**Secretary**

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**Catherine Reilly**  
**Treasurer**