



**Holy Trinity Church Portrush**

**Trustees' Annual Report and Statement of Receipts and Payments and Assets and Liabilities**

**For the year ended 31<sup>st</sup> December 2024**

**Charity Number 104881**

## **Holy Trinity Church Portrush**

### **References and administrative details**

Charity Name: Portrush/Ballywillan/Holy Trinity/Connor/Church Of Ireland

Charity Registration Number: Charity no. 104881

Contact Address: The Church Office  
62 Main Street  
Portrush  
BT56 8BN

Tel 028 7082 4024  
email coi.portrush@btconnect.com

### **Trustees 2023**

Ivan Bell	
Rosemary Bell	Ann Letson
Susan Byrne	Paul Lyness
Alan Devers	Canon PK McDowell
Karen Elliott	Dennis Melville
Sandra Fleming	Mark Mitchell
Darren Hull	John Moore
Ashley Hawley	

### **Principal Office-bearers**

Clergy: Canon Rev. Peter K McDowell  
10 Coleraine Road  
Portrush BT56 8EA

Secretary to the Select Vestry Alan Devers  
16 Magheraboy Avenue, Portrush BT56 8GW

Church Treasurer: Dennis Melville  
47 Maclevennon Rd, Portrush BT56 8PA

Church Warden- Clergy: Mark Mitchell  
54 Magheraboy Avenue, Portrush BT56 8GW

Church Warden - People: Susan Byrne  
35 Hopefield Grove, Portrush BT56 8QH

**Independent Examiner** Dr R I Peters Gallagher, OBE, FCA  
Moore (NI) LLP  
30-32 Lodge Road  
Coleraine  
BT52 1NB

**Bankers** Danske Bank  
22 The Diamond  
Coleraine  
BT52 1DE

## **Trustees' Annual Report for the year ended 2024**

The trustees present the annual report for Holy Trinity Church, Parish of Ballywillan for the year ended December 2024

### **Objectives and Activities**

The charitable purpose of the Church of Ireland is the advancement of religion.

The principal function of Holy Trinity Church, Parish of Ballywillan is to support the advancement of the Christian religion by promoting, through the work of the Holy Trinity Church the whole mission of the Church, pastoral, evangelistic, social and ecumenical. Being open to and engaging with society and offering support for those needing help are fundamental to the practical delivery of the benefits of Christianity.

As a result of activity in the pursuit of the advancement of the Christian religion, Holy Trinity Church has custody of property and of records, materials and artefacts of significance to the cultural and religious heritage and maintenance of which is undertaken by the select vestry of the Holy Trinity Church, Parish of Ballywillan.

### **Achievements, Performance & Public Benefit**

The Parish of Ballywillan, Portrush has been under the incumbency of Canon Revd, Peter McDowell from October 2005. During 2024 Holy Trinity Portrush provided safe spaces for worship and prayer, including four regular Church services per week, 9.30, 11am Morning Prayer and 6.30pm on Sunday and 10.30am every Wednesday. Holy Communion is offered on the 1<sup>st</sup> Sunday of each month at 11am. We also provide for baptisms, weddings and funerals. Through the work of the Rector there was provision of pastoral care throughout the year. We believe that benefits of public worship will include contributing to spiritual well-being of participants, the reinforcement of Christian values.

The Church also provides a weekly Sunday School and Youth Confirmation classes to promote Christianity among young people within our community. All youth work is conducted under the guidelines provided by the Church of Ireland Safeguarding Trust Code of Conduct & Good Practice

Parish groups include the Reach Portrush and Ballywillan Drama Group. These organisations meet on a regular basis in the Church Parish Centre at 18 Victoria Street Portrush. Reach is a community initiative in Portrush which aims to provide social activity for the elderly and homeless within the town. During 2024 the group provided a Christmas day meal, Easter and summer meals and social gatherings for elderly and vulnerable people within the Parish. In addition, Reach now provides a weekly foodbank service with support from FairShare and Causeway Coast & Glen Borough Council.

The Parish has considered the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities entered during the year have helped to achieve the Parish's objectives and activities, as well as providing public benefit.

### **Financial Review**

Financial reporting takes place at Select Vestry meetings throughout the year and there is also a review on completion of the annual accounts.

Total Income (£173,406) for the year end 31<sup>st</sup> December 2024 exceeded total expenses (£169,218) by £4,188. The total value of cash funds held increased to £99,104

### **Going Concern**

The trustees have reviewed the budgets for the year ahead and are satisfied that there are adequate funds in place to ensure that the Parish can continue its activities and the financial statements for the year ended 31<sup>st</sup> December 2024 can be signed off as a going concern.

### **Structure, Governance and Management**

#### **Governing Document and Constitution of the Charity**

Chapter III of the Constitution of the Church of Ireland governs Parishes and Parochial Organisation. The Select Vestry members are the Charity Trustees

#### **Recruitment and Appointment of Select Vestry (Trustees)**

All members of the Church of Ireland who are over the age of 18 and are either resident within the parish or live elsewhere but have been accustomed members of the congregation for at least three months, may register as members of the general vestry of the parish, allowing them to attend and vote at meetings of the general vestry and to stand for election to the Select Vestry. Meetings of the general vestry are held at least once a year.

The Select Vestry is elected as part of this General Vestry meeting. The Select Vestry will hold their positions for a period of one year. Select Vestry members may be re-elected annually and there is no limit on the number of terms which may be served.

#### **Pay and remuneration**

The Incumbent of the Parish stipend is paid directly by the Parish, the incumbent received a stipend in accordance with figures approved by the General Synod of the Church of Ireland and details of office and locomotory allowances totalling £42,634. There is currently no Curate assistant working within the Parish.

#### **Organisational Structure**

The select vestry is responsible for the day-to-day management of the parish. The select vestry consists of the member of the clergy serving in the parish, a curate assistant, the churchwardens, the glebe wardens and generally not more than twelve other members of the general vestry elected at the General Vestry.

The select vestry is chaired by the incumbent or other member of the clergy officiating in the parish. Select vestry members are responsible for making decisions on matters of general concern and importance to the parish including deciding how parish funds are to be applied.

The select vestry meets at times fixed by the members or by the diocesan synod. Special meetings may be convened at any time by the chairperson or the churchwardens. In 2024 the Select Vestry met 10 times during the year, and the average attendance was 85%.

#### **Compliance with Public Benefit**

The Parish of Ballywillan, Holy Trinity Portrush has considered the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities entered during the year have helped to achieve the Parish's objectives and activities, as well as providing public benefit.

## Trustees' Annual Report for the year ended 2024 (continued)

### Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the statement of receipts and payments and statement of assets and liabilities in accordance with applicable law and regulations.

The law applicable to charities in Northern Ireland with Income of less than £250,000 requires the trustees to prepare a statement of receipts and payments and a statement of assets and liabilities for each financial year. This is enclosed below.

The trustees are responsible for keeping accounting records that are sufficient to show and explain the Parish's transactions and disclose with reasonable accuracy at any time the assets and liabilities of the Parish. They are also responsible for safeguarding the assets of the Parish and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Signed on Behalf of the Trustees

Trustee 1 Peter K. McDonald

Trustee 2 [Signature]

Date 22/10/25