

# Elmgrove Parent Teacher and Friend Association

Northern Ireland · Charity number 104779

## Details

Known as	Elmgrove PTFA
Status	Overdue
Registered	2016-05-19
Register	<a href="#">View on the Charity Commission for Northern Ireland register</a>

## Contact

Address	Elmgrove Primary School & Nursery U Avoniel Road Belfast Bt5 4sf BT5 4SF
Email	<a href="mailto:info@elmgrove.belfast.ni.sch.uk">info@elmgrove.belfast.ni.sch.uk</a>
Website	<a href="http://www.elmgroveprimary.co.uk">www.elmgroveprimary.co.uk</a>

## Activities

**Purposes:** The purpose of the Association (the Purposes) is to advance the education of pupils in the school in particular by: Developing effective relationships between the staff, parents and others associated with the school; Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

**What the charity does:** The advancement of education

**How the charity works:** Advice/advocacy/information,Community development,Counselling/support,Education/training,General charitable purposes

**Who the charity helps:** Carers,Children (5-13 year olds),Parents,Preschool (0-5 year olds)

## Finances

Period end	Income	Expenditure	Assets	Employees
2018-09-01	£10,151	£6,571	£0	0

## Trustees

---

Name	Role	Appointed
Mr Jason Nicholson		
Mrs Claire Nicholson		
Mrs Jennifer Jackson		

---

**Elmgrove Parent Teacher and Friend Association**

Northern Ireland - Charity number 104779

---

# Accounts

---

ELMGROVE PRIMARY SCHOOL PARENT TEACHER AND FRIENDS ASSOCIATION

Receipts and Payments Account for the year ending 1<sup>st</sup> July 2018

	July – Dec 2017 Unrestricted Funds	Jan – July 2018 Unrestricted Funds	Total 2018 Unrestricted Funds
<b>Receipts</b>			
Fundraising	2,730.52	7,420.35	10,150.87
Interest received	—	—	—
<b>Total receipts</b>	<u>2,730.52</u>	<u>7,420.35</u>	<u>10,150.87</u>
<b>Payments</b>			
Cost of fundraising	465.07	1,594.92	2,059.99
Charitable expenditure	2,685.64	1,708.95	4,394.59
Governance cost	<u>56.15</u>	<u>59.94</u>	<u>116.09</u>
<b>Total payments</b>	<u>3,206.86</u>	<u>3,363.87</u>	<u>6,570.67</u>
<b>Surplus/(deficit) for the year</b>	<u>(476.34)</u>	<u>4,055.54</u>	<u>3,580.20</u>

**Reconciliation as at 1<sup>st</sup> July 2018**

Opening funds balance	3,956.61
Opening petty cash	63.59
Surplus/(deficit) in the year	<u>3,580.20</u>
<b>Closing funds balance</b>	<u>7,600.40</u>
Balance per bank statement at y/e	7,557.81
Outstanding items	—
Closing petty cash balance	<u>42.59</u>
<b>Reconciled closing balance</b>	<u>7,600.40</u>

These accounts were approved by the members of the Association on 12/6/19, and signed on their behalf by:

SIGNED: H Maxwell

**Elmgrove Parent Teacher and Friend Association**

Northern Ireland - Charity number 104779

---

# Accounts

---

ELMGROVE PRIMARY SCHOOL PARENT TEACHER AND FRIENDS ASSOCIATION

Receipts and Payments Account for the year ending 1<sup>st</sup> July 2017

	2 <sup>nd</sup> July – 31 <sup>st</sup> Dec 2016 Unrestricted Funds £	1 <sup>st</sup> Jan – 1 <sup>st</sup> July 2017 Unrestricted Funds £	Total 2017 Unrestricted Funds £
<b>Receipts</b>			
Fundraising	2,522.50	5,011.59	7,534.09
Interest received	—	—	—
<b>Total receipts</b>	<u>2,522.50</u>	<u>5,011.59</u>	<u>7,534.09</u>
<b>Payments</b>			
Cost of fundraising	432.51	2,171.35	2,603.86
Charitable expenditure	2,696.50	1,262.50	3,959.00
Governance costs	<u>36.26</u>	<u>159.35</u>	<u>195.61</u>
<b>Total payments</b>	<u>3,165.27</u>	<u>3,593.20</u>	<u>6,758.47</u>
<b>Surplus/(deficit) for the year</b>	<u>(642.77)</u>	<u>1,418.39</u>	<u>775.62</u>

**Reconciliation as at 1<sup>st</sup> July 2017**

Opening funds balance	3,032.31
Opening petty cash	212.27
Surplus/(deficit) in the year	<u>775.62</u>
<b>Closing funds balance</b>	<u>4,020.20</u>
Balance per bank statement at y/e	4,271.61
Outstanding items	(315.00)
Closing petty cash balance	<u>63.59</u>
<b>Reconciled closing balance</b>	<u>4,020.20</u>

These accounts were approved by the members of the Association on ....., and signed on their behalf by:-

SIGNED: Claire Copeland

**Elmgrove Parent Teacher and Friend Association**

Northern Ireland - Charity number 104779

---

# Annual report

---



## Elmgrove Parent Teacher and Friend Association

### Chairperson's Report - Sept 2016 - Sept 2017

On behalf of the PTFA committee I would like to take this opportunity to express our sincere thanks to all those members of the school and local community who have supported us throughout the year. This report will highlight the activities undertaken by the committee to support the pupils, parents and staff of Elmgrove Primary School and Nursery Unit. It will outline how the additional funding provided has enriched the learning opportunities for our children.

The PTFA started out the year by continuing the collection of copper coins with each class competing against each other. The majority of the classes in the school entered into this fundraising exercise with great enthusiasm. The committee also organised a non-uniform day in the first term.

In December the PTFA organised a Christmas Fair, with school stalls, craft stalls, Santa visits and performances by our school choir. This was a busy evening and a great fundraising opportunity which saw many of our children, their families along with members of the local community turning up to support the work of the school.

The Valentines' Disco was a highlight in February with four discos being run on one evening. The children bought tickets ahead of time to allow for appropriate supervision to be organised and treats were provided for each child. A local DJ provided the music for the evening and the children enjoyed dancing together.

In the final term the Summer Fair became much bigger and better this year. There were new additions of stalls, inflatable and ride on ponies that really boosted the attendance of children and parents. This turned out to be the best ever attended PTFA event, helping to promote participation in school life while also fundraising for the work of the school.

This year the PTFA provided Santa visits and Easter teats for the children, provided playground toys for both school sites, helped to challenge the support provided for pupils at Elmgrove, supported an attendance trip for children with 100% attendance and purchased a popcorn machine for use in school events.

Our PTFA committee has added significant value to the work of the school, it has encouraged participation in the life of the school, supported the children of the school, challenged the support available to the children of the school and provided valuable resources for the children. The committee has also been a wonderful forum for parents and friends of the school to socialise and build friendships.

I would like to take this opportunity to thank all those who have been involved in the work of the committee and encourage new members to join us in the future.

*Claire Copeland*

Claire Copeland  
Chairperson

**Elmgrove Parent Teacher and Friend Association**

Northern Ireland - Charity number 104779

---

# Annual return

---

## **Independent Examiner's Report to the Charity Trustees of Elmgrove Primary School Parents, Teachers and Friends Association**

I report on the accounts of the Charity for the year ended 1 July 2017, which are set out on the attached pages.

### **Respective responsibilities of Charity Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not necessary for this year under section 65(2) of the Charities Act (Northern Ireland) 2008 and that an independent examination is required.

It is my responsibility to:

1. Examine the accounts under Section 65 of the Charities Act (Northern Ireland) 2008.
2. Follow the procedures laid down in the general Directions given by the Charity Commission for Northern Ireland under Section 65(9)(b) of the Charities Act.
3. State whether particular matters have come to my attention.

### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the general Directions given by the Commission under Section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts and seeking explanations from you as charity trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out below.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with Section 63 of the Charities Act.
2. That the accounts do not accord with those accounting records.
3. That the accounts do not comply with the accounting requirements of the Charities Act.
4. That there is further information needed for a proper understanding of the accounts to be reached.



### Independent Examiner's Statement

In connection with my examination, I have no concerns in respect of the matters (1) to (4) noted above. I have found no matters, in respect of the Directions of the Charity Commission for Northern Ireland, that require drawing to your attention.

SUSAN DUNLOP

**GM&G BELFAST**  
Chartered Accountants &  
Statutory Auditors  
Alfred House  
19 Alfred Street  
BELFAST  
BT2 8EQ

27<sup>TH</sup> June 2018