



Trustee Annual Report Form – Template

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.

The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.

Name of Charity as it appears on the Register and any other names it may be known by

92nd Belfast Brownie Unit

NI Charity Commission Number

104615

The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission

Saint John's Malone Church

141 Malone Road Belfast BT9 6SX

The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year

Jenny Compton

Marilyn Campbell



The financial year the report relates to – for example, 1st April 2016 to 31st March 2017

1st April 2024 – 31 March 2025

A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year

Please insert how many girls took part in the unit, what events and activities took place, what achievements e.g. badges etc that were gained. Also state that there was no harm flowing from the Charities purposes and that there was no private benefit.

There was no harm flowing from the Charities purposes and no private benefit. During the year we met weekly and also had some trips. The girls (approx. 20) completed a range of badges and activities from the Girlguiding programme. We also had 2 separate day visits to Lorne Girlguiding centre during the year - in September and October. In December, we visited for a Christmas theme event.

We also prepared for a weekend residential at Lorne. This was planned for January 25 but had to be postponed until the next financial year (Jun '25) due to storm damage at the residential site.

A statement that the Trustees have had regard to the Commission's Public Benefit requirement

Charity Trustees are legally obliged to have regard to this guidance. Please confirm in this box that all Trustees are aware of this. Please see section 4 of the Trustees' Annual Report and Public Benefit reporting document this can be downloaded from the Girlguiding Ulster website.

All trustees are aware

statutory guidance

A review of the Charity's financial position at the end of the year

State in this box the overall financial position, if relevant include details of any debts or any reserves policy. Include current and previous financial figures for income and expenditure, these should be taken from the receipts and payments accounts.

Opening balance of £1737.18

Closing balance of £ 1365.42

Income £3384.50

Expenditure £ 3756.26



Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit

Funds that are 'materially in deficit' are in shortfall and for e.g. the shortfall in a particular fund may be considered material where it is a substantial amount of total overspend or a substantial amount of overspend relative to the total amount received or likely to have a significant impact on the deliverables of that particular activity.

No cause for concern. Enough money to cover all expenses available.

Some historic expenses were claimed by leaders. Some expenses for resources used have not yet been claimed by leaders. These will be claimed in subsequent years, no cause for concern.

Gift Aid claim submitted, and payment expected in April 2025. An additional payment of £35 from rainbows and £50 from guides expected to cover cost of joint session in February 2025.

One or more of the Charity Trustees must sign and date the box below.

Jenny Compton 5 Jan 2026