



## Trustee Annual Report Form – Template

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

**All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.**

**The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.**

**Name of Charity as it appears on the Register and any other names it may be known by**

Newry and Rathfriland Girlguiding

**NI Charity Commission Number**

105224

**The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission**

The Guide Association, 30 Station road, Holywood, Co.Down, BT18OBP

**The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year**

Caroline Maginn

Annette Scott



**The financial year the report relates to – for example, 1<sup>st</sup> April 2016 to 31<sup>st</sup> March 2017**

1<sup>st</sup> September 2022- 31<sup>st</sup> August 2023

**A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year**

Sixteen First Rathfriland Guides enjoyed a varied programme working towards theme badges and skill builder activities including pottery, batik, baking and sewing skills when making costumes for Centenary event. The Guides took part in a cinema trip with other Guides units. The Guides planned and delivered a Centenary evening for all parents and previous leaders and members. Guides also attended a day at the W5 'Guides take over W5'

There was no harm flowing from Charities purposes and there was no private benefit

**A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance**

All trustees are aware of the Commissions Public Benefit requirement statutory guidance.

**A review of the Charity's financial position at the end of the year**

Opening balance -£516.49

Income was £1473.05 and expenditure was £1572.61 leaving a credit balance as of 31<sup>st</sup> August 2023 of £416.93



**Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit**

No deficits to report

**One or more of the Charity Trustees must sign and date the box below.**

*[Signature]* 19/04/26