

BALLYHOLLAND DEVELOPMENT ASSOCIATION LTD

Annual Report and Statement of Accounts to the Charity Commission Northern Ireland

Year ended 31st March 2023



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Ballyholland Development Association Limited

Registered Company number: NI617420

Director's Annual Report for the year ended 31st March 2023

The directors present their Reports and Accounts for the year ended 31st March 2023 which also comprise the Directors Report

Reference and Administrative details

The Charity Name

The legal number of the charity is – The Ballyholland Development Association Limited

The charity's area of operation and UK Charitable registration

The charity operates in Northern Ireland only is registered with the Charity Commission NI, registration number 104582

Legal Structure of the charity

Ballyholland Development Association Limited is a company limited by guarantee

The principal operating address, telephone number and email for the charity

Ballyholland Community Centre
11 Betty's Hill Road
Ballyholland
Newry Co Down
BT34 2LY

The directors in office on the date the report was approved

Kevin Loughran
Karen McKeivitt
Kathleen O'Connor

Ballyholland Development Association Limited

Registered Company number: NI617420

Director's Annual Report for the year ended 31st March 2023

The directors who served as Directors in the reporting period were shown as above. There was no change in the reporting period.

Objectives and Activities of the Charity

The purpose of the charity as set out in its governing document

The principal objective of the company is to benefit the community by managing and operating the new community centre. The facility is now open and caters for a wide range of activities including a weekly youth club, pensioners activities including lunchtime social gatherings, Indoor bowling, Community flower arranging, historical talks. The centre has been used by the school to host their annual panto and also for PE Activities by the local Primary and Nursery schools. The centre has also been used as a base for a number of other community based activities. The centre hires out its facilities to cover running costs but has a community charging rate for local community groups. In having these objectives the company aims to relieve those in need by reason of age, ill health, disability and social disadvantage by promoting economic activity and reducing dependence on public funds. The company is an exclusively charitable organisation and continues to work promoting the above purpose only.

The main activities undertaken in relation to those purposes during the year

The overriding objective of Ballyholland Development Association is to work for the benefit of the local community. The association provides quality facilities for the use of all groups within society from pre-school, school age, young adults, pensioners, sports groups and those involved in the arts sector.

Current users of the facility include:-

1. Little Rascals – this a parent and toddler group who use the facility every Wednesday morning and provides a vital opportunity for parents and toddlers to interact in a safe and local setting
2. Sunshine Club – This is a club open to all those who have retired and are seeking to maintain social contact but also to learn new skills, attend informative talks and share experiences.
3. Ballyholland Traditional Music Group – This group works with all ages and abilities to teach traditional instruments and to learn music. The sessions are relaxed with no pressure and have a strong emphasis on fun and enjoyment.
4. Ballyholland Youth Club – This is aimed at girls and boys aged 8 – 16 and it uses the facility on a Tuesday night and for long periods during the school holidays. The club organises activities in sport, art & craft and IT but also invites guest speakers on areas such as substance abuse, anti-social behaviour, policing and suicide prevention. They organise week long summer camps.

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5. Down Right Brilliant - This is a registered charity in Newry and Mourne, that provides support & services for individuals with Down Syndrome and their families and carers. It meets in the centre on a Friday night.

The main activities undertaken during the year to further the charity's purpose for the public benefit

The direct benefits that flow from promoting community development are that the Ballyholland Development Association (BDA) facilities are used by a wider range of agencies and local groups. Action Cancer visited to carry out male health checks for the over 40s, the PSNI visited to discuss crime prevention and the Electoral Office now uses the centre as polling station due to its consideration as a neutral space.

There is no private benefit flowing from this purpose as the services are free and the beneficiaries are local families and individuals living in or visiting Ballyholland. The direct benefits that flow from promoting a recreational charities purpose are that the facilities are used by BDA groups such as the "Sunshine Club" which provides activities for the over 60s including flower arranging, bird box making, health discussions and afternoon tea. This brings isolated pensioners together in a friendly local environment to share activities, stories and enjoy good company.

The direct benefits that flow from advancing education, arts and culture are that organised courses in IT, Paired reading and local history have been oversubscribed with positive feedback given to the tutors and plans to deliver the sessions again in 2024. There is no private benefit flowing from this purpose as the beneficiaries are children aged 6 -16 living in or visiting Ballyholland.

The direct benefits that flow from promoting community relations is the creation of neutral space that both sides of the community can use and feel comfortable. In the past the local GAA club and Orange Hall were used separately by each community. The new BDA facilities have already been used to host a Christmas play, community Concert and weekly Bingo with a list of attendees demonstrating that the entire community has come together. This has been actively encouraged by the organisers. There is some private benefit flowing from this purpose as a small number of those involved in certain events are paid but this is greatly outweighed by the gains for the wider community and those living in or visiting Ballyholland.

Resources used in the activities undertaken during the year

All the activities undertaken during the year took place in the Ballyholland Community Centre

The main achievements and performance of the charity during the year.

- Increased participation at all events
- New user groups now working from the centre
- High level of satisfaction with the facilities available

Breakdown of those the charity has helped

- Sunshine Club 63 participants
- Youth Club 112 participants
- Parent & Toddler 31 participants
- Traditional Music 19 participants
- Down Right Brilliant 35 participants

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The degree to which the achievements and performances during the year have benefited wider society

Ballyholland Development Association has actively engaged with over 650 participants over the last year. The BDA has also promoted a collaborative approach and have worked with the following bodies

- Newry, Mourne and Down Council
- PSNI Newry
- PIPS
- Newry & Mourne Co-op Limited
- Department of the Communities
- Ballyholland GAC
- The Commons Hall Silver Band

Structure, Governance and management of the Charity

The charity is managed by a Board of Directors and additional volunteers who are from the local community and are invited onto the Board due to their unique range of skills and expertise. Annually an audit is carried out of the skills mix and gaps are identified.

The facility is managed by a full-time employee who reports to the Board on a monthly basis via the monthly Board meeting both in person and via written reports as required.

The charity's relationship with related parties

Bankers Ulster Bank Limited Hill Street Newry
Solicitor Casey & Casey Solicitors Catherine Street Newry

Financial Review

The charity's financial position at the year ended 31st March 2023

	2023 £	2022 £
Net Income	<u>(£15,496)</u>	<u>£ 3,574</u>
Unrestricted revenue funds available For general purposes of the charity	£18,219	£40,398
Restricted revenue funds	£0	£0
Total Funds	<u>£18,219</u>	<u>£40,398</u>

Ballyholland Development Association Limited

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Director's Annual Report for the year ended 31st March 2023

Financial review of the position at the reporting date, 31st March 2023

The directors consider the financial performance by the charity during the year to have been satisfactory and note the challenges ahead in the coming year which will require careful management and consideration.

Policies on reserves

The directors consider it is important to retain strong reserves to allow the charity to operate in a consistently changing and difficult environment. As present the company is still in the early stages of development and reserves remain at a low level.

The company will endeavour to retain the equivalent of 4 months of its total income as available reserves. This allows for the late receipt of monies from funders and also the loss of current users of the centre. The reserves policy is regularly reviewed by the directors to assess the factors which are likely to have an effect on reserves

Availability and adequacy of Assets

The Board of directors are satisfied that the charity's assets are adequate to fulfil its obligations

Future Objectives and Vision

Short term objectives 2024/25

- Secure addition users for the facility to generate secure income
- Maintain rental income from the full-time use of the front office
- Continue to promote the facility to the local community
- Review the current threats and opportunities which exist for the company

Company Vision

The vision is to create a self sustaining facility which can offer the entire community a base from which to deliver activities, promote health & wellbeing and encourage all ages to respect the environment and the local area.

Company Values

The values that underpin the work of Ballyholland Development Association are:

- Making a difference and having an impact within the local community
- Delivering a high standard professional service for all users of the facility
- Strong commitment to customers, employee and the entire local community
- Seeking better and more innovative ways to serve the local community

Independent examiner's report to the charity trustees of the Ballyholland Development Association

I report on the accounts of the Ballyholland Development Association for the year ended 31st March 2023

Respective responsibilities of charity trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

Basis of independent examiner's report

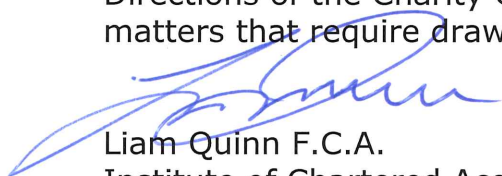
I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.



Liam Quinn F.C.A.

Institute of Chartered Accountants in Ireland

Date: 20th January 2024

Ballyholland Development Association

Income and Expenditure Account

For the Year ended 31st March 2023

	March 2023	March 2022	March 2021
<u>Income</u>	£	£	£
<u>Hire of Halls</u>			
Public Hire of Halls Income	£ 40,526.63	£ 17,212.12	£ 5,072.00
Youth Club A/c	£ -	£ -	£ -
Rental Income	£ -	£ 1,450.00	£ 3,000.00
<u>Other Income</u>			
Donation / Fundraising	£ -	£ -	£ -
Energy Rebates	£ 1,855.82	£ 1,793.49	£ 573.13
Grant Income	£ 9,150.00	£ 11,684.65	£ 53,886.64
Insurance Claim	£ -	£ 11,910.80	
Gym Payments	£ 1,440.00	£ 1,590.00	£ 2,600.00
TOTAL INCOME	£ 52,972.45	£ 45,641.06	£ 65,131.77

<u>Expenditure</u>	March 2023	March 2022	March 2021
	£	£	£
<u>Capital Expenditure</u>			
	£ -	£ 3,539.00	£ -
<u>Donations</u>			
	£ -	£ 300.00	£ 300.00
<u>Staffing Expenses</u>			
Casual Wages	£ 7,848.46	£ 4,525.44	£ 5,300.99
Managers Wages /PAYE/NIC	£ 20,425.28	£ 10,063.65	£ 10,059.55
	£ -	£ -	£ -
<u>Building and Utility Expenses</u>			
Wood Pellets	£ 4,042.00	£ 3,234.00	£ 3,234.00
Electricity & Heating	£ 23,943.00	£ 12,000.00	£ 8,293.65
Insurance	£ 2,423.93	£ 2,532.65	£ 2,629.50
Telephone	£ 275.18	£ 127.17	£ 134.79
Gardening Services	£ -	£ -	£ 330.00
Repairs / Cleaning / Water Rates	£ 2,952.01	£ 2,552.70	£ 543.12
Water Rates	£ -	£ -	£ -
JBC Security Alarm	£ 1,059.24	£ 900.00	£ 975.00
<u>General Expenses</u>			
Sundry Expenses / Credit Card	£ 4,615.11	£ 2,157.41	£ 1,528.83
Advertising & Printing	£ -	£ -	£ 20.00
Bank Charges & Loan Interest	£ 884.56	£ 135.35	£ 164.24
TOTAL EXPENDITURE	£ 68,468.77	£ 42,067.37	£ 33,513.67
Deficit of Income Over Expenditure	-£ 15,496.32	£ 3,573.69	£ 31,618.10

Ballyholland Development Association**Bank Reconciliation****For the Year ended 31st March 2023****Bank Reconciliation****£**

Opening Balance as at 1st April 2022	£	26,421.15
Deficit of Income over Expenditure	-£	15,496.32
Closing Balance as at 31st March 2023	£	10,924.83

Loan Reconciliation**£**

UCIT Loan Advance at 1st April 2022	£	1,906.25
UCIT Loan Repayment £387 x 8	-£	3,096.00
Loan Interest	£	1,189.75
Ucit Loan Account 31st March 2023	£	-

Bounce Bank Loan Reconciliation**£**

Ulster Bank Loan 1st April 2022	£	9,228.37
Loan Repayment £195 x 12	-£	2,342.64
Loan Interest	£	408.42
Bounce Back Loan Account 31st March	£	7,294.15

Combined Bank & Loan Balance @ 31st March 2023**£ 18,218.98**

Balance per Bank Statement as at 31st March 2023	£	4,318.85
Balance on Friends of Ballyholland A/c	£	13,900.13
Less Unpresented Cheques	£	-
	£	18,218.98

Add unrecorded Lodgements	£	-
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Bank Resources as at 31st March 2023**£ 18,218.98**

15. Signature of Trustees.

Trustee 1: Kent Long

Date: 13/02/24