



Trustee Annual Report Form – Template

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.

The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.

Name of Charity as it appears on the Register and any other names it may be known by

First Hillsborough Brownie Pack

NI Charity Commission Number

105090

The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission

First Hillsborough Brownie Pack
The Guide Association
30 Station Road
Holywood
Co Down
BT18 0BP

The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year

Mrs Emma McCartney
Mrs Victoria Millar



The financial year the report relates to – for example, 1st April 2016 to 31st March 2017

1st September 2017 to 31st August 2018

A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year

We had 18 girls join our Brownie Pack this year, they said their Promise at our Annual Ceremony where they were presented with their Handbook, Badge Book and Promise Badge and we had a celebration cake with the whole Brownie Pack.

We attended the Youth Harvest service and the Youth Holy week service in the Church of Ireland. We also took part in the Remembrance Day Parade with the Presbyterian Church.

As a Christmas treat for the Brownies we hired out a soft play centre in Lisburn where the girls enjoyed some physical activity and fun.

We decorated Christmas jumper templates, which were to be hung in the Childrens Hospital in Belfast. We also joined in with Girlguiding Ulster's Simon Community project and the girls brought in items to make up care packages.

We had a sleepover in our Hall for some of our girls, where we enjoyed games outdoors and a campfire. We also hired a giant inflatable obstacle course for our end of term party.

Many of the girls earned other badges throughout the year which included Swimmer, Swimmer Adv, Cook, Artist, Hostess, Brownie Skills, Booklover, Rider, Musician and collector.

There was no harm flowing from the Charities purposes and there was no private benefit.

A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance

Trustees are familiar with the Charity Commission for Northern Ireland's guidance on public benefit and have insured that when planning activities they help achieve the charity's purposes and make a difference to the lives of the girls within the unit.



A review of the Charity's financial position at the end of the year

The overall financial position is healthy. There are no debts or reserves to record.
The Opening Balance as at 01/09/2015 was £529.41
The Closing Balance as at 31/08/2016 was £700.36
The Opening Balance as at 01/09/2016 was £700.36
The Closing Balance as at 31/08/2017 was 446.92

Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit

First Hillsborough Brownies have no material deficit.

One or more of the Charity Trustees must sign and date the box below.

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