



Trustee Annual Report Form – Template

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.

The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.

Name of Charity as it appears on the Register and any other names it may be known by

1st Lurgan Brownies

NI Charity Commission Number

104747

The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission

The Guide Association
30 Station Road Hollywood BT18 0BP



The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year

Ms A Best
Mrs L Collen
Mrs S Davison
Mrs S Nelson

The financial year the report relates to – for example, 1st April 2016 to 31st March 2017

1/9/2021-31/8/2022

A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year

Following the COVID 19 pandemic the Brownie unit was allowed to reopen to Face to Face meetings in September 2021. There were girls who were now the age for Guides, however the unit that the Brownie unit fed into ie 5th Lurgan Guides, the leaders had decided to stand down from volunteering during the pandemic when units were closed to F2F meetings. To prevent the Guide unit from closing we as Brownie volunteers decided to take on the Guide unit as well. From Sept 2021 – August 2022 we did not have access to the Guide unit accounts/monetary funds as they needed to be transferred from the existing signatories etc. We therefore used 1st Lurgan Brownie account for monetary transactions for both 1st Lurgan Brownies & 5th Lurgan Guides for the financial year 1/9/21 – 31/8/22.

Both units were delighted to be back to face to face meetings & we continued as individual units to progress with the Brownie/Guide programmes with the girls learning new skills, taking part in unit meeting activities, completing badge work & working towards Theme awards. There were nights of craft, baking, playing games, as well as outings for Brownies to Snowtubing and Guides to Ten Pin Bowling. Both units also took part in a sponsored walk in Lurgan Park raising money for the units & for the Girlguiding estate at Lorne.

We were unable to attend any residential during the year due to continuing COVID restrictions in that area

There was no private benefit or harm flowing from the charities purpose



A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance

Trustees have had regard to the Commissions Public Benefit Statutory Guidance.

A review of the Charity's financial position at the end of the year

NIC10643

Closing balance at the end of the year £2754.56

Deficit due to recovering from the pandemic & overpayment of subscriptions by parents the previous year before the pandemic & the money was not all required for the Guiding subscriptions in February 2021. The overpayment was then used toward the girls annual subscription paid to GGUK in Feb 22 or refunded to the parent if the girl was no longer involved in the unit

Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit

n/a

One or more of the Charity Trustees must sign and date the box below.

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